

**PACIFIC GAS AND ELECTRIC COMPANY
General Rate Case 2011 Phase I
Application 09-12-020
Data Response**

PG&E Data Request No.:	DRA_224-03		
PG&E File Name:	GRC2011-Ph-I_DR_DRA_224-Q03		
Request Date:	March 19, 2010	Requester DR No.:	DRA-224-DFB
Date Sent:	April 1, 2010	Requesting Party:	DRA
PG&E Witness:	Mark Hughes	Requester:	Donna Fay Bower

EXHIBIT REFERENCE: PG&E-6, CHAPTER 7

**SUBJECT: SAFETY, HEALTH AND CLAIMS DEPARTMENT AND OTHERS COSTS –
INFORMATION TECHNOLOGY PROJECTS**

QUESTION 3

What are PG&E's plans for the file room once the documents have gone paperless?

ANSWER 3

Safety, Health and Claims has approximately 5,470 square feet of dedicated documentation storage space (three file rooms). Approximately 1,500 square feet (one room) will be retained as space for three scanning stations and for temporary storage of the scanned paper. The scanned paper will be stored, by date, for a period of three months and then destroyed.

The remainder of the space will be released back to Corporate Real Estate for reallocation according to best use.