

"ORIGINAL"

**BEFORE THE PUBLIC UTILITIES COMMISSION
OF THE STATE OF CALIFORNIA**

Order instituting Rulemaking for Electric
Distribution Facility Standard Setting.

R. 96-11-04
(Filed November 6, 1996)

**ANNUAL REPORT IN COMPLIANCE WITH
GENERAL ORDER NO. 166 (D.98-07-097)
SOUTHERN CALIFORNIA WATER COMPANY
BEAR VALLEY ELECTRIC SERVICE**

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December 31, 2003

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OF THE STATE OF CALIFORNIA**

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INTRODUCTION

California Public Utilities Commission (CPUC) Decision 98-07-097, dated July 23, 1998, adopted final rules to govern the electric utilities planning and responses to emergencies and major power outages.

Attached to this Decision 98-07-097 was General Order 166 which "should only apply to Pacific Gas & Electric, Southern California Edison (SCE), San Diego Gas and Electric (SDG&E), Sierra Pacific, Pacific Corp. and any other jurisdictional electric distribution facility." Southern California Water Company, doing business as Bear Valley Electric Service, submits the following attachments in compliance with General Order No. 166.

ANNUAL REPORT

Rules

General Order No. 166 established several rules requiring each jurisdictional utility to:

- Prepare an emergency response plan and update the plan annually. Standard 1.
- Enter into mutual assistance agreements with other utilities. Standard 2. See Attachments C & D
- Conduct annual emergency training and exercises using the utilities emergency response plan. Standard 3.
- Develop a strategy for informing the public and relevant agencies of a major outage. Standard 4.
- Coordinate internal activities during a major outage in a timely manner. Standard 5.
- Notify relevant individuals and agencies of an emergency or major outage in a timely manner. Standard 6.
- Evaluate the need for mutual assistance during a major outage. Standard 7.
- Inform the public and relevant public safety agencies of the estimated time for restoring power during a major outage. Standard 8.
- Train additional personnel to assist with emergency activities. Standard 9.
- Coordinate emergency plans with state and local public safety agencies. Standard 10.
- File an annual report describing compliance with these standards. Standard 11.

The following attachments serve to reflect BVES' compliance with the aforementioned rules:

- Attachment "A" titled Bear Valley Electric G.O. 166 Compliance Report for 2003, describes how Bear Valley Electric has complied with the Rules previously listed.
- Attachment "B" titled Bear Valley Electric Emergency Preparedness and Response Plan, describes the key activities to be addressed in the event of a major outage.

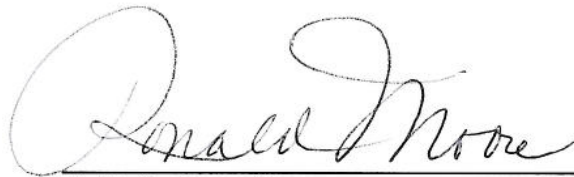
Number of Repair and Maintenance Personnel

Standard 11 of the General Order 166 further requires "the utility shall report on the number of repair and maintenance personnel in each personnel classification in each county (and total throughout the company) as of June 30 of the current and pervious year."

Table I is a compilation of these statistics for the years 2001, 2002 and 2003.

DATED: December 31, 2003

Respectively submitted,



For Keith Switzer

Keith Switzer, Manager
Tariffs and Special Projects- Regulatory Affairs
SOUTHERN CALIFORNIA WATER COMPANY
BEAR VALLEY ELECTRIC SERVICE

ATTACHMENT "A"

BEAR VALLEY ELECTRIC G. O. 166 Compliance Report for 2003

Standard 1 Emergency Response Plan

Bear Valley Electric's (BVE) Emergency Plan is in effect and updated. Contact lists for Mountain Mutual Aid Association (MMA) and California Utility Emergency Association (CUEA) were updated September 2002.

In order to ensure the safety of BVE employees and the public, BVE's Accident Prevention Manual and any other safety rules or practices that may take precedence will be adhered to at all times. An annual emergency drill will be conducted if the "The Emergency Plan" is not implemented by way of an emergency. In addition to being trained in all aspects of the Emergency Plan, personnel will also be cross-trained for backup or alternate duties. BVE's Safety standby plan included supervised training in the following areas:

- Trench Safety;
- Fall Protection;
- Winter System Procedure Review;
- Confined Space Safety;
- Hot Stick Training;
- Tree Trimming;
- AED Defibrillator Training;
- CAD Welding;
- Proper Fire Extinguisher Use;
- DOT Alcohol and Drug Testing;
- Proper Fork Lift Operation;
- CPR;
- First Aid Techniques;
- Underground Service Alert

Standard 2 Mutual Assistance Agreements

BVE is a member of CUEA and MMA. These agreements are attached to this report. See Attachments C and D

Standard 3 Emergency Training and Exercises

BVE continues with "on the job training" as well as departmental cross training. BVE participated in the August 12, 2003 tabletop exercise facilitated by Mountain Mutual Aid. The topic was Wild Land Fire focusing on summer camp evacuation. Bear Valley participated as a liaison. **No after action plan for BVE resulted from the tabletop review.** BVE will give the required 10-day advance notice to state agencies of the time and place of all future annual exercises.

On October 28, 2003, BVE's EOC Director activated a level 2 emergency plan due to the "Old Fire" the erupted in the San Bernardino Mountains. Due to the mandatory evacuation, staffing was limited to eight safety personnel. The safety personnel monitored BVE's operating facilities and planned a course of action if the fire came within BVE's service territory. **There was no damage to BVE facilities and the fire never reached BVE's service territory.** BVE Director of EOC joined the Big Bear City Fire Department Emergency Operation Center during the "fire threat" to assist them in planning and as a liaison. The fire was extinguished on November 2, 2003. BVE's safety plan was executed properly and did not need modifications after the fire. On October 29 BVE contacted the Energy Division at the CPUC to report the threat of fire.

Standard 4 Communications Strategy

Covered in Emergency Plan.

Standard 5 Activation Standard

Covered in Emergency Plan and Standard Operating Procedure.

Standard 6 Initial Notification Standard

BVE will follow all of the procedures outlined in the CPUC's Guidelines for Notifying Energy Division of Electric and Gas Emergencies, dated May 21, 2002.

- Notify the CPUC Energy Division by calling the emergency voicemail mailbox;
- Contact the Utilities Safety Branch to report immediate threats to public safety, or accident involving fatalities, hospitalization or property damage that exceeds \$20,000;
- If the Voice Mail system is not working, contact assigned key individuals in the Energy Division by the numbers listed in the letter dated May 21, 2002;
- Planned or imminent outages will be reported to CPUC Energy Division with detailed information about the outage (i.e. duration, start time, load to be interrupted, load curtailment, locations of firm load to be interrupted, and contact person and number);
- Outage of electric service that impacts 50% of customers in BVE Service area or when 30,000 customer hours of interruptions are expected to accrue will be reported to the CPUC Energy Division within one hour of the outage with detailed information (i.e. cause of outage, time, location, number of customers affected, work necessary to restore service, and contact person and number);
- When an emergency involving BVE's facilities or personnel that is likely to be reported statewide or in more than major media market the CPUC Energy Division will be contacted within one hour with detailed

- Confined Space Safety (8 hours);
- Hot Stick Training (16 hours);
- Proper Tree Trimming (1 hour);
- AED Defibrillator Training (2 hours);
- CAD Welding (1 hour);
- Proper Fire Extinguisher Use (1 hour);
- DOT Alcohol and Drug Testing (1.5 hours);
- Proper Fork Lift Operation (3.5 hours);
- CPR (4 hours);
- First Aid Techniques (2 hours);
- Underground Service Alert (2 hours)

Standard 10 Annual Pre-event Coordination Standard

Mountain Mutual Aid Table Top Exercise conducted on August 12, 2003.
 Mountain Mutual Aid meetings attended bi-monthly.
 CUEA Mutual Aid meetings attended quarterly.

Standard 11 Annual Report

- BVE Service is in compliance with G.O. 166.
- The Emergency Plan was updated on July 15, 2003.
- Based on the results of the Implementation of the "Emergency Plan" two times during the year; there were no changes made to the BVE Emergency Plan.
- As of October 31, 2003, BVE has 11 repair and maintenance personnel located at Big Bear Lake, San Bernardino County.