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**From:** SoCalGas Employee Communications <SoCalGasEmployeeCommunications@semprautilities.com>  
**Sent:** Thursday, March 26, 2020 8:33 PM  
**Subject:** A Message from SoCalGas ICS Human Resources Officer



A Message from

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Incident Command System (ICS)  
Human Resources Officer

From: ICS Human Resources Officer  
Sandra Hrna

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Dear Team,

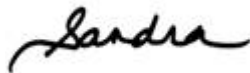
Your health, safety, and wellbeing are our top priority. As we navigate the coronavirus pandemic along with the rest of the world, rest assured that we have taken and continue to take proactive steps to keep you and the work environment safe.

In consultation with a retained infectious disease specialist, all Sempra Energy companies have developed a response plan for a variety of possible and actual

COVID-19 exposure scenarios that is aligned with current guidelines issued by Centers for Disease Control and other public health agencies. Depending on the situation, teams comprised of Human Resources, Labor Relations, Safety, Employee Care Services, Wellness, and Facilities are ready to promptly take action to further mitigate the risk of exposure. When employees have COVID-19, have been exposed to COVID-19, or have symptoms related to COVID-19, we will place them off work, and, where warranted, perform enhanced cleaning of work locations and company vehicles. When an employee is confirmed to have COVID-19, we will also identify and notify individuals who worked in the employee's immediate vicinity during the 72 hours before the employee first developed symptoms or was diagnosed, whichever is longer, and direct those individuals to self-quarantine as well. In addition, we are providing various resources and benefits to affected employees.

While this pandemic is changing daily, SoCalGas is working around the clock to stay ahead of developments in an effort to provide a safe work environment for all employees. For the most current employee resources on COVID-19, visit the [Wellness site](#). If you have any questions or concerns, please send them to the [HR Inbox](#).

Sincerely,



Sandra Hrna  
ICS Human Resources Officer



Wellness Site



HR Inquiries



IT Support

**Should I report to work? Call the Emergency Hotline 800-220-3918. You can find it on your badge next to your photo or on the bottom of the GasLines homepage.**

**DO THE RIGHT THING ● CHAMPION OUR PEOPLE ● SHAPE THE FUTURE**



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