

ALJ/JPO/tcg

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Decision 98-05-005 May 7, 1998

**BEFORE THE PUBLIC UTILITIES COMMISSION OF THE STATE OF CALIFORNIA**

In the Matter of the Application of  
TransAmerican Telephone, Inc. for a  
Certificate of Public Convenience and  
Necessity to Offer Resold Local Exchange and  
Interexchange Telecommunications Services in  
the State of California.

**ORIGINAL**

Application 98-02-016  
(Filed February 10, 1998)

**O P I N I O N**

**I. Summary**

TransAmerican Telephone, Inc. (applicant) seeks a certificate of public convenience and necessity (CPCN) under Public Utilities (PU) Code § 1001 for authority to provide nonfacilities-based resold local exchange and interexchange telecommunications services. By this decision, we grant the authority requested subject to the terms and conditions set forth below.

**II. Background**

By Decision (D.) 84-01-037 (14 CPUC2d 317 (1984)) and later decisions, we authorized interLATA entry generally.<sup>1</sup> However, we limited the authority conferred to interLATA service; and we subjected the applicants to the condition that they not hold themselves out to the public as providing intraLATA service.

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<sup>1</sup> California is divided into ten Local Access and Transport Areas (LATAs) of various sizes, each containing numerous local telephone exchanges. "InterLATA" describes services, revenues, and functions that relate to telecommunications originating in one LATA and terminating in another. "IntraLATA" describes services, revenues, and functions that relate to telecommunications originating and terminating within a single LATA.

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Subsequently, by D.94-09-065, we authorized competitive intraLATA interexchange services effective January 1, 1995, for carriers meeting specified criteria.

In D.95-07-054 and D.95-12-056, we authorized the filing of applications for authority to offer competitive local exchange service within the territories of Pacific Bell (Pacific) and GTB California Incorporated (GTEC). Applicants who are granted authority to provide competitive local exchange service must comply with various rules, including: (1) the consumer protection rules set forth in Appendix B of D.95-07-054; (2) the rules for local exchange competition set forth in Appendix C of D.95-12-056; and (3) the customer notification and education rules adopted in D.96-04-049.

### **III. Overview of the Application**

Applicant, a Texas corporation, filed Application (A.) 98-02-016 on February 10, 1998. There were no protests to the application. Applicant seeks authority to provide nonfacilities-based resold interexchange service as a nondominant interexchange carrier (NDIEC), and local exchange services as a competitive local carrier (CLC) throughout Pacific's and GTEC's service territories.

Applicant served a copy of its application upon Pacific, GTEC, and its CLC and NDIEC competitors.

### **IV. Financial Qualifications of Applicant**

To be granted a CPCN, an applicant for authority to provide nonfacilities-based local exchange and/or interexchange services must demonstrate that it has a minimum of \$25,000 of cash or cash equivalent to meet the firm's start-up

expenses.<sup>2</sup> To meet this requirement, applicant provided a letter from its bank that demonstrates that it has sufficient cash to meet this requirement.

An applicant seeking authority to provide local exchange or interexchange services must also demonstrate that it has sufficient additional resources to cover all deposits required by local exchange carriers (LECs) and/or interexchange carriers (IECs).<sup>3</sup> Applicant represents that it will be making no deposits with any telecommunications carriers.

We find that applicant has met our requirement that it possess sufficient financial resources to fund its operations.

Applicant requests that the letter from its bank submitted by a letter dated February 27, 1998, be filed under seal. Applicant says that revealing this information would place it at an unfair business disadvantage. On March 3, 1997, an Administrative Law Judge's (ALJ) ruling granted applicant's motion to file the financial information submitted with this application under seal for one year. The letter from its bank submitted by letter dated February 27, 1998, provides further detail on the financial information originally submitted with the application and filed under seal. Therefore, we will grant this request for the period ending March 3, 1999.

#### **V. Technical Qualifications of Applicant**

Applicants for NDIEC and CLC authority are required to make a reasonable showing of technical expertise in telecommunications or a related

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<sup>2</sup> The \$25,000 requirement for CLCs is contained in D.95-12-056, Appendix C. The \$25,000 requirement for NDIECs is contained in D.91-10-041.

<sup>3</sup> The requirement for CLC applicants to demonstrate that they have additional financial resources to meet any deposits required by underlying LECs and/or IECs is set forth in D.95-12-056, Appendix C. For NDIECs, the requirement is found in D.93-05-010.

business. To meet this requirement, applicant submitted biographical information on its key employees. This biographical information demonstrates that applicant's employees possess sufficient experience and knowledge to operate as a telecommunications reseller. Applicant represents that no one associated with or employed by applicant as an officer, director, partner, or owner of more than 10% of applicant was previously associated with an NDIEC that filed for bankruptcy or went out of business, or was sanctioned by the Federal Communications Commission or any state regulatory agency for failure to comply with any regulatory statute, rule or order.

We find that applicant is technically qualified to operate as a telecommunications reseller.

#### **VI. California Environmental Quality Act (CEQA)**

CEQA requires the Commission as the designated lead agency to assess the potential environmental impact of a project in order that adverse effects are avoided, alternatives are investigated, and environmental quality is restored or enhanced to the fullest extent possible. Applicant declares that it will not be constructing any facilities for the purpose of providing interexchange or local exchange services. It can be seen with certainty that there is no possibility that granting this application will have an adverse effect upon the environment.

#### **VII. Conclusion**

We conclude that the application conforms to our rules for certification to provide competitive local exchange and interexchange telecommunications services. Accordingly, we shall approve the application subject to the terms and conditions set forth herein.

#### **Findings of Fact**

1. Applicant filed A.98-02-016 on February 10, 1998, for authority to provide telecommunications services as both a CLC and an IEC.

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2. Applicant served its application and a Notice of Availability of the exhibits to its application on all telephone corporations with which applicant is likely to compete.

3. Notice of A.98-02-016 appeared in the Daily Calendar on February 13, 1998.

4. No protests have been filed.

5. A hearing is not required.

6. In prior Commission decisions, competition in providing interLATA telecommunications services was authorized, but those offering such services were generally barred from holding out to the public the provision of intraLATA service.

7. In D.94-09-065, the Commission authorized competitive intraLATA services effective January 1, 1995, for carriers meeting specified criteria.

8. In prior decisions the Commission authorized competition in providing local exchange telecommunications service within the service territories of Pacific and GTEC.

9. In D.95-07-054, D.95-12-056, D.95-12-057, and D.96-02-072, the Commission authorized CLCs meeting specified criteria to offer facilities-based services effective January 1, 1996, and resale services effective March 31, 1996.

10. Applicant has demonstrated that it has a minimum of \$25,000 of cash or cash equivalent that is reasonably liquid and readily available to meet its start-up expenses.

11. Applicant has represented that no deposits are required by LECs or IECs in order to provide the proposed service.

12. Applicant possesses the requisite experience and knowledge to operate as a telecommunications reseller.

13. Applicant represented that no one associated with or employed by applicant as an officer, director, partner, or owner of more than 10% of applicant was previously associated with an NDIEC that filed for bankruptcy or went out of business, or was sanctioned by the Federal Communications Commission or any state regulatory agency for failure to comply with any regulatory statute, rule, or order.

14. Applicant represents that it will not be constructing any facilities for the purposes of providing interexchange or local exchange service.

15. As part of its application, applicant submitted a draft of its initial tariff which contained the deficiencies identified in Attachment B to this decision. Except for those deficiencies, applicant's draft tariffs complied with the requirements established by the Commission.

16. Exemption from the provisions of PU Code §§ 816-830 has been granted to other NDIECs and CLCs. (See, e.g., D.86-10-007, D.88-12-076, and D.96-05-060.)

17. The transfer or encumbrance of property of nondominant carriers has been exempted from the requirements of PU Code § 851 whenever such transfer or encumbrance serves to secure debt. (See D.85-11-044 and D.96-05-060, Ordering Paragraph 15.)

18. By D.97-06-107, all interexchange carriers and CLCs are no longer required to comply with General Order 96-A, subsections III.G(1) and (2), and Commission Rule of Practice and Procedure 18(b).

19. Applicant requests that the letter from its bank submitted by letter dated February 27, 1998, be filed under seal, since its release would put applicant at an unfair business disadvantage.

20. On March 3, 1998, an ALJ ruling granted applicant's motion to file financial information submitted with this application under seal for one year.

21. The letter from applicant's bank submitted by letter dated February 27, 1998, provides more detail on the financial information approved for filing under seal by the ALJ ruling of March 3, 1998.

### **Conclusions of Law**

1. Applicant has the financial ability to provide the proposed service.
2. Applicant has made a reasonable showing of technical expertise in telecommunications.
3. Public convenience and necessity require that competitive local exchange and interexchange services to be offered by applicant, subject to the terms and conditions set forth herein.
4. Applicant is subject to:
  - a. The current 2.4% surcharge applicable to all intrastate services except for those excluded by D.94-09-065, as modified by D.95-02-050, to fund the Universal Lifeline Telephone Service (PU Code § 879; Resolution T-16098, December 16, 1997);
  - b. The current 0.25% surcharge applicable to all intrastate services except for those excluded by D.94-09-065, as modified by D.95-02-050, to fund the California Relay Service and Communications Devices Fund (PU Code § 2881; Resolution T-16090, December 16, 1997);
  - c. The user fee provided in PU Code §§ 431-435, which is 0.11% of gross intrastate revenue for the 1997-1998 fiscal year (Resolution M-4786);
  - d. The current surcharge applicable to all intrastate services except for those excluded by D.94-09-065, as modified by D.95-02-050, to fund the California High Cost Fund-A (PU Code § 739.30; D.96-10-066, pp. 3-4, App. B, Rule 1.C; set by Resolution T-16117 at 0.0% for 1998, effective February 19, 1998);
  - e. The current 2.87% surcharge applicable to all intrastate services except for those excluded by D.94-09-065, as modified by D.95-02-050, to fund the California High Cost Fund-B (D.96-10-066, p. 191, App. B, Rule 6.F.); and

- f. The current 0.41% surcharge applicable to all intrastate services except for those excluded by D.94-09-065, as modified by D.95-02-050, to fund the California Teleconnect Fund (D.96-10-066, p. 88, App. B, Rule 8.G.).
5. Applicant should be exempted from PU Code §§ 816-830.
6. Applicant should be exempted from PU Code § 851 when the transfer or encumbrance serves to secure debt.
7. Since applicant will not be constructing any facilities, it can be seen with certainty that there will be no significant effect on the environment.
8. The application should be granted to the extent set forth below.
9. Applicant, once granted a certificate of public convenience and necessity to operate as a CLC, should be subject to the Commission's rules and regulations regarding the operations of CLCs as set forth in D.95-07-054, D.95-12-056 and other Commission decisions.
10. Applicant's initial tariff filing should correct the deficiencies in its draft tariffs as indicated in Attachment B to this decision.
11. Any CLC which does not comply with our rules for local exchange competition adopted in Rulemaking 95-04-043 shall be subject to sanctions including, but not limited to, revocation of its CLC certificate.
12. Because of the public interest in competitive local exchange and interexchange services, the following order should be effective immediately.
13. The letter from applicant's bank submitted by letter dated February 27, 1998, should be kept under seal until March 3, 1999, consistent with the ALJ ruling of March 3, 1998.



**O R D E R**

**IT IS ORDERED that:**

1. A certificate of public convenience and necessity is granted to TransAmerican Telephone, Inc. (applicant) to operate as a nonfacilities-based reseller of competitive local exchange and interexchange services, subject to the terms and conditions set forth below.

2. Applicant shall file a written acceptance of the certificate granted in this proceeding.

3. Applicant is authorized to file with this Commission tariff schedules for the provision of competitive local exchange and interexchange services with the deficiencies noted in Attachment B corrected. Applicant may not offer services until tariffs are on file. Applicant's initial filing shall be made in accordance with General Order (GO) 96-A, excluding Sections IV, V, and VI. The tariff shall be effective not less than 1 day after tariff approval by the Commission's Telecommunications Division. Applicant shall comply with the provisions in its tariffs.

4. Applicant is a competitive local carrier (CLC). The effectiveness of its future CLC tariffs is subject to the schedules set forth in Appendix C, Section 4.E of Decision (D.) 95-12-056:

"E. CLCs shall be subject to the following tariff and contract filing, revision and service pricing standards:

"(1) Uniform rate reductions for existing tariff services shall become effective on five (5) working days' notice to the Commission. Customer notification is not required for rate decreases.

"(2) Uniform major rate increases for existing tariff services shall become effective on thirty (30) days' notice to the Commission, and shall require bill inserts, or a message on the bill itself, or first

class mail notice to customers at least 30 days in advance of the pending rate increase.

"(3) Uniform minor rate increases shall become effective on not less than five (5) working days' notice to the Commission. Customer notification is not required for such minor rate increases.

"(4) Advice letter filing for new services and for all other types of tariff revisions, except changes in text not affecting rates or relocations of text in the tariff schedules, shall become effective on forty (40) days' notice to the Commission.

"(5) Advice letter filings revising the text or location of text material which do not result in an increase in any rate or charge shall become effective on not less than five (5) days' notice to the Commission.

"(6) Contracts shall be subject to GO 96-A rules for NDIECs, except interconnection contracts.

"(7) CLCs shall file tariffs in accordance with PU Code Section 876."

5. Applicant is a nondominant interexchange carrier (NDIEC). The effectiveness of its future NDIEC tariffs is subject to the schedules set forth in Ordering Paragraph 5 of D.90-08-032 (37 CPUC2d 130 at 158), as modified by D.91-12-013 (42 CPUC2d 220 at 231) and D.92-06-034 (44 CPUC2d 617 at 618):

"5. All NDIECs are hereby placed on notice that their California tariff filings will be processed in accordance with the following effectiveness schedule:

"a. Inclusion of FCC-approved rates for interstate services in California public utilities tariff schedules shall become effective on one (1) day's notice.

"b. Uniform rate reductions for existing services shall become effective on five (5) days' notice.

"c. Uniform rate increases, except for minor rate increases, for existing services shall become effective on thirty (30) days' notice, and shall require bill inserts, a message on the bill itself, or first class mail notice to customers of the pending increased rates.

- "d. Uniform minor rate increases, as defined in D.90-11-029, for existing services shall become effective on not less than five (5) working days' notice. Customer notification is not required for such minor rate increases.
- "e. Advice letter filings for new services and for all other types of tariff revisions, except changes in text not affecting rates or relocations of text in the tariff schedules, shall become effective on forty (40) days' notice.
- "f. Advice letter filings merely revising the text or location of text material which do not cause an increase in any rate or charge shall become effective on not less than five (5) days' notice."

6. Applicant may deviate from the following provisions of GO 96-A: (a) paragraph II.C.(1)(b), which requires consecutive sheet numbering and prohibits the reuse of sheet numbers, and (b) paragraph II.C.(4), which requires that "a separate sheet or series of sheets should be used for each rule." Tariff filings incorporating these deviations shall be subject to the approval of the Commission's Telecommunications Division. Tariff filings shall reflect all fees and surcharges to which applicant is subject, as reflected in Conclusion of Law 4.

7. Applicant shall file as part of its initial tariff, after the effective date of this order and consistent with Ordering Paragraph 3, a service area map.

8. Prior to initiating service, applicant shall provide the Commission's Consumer Services Division with the applicant's designated contact person(s) for purposes of resolving consumer complaints and the corresponding telephone number. This information shall be updated if the name or telephone number changes, or at least annually.

9. Applicant shall notify this Commission in writing of the date that local exchange service is first rendered to the public within 5 days after local exchange service begins.

10. Applicant shall notify this Commission in writing of the date interLATA service is first rendered to the public within five days after service begins and again within five days of when intraLATA service begins.

11. Applicant shall keep its books and records in accordance with the Uniform System of Accounts specified in Title 47, Code of Federal Regulations, Part 32.

12. In the event the books and records of the applicant are required for inspection by the Commission or its staff, applicant shall either produce such records at the Commission's offices or reimburse the Commission for the reasonable costs incurred in having Commission staff travel to applicant's office.

13. Applicant shall file an annual report, in compliance with GO 104-A, on a calendar-year basis using the information request form developed by Commission staff contained in Attachment A to this decision.

14. Applicant shall ensure that its employees comply with the provisions of Public Utilities (PU) Code § 2889.5 regarding solicitation of customers.

15. The certificate granted and the authority to render service under the rates, charges, and rules authorized will expire if not exercised within 12 months after the effective date of this order.

16. The corporate identification number assigned to applicant is U-5975-C which shall be included in the caption of all original filings with this Commission, and in the titles of other pleadings filed in existing cases.

17. Within 60 days of the effective date of this order, applicant shall comply with PU Code § 708, Employee Identification Cards, and notify the Director of the Telecommunications Division in writing of its compliance.

18. Applicant is exempted from the provisions of PU Code §§ 816-830.

19. Applicant is exempted from PU Code § 851 for the transfer or encumbrance of property, whenever such transfer or encumbrance serves to secure debt.

20. If applicant is 90 days or more late in filing an annual report or in remitting the fees listed in Conclusion of Law 4, the Commission's Telecommunications Division shall prepare for Commission consideration a resolution that revokes the applicant's certificate of public convenience and necessity, unless the applicant has received the written permission of the Commission's Telecommunications Division to file or remit late.

21. Applicant shall comply with the consumer protection rules contained in Appendix B of D.95-07-054.

22. Applicant shall comply with the Commission's rules and regulations for local exchange competition contained in D.95-07-054, D.95-12-056, and other Commission decisions, including the requirement that CLCs shall place customer deposits in a protected, segregated, interest-bearing escrow account subject to Commission oversight (D.95-12-056, Appendix C, Section 4.F.(15)).

23. Applicant shall comply with the Commission's rules and regulations for NDIECs set forth in D.93-05-010, D.90-08-032, and other Commission decisions.

24. Applicant shall comply with the customer notification and education rules adopted in D.96-04-049 regarding passage of calling party number.

25. Applicant's request to have the letter from its bank submitted by letter dated February 27, 1998, kept under seal is granted until March 3, 1999, and during that period shall not be made accessible or disclosed to anyone other than the Commission staff except on the further order or ruling of the Commission, the Assigned Commissioner, the assigned Administrative Law Judge (ALJ), or the ALJ then designated as Law and Motion Judge.

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26. If the applicant believes that further protection of the information kept under seal is needed, it may file a motion stating the justification for further withholding of the information from public inspection, or for such other relief as the Commission rules may then provide. This motion shall be filed no later than one month before the expiration date.

27. Applicant shall send a copy of this decision to concerned local permitting agencies not later than 30 days from the date of this order.

28. The application is granted, as set forth above.

29. Application 98-02-016 is closed.

This order is effective today.

Dated May 7, 1998, at San Francisco, California.

RICHARD A. BILAS  
President  
P. GREGORY CONLON  
HENRY M. DUQUE  
JOSIAH L. NEEPER  
Commissioners

Commissioner Jessie J. Knight, Jr., being necessarily absent, did not participate.

**ATTACHMENT A**

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**INFORMATION REQUESTED OF COMPETITIVE LOCAL CARRIERS**

**TO: ALL COMPETITIVE LOCAL CARRIERS**

Article 5 of the Public Utilities Code grants authority to the California Public Utilities Commission to require all public utilities doing business in California to file reports as specified by the Commission on the utilities' California operations.

A specific annual report form has not yet been prescribed for the California interexchange telephone utilities. However, you are hereby directed to submit an original and two copies of the information requested in Attachment A no later than March 31st of the year following the calendar year for which the annual report is submitted.

Address your report to:

California Public Utilities Commission  
Auditing and Compliance Branch, Room 3251  
505 Van Ness Avenue  
San Francisco, CA 94102-3298

Failure to file this information on time may result in a penalty as provided for in §§ 2107 and 2108 of the Public Utilities Code.

If you have any question concerning this matter, please call (415) 703-1961.

**INFORMATION REQUESTED OF COMPETITIVE LOCAL CARRIERS**

To be filed with the California Public Utilities Commission, 505 Van Ness Avenue, Room 3251, San Francisco, CA 94102-3298, no later than March 31st of the year following the calendar year for which the annual report is submitted.

1. Exact legal name and U # of reporting utility.
2. Address.
3. Name, title, address, and telephone number of the person to be contacted concerning the reported information.
4. Name and title of the officer having custody of the general books of account and the address of the office where such books are kept.
5. Type of organization (e.g., corporation, partnership, sole proprietorship, etc.).

If incorporated, specify:

- a. Date of filing articles of incorporation with the Secretary of State.
- b. State in which incorporated.
6. Commission decision number granting operating authority and the date of that decision.
7. Date operations were begun.
8. Description of other business activities in which the utility is engaged.
9. A list of all affiliated companies and their relationship to the utility.  
State if affiliate is:
  - a. Regulated public utility.
  - b. Publicly held corporation.
10. Balance sheet as of December 31st of the year for which information is submitted.
11. Income statement for California operations for the calendar year for which information is submitted.

**(END OF ATTACHMENT A)**



**ATTACHMENT B**  
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Following is a list of deficiencies in TransAmerican Telephone, Inc.'s tariff filing:

1. All the tariff sheets are not in compliance with the California Public Utilities Commission's (CPUC) format. Check with the Tariff Section of the Telecommunications Division for the appropriate CPUC tariff sheet format. In addition, see Resolution T-15959 for the inclusion of the caption "Competitive Local Carrier Tariff" on each tariff page.
2. Page 5, Application of Tariff. Indicate the intent to offer only resale competitive local exchange service in Pacific Bell's and GTEC's service areas.
3. Include a service area map that shows the exchange boundaries for Pacific Bell and GTEC.
4. Page 6, Definitions. Include the definition of "prepaid" service in the list of definitions.
5. Page 9, Terms and Conditions. Indicate that the company offers only prepaid service.
6. Pages 10 - 13, Liability of the Company. Revise tariffs to comply with Decision (D.) 95-12-057 and concur with Pacific Bell's or GTEC's limitations of liability to the extent applicable for resale service.
7. Page 15, Ownership of Facilities. The company provides only resale service and does not have facilities; therefore, title to all facilities remains to the incumbent local exchange carrier.
8. Pages 16 & 17, Obligations of Customer (C) through (I). The company proposes to provide only resale service and will not construct facilities. However, tariffs include language re company facilities/equipment. Revise tariffs to appropriately indicate that the company is not a facilities-based service provider.
9. Pages 18 & 19, Interconnection of Facilities & Inspection. Since the company is not a facilities-based service provider, delete reference to interconnection and inspection.

**ATTACHMENT B**  
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10. Page 19, Taxes. Include language on the applicable California surcharges.
11. Page 20, Billing and Collection of Charges (2.5.2.A) & (2.5.2.B). (1) Comply with Rule 6(B)(2) of D.95-07-054 for disconnection of service. (2) Revise tariff language to identify the types of payments acceptable to the company.
12. Pages 20, 21, & 22, Disputed Bills & Discontinuance of Service. Comply with Rule of 8 of D.95-07-054 for disputed bills and Rule 6(B)(2) for the appropriate number of days before termination of service.
13. Page 24, Cancellation of Service. The provision of Rule 6(B) of D.95-07-054 does not require permission from the competitive local carrier before application for service can be cancelled by a customer. Revise tariff language accordingly to comply with D.95-07-054.
14. Page 26, Notices and Communications. Comply with Rule 6(A) & (B) of D.95-07-054 for notices.
15. Page 27 & 28, Service Description and Rates. (1) The company must provide access to 911. (2) The current language on Local Line (3.1.1) is confusing because it does not clearly indicate the types of calls that will be blocked. Revise tariff accordingly. (3) Briefly describe each optional feature. (4) Comply with the requirements of D.96-04-049 regarding Caller ID's customer notification and education plan materials and the provision of optional blocking feature (complete or selective blocking), if you are passing subscribers' calling party number on interstate calls as well as offering Caller ID service. The materials must be submitted, together with the advice letter filing, for review by the Telecommunications Division in consultation with the Commission's Public Advisor Office.
16. Page 28, Rates and Charges. (1) Identify the types of customers to whom the rates will apply. A competitive local carrier is not required to offer residential service; however, if it chooses to offer residential service, it must also offer Universal Lifeline Telephone Service (ULTS). If the company offers ULTS, its tariffs must include the applicable income limitations detailed in Resolution T-16010. (2) Clarify if the rates apply to both Pacific

**ATTACHMENT B**  
**Page 3**

Bell and GTEC service areas. (3) Explain what the phrase "*(not to exceed)*" refers to.

17. Include tariffs on: (1) Demarcation points. A competitive local carrier must have a demarcation tariff or concur in another company's tariff, (e.g., Pacific Bell's or GTEC's). (2) Non-Published service. (3) Information Required on Forms (see Rule 3 of D.95-07-054). (4) Interlata service. The tariffs for interlata service are missing. All tariffs applicable to interlata service should be submitted under a separate schedule, (e.g., Schedule No. 2). (5) Change of Service provider (see Rule 11 of D. 95-07-054). (6) Privacy (see Rule 14 of D. 95-07-054).
18. Include sample forms.

**(END OF ATTACHMENT B)**