

From: Stock, William
Sent: 5/4/2010 11:07:14 AM
To: 'Clanon, Paul' (pac@cpuc.ca.gov)
Cc: 'Madrigal, Anna-Marie' (anna-marie.madrigal@cpuc.ca.gov); Ton-Quinlivan, Van (/O=PG&E/OU=CORPORATE/CN=RECIPIENTS/CN=VNT1)
Bcc:
Subject: Moderator Background Information

Paul:

Thank you for agreeing to moderate the Skilled Craft session for the May 14 event. As a follow up to our conversation this morning here are some details. Your session will run concurrently with 3 others and it will run twice. The first session will be 10:20 – 11:10 and the next will be 11:20-12:10. The speakers for your session are: Chris Pickett, Director, HR Learning & Development, PG&E, cepi@pge.com, Lynn Walter, Director, Diablo Learning Services, PG&E, lrw6@pge.com, Hunter Stern, IBEW, hls5@ibew1245.com.

The people in the room won't have the expertise of the panel but their work is to be sure that they have the employees with the right skills at the right time. They want to know 'What is going to happen in the future in this area?' The panels are aimed at translating this for them – what is the demand in terms of skill sets/knowledge needed? Where can education play a role?

Structure: As Moderator introduce yourself and your connection with PG&E. Then introduce the panelists. Perhaps 10 minutes max per speaker, then 10 minutes of 'conversation' among the panelists and 10 minutes of questions from the audience. (then repeat for second session!)

What have we asked the panelists to talk about?: This is a learning forum and the panelists are the experts that will be educating in their domain. We want the panelists/moderator to speak about 'what does the future hold'. Each will talk about their domain and the trends they see. Where are the opportunities and gaps? How do these trends affect the skills or knowledge needed by employees in the 5+ year timeframe (where we think retirement will hit)? How does it affect employees we need to have in the 2-5 year time frame and the 0-2 year timeframe. The panelists should speak about both new hires and incumbents. What is their wish list on what role education can play? What skill sets are needed that may not be there?

The conference center is 3301 Crow Canyon Road San Ramon.

I will follow up with a map, backpocket questions for you to ask the panelists if needed as well as their bios.

Let me know if you have any questions.

Thanks again for playing a key role in this event. It should be a valuable day of learning.

Bill