

**PACIFIC GAS AND ELECTRIC COMPANY  
General Rate Case 2011 Phase I  
Application 09-12-020  
Data Response**

PG&E Data Request No.:	DRA_253-04		
PG&E File Name:	GRC2011-Ph-I_DR_DRA_253-Q04		
Request Date:	April 7, 2010	Requester DR No.:	DRA-253-DFB
Date Sent:	April 15, 2010	Requesting Party:	DRA
PG&E Witness:	Linda Cheng	Requester:	Donna Fay Bower

**EXHIBIT REFERENCE: PG&E-6, CHAPTER 4**

**SUBJECT: PG&E CORPORATION CHAIRMAN OF THE BOARD, CEO & PRESIDENT'S OFFICE,  
PG&E PRESIDENT'S OFFICE AND CORPORATE SECRETARY DEPARTMENT COSTS**

**QUESTION 4**

In addition PG&E states "Labor charges for Administrative Clerk at 21% of time (based on number of corporation employees over total corporation and utility employees) for receptionist coverage at One Market equates to 437 hours per year (2,080 hours x 21%).

- a. Please provide supporting documentation as requested for this calculation. What was the number of corporation employees? What was the number of utility employees?
- b. Who is the major occupant of One Market – PG&E Corporation or PG&E The Utility?

**ANSWER 4**

- a. As explained in response to DRA-245-DFB, question 5:  
The Administrative Clerk provides receptionist coverage for each employee that is housed at One Market. At the time of the calculation, there were a total of 186 employees: 39 PG&E Corporation employees (21%) and 146 Utility employees (79%). We calculated that 21% of the time, the Administrative Clerk would be answering the phone for a PG&E Corporation employee. The Administrative Clerk works a total of 2,080 hours in a year; 21% of 2,080 hours is 437 hours.
- b. Since the transfer of PG&E Corporation employees to the Utility effective January 1, 2009, there are more Utility employees than PG&E Corporation employees working at the One Market facility.