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Sent: 3/8/2010 11:49:03 AM
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Bcc:
Subject: Smart Grid Workshops - Email to Panelists

Good Morning CPUC Smart Grid Workshop Panelists,

This email is to go over some logistics. Please let us know if you have any questions.

We will have three days of workshops - March 17th through 19th here at the CPUC building (505 Van Ness Ave, San Francisco, CA 94102).

1. Chris Villarreal and myself will be coordinating the workshops. When you arrive, you may either visit our top of the line Govt Agency Cafeteria or you may go directly to the workshop room. My cell phone is 415-515-6784 if you get lost. Chris' office line is 415-703-1566. He's also the overall team lead for this proceeding.
2. The March 17th workshop will be held in Hearing Room A while the other two will be held at the CPUC auditorium. You may go to the security desk to ask where these two rooms are or you can call my cell.
3. **Please have your presentations emailed to us by noon on Monday, March 15th.** The workshops will be webcast and your presentations will be posted on our website for the web audience.

4. We also need a short bio of each of you to put on the website and to give to the attendees introducing you. **Please email us your bios by this Thursday, March 11th.**
5. We could have a short conference call on Tuesday, March 16th at 10am to go over last minute issues. Email me if you're interested in calling in; if this email suffices than that's fine as well.
6. The workshop is structured as follows - the dais, then the panelists, and then the audience which we estimate to be about 130plus. The dais will include the Assigned Commissioner, Administrative Law Judge, Representatives from the CAISO, CEC, and Sen Padilla's office.
7. Attachment our the workshop agendas for your review. We will include your titles once we have your bios.

Thank you for participating in our workshops.

regards,
marzia

Marzia Zafar - Zaf@cpuc.ca.gov - 415-703-1997