

From: Roscow, Steve

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keith.mccrea@sablaw.com (keith.mccrea@sablaw.com); etoppi@ces-ltd.com (etoppi@ces-ltd.com); douglass@energyattorney.com (douglass@energyattorney.com); klatt@energyattorney.com (klatt@energyattorney.com); tdillard@sppc.com (tdillard@sppc.com); chilen@NVEnergy.com (chilen@NVEnergy.com); twertz@tyrenergy.com (twertz@tyrenergy.com); debra.gallo@swgas.com (debra.gallo@swgas.com); nwhang@manatt.com (nwhang@manatt.com); lpettis@calstate.edu (lpettis@calstate.edu); mtierney-lloyd@enernoc.com (mtierney-lloyd@enernoc.com); liddell@energyattorney.com (liddell@energyattorney.com); douglass@energyattorney.com (douglass@energyattorney.com); mdjoseph@adamsbroadwell.com (mdjoseph@adamsbroadwell.com); jleslie@luce.com (jleslie@luce.com); ek@a-klaw.com (ek@a-klaw.com); rkmoore@gswater.com (rkmoore@gswater.com); AdviceTariffManager@sce.com (AdviceTariffManager@sce.com); SRahon@SempraUtilities.com (SRahon@SempraUtilities.com); mike.montoya@sce.com (mike.montoya@sce.com); CFPena@semprautilities.com (CFPena@semprautilities.com); jeff.malone@calpeak.com (jeff.malone@calpeak.com); ewdlaw@sbcglobal.net (ewdlaw@sbcglobal.net); gdixon@semprautilities.com (gdixon@semprautilities.com); KHassan@SempraUtilities.com (KHassan@SempraUtilities.com); KFoley@SempraUtilities.com (KFoley@SempraUtilities.com); Cherry, Brian K (/O=PG&E/OU=CORPORATE/CN=RECIPIENTS/CN=BKC7); jeanne.sole@sfgov.org (jeanne.sole@sfgov.org); norman.furuta@navy.mil (norman.furuta@navy.mil); Middlekauff, Charles (Law) (/O=PG&E/OU=Corporate/cn=Recipients/cn=CRMd); michaelboyd@sbcglobal.net (michaelboyd@sbcglobal.net); gmorris@emf.net (gmorris@emf.net); cmkehrin@ems-ca.com (cmkehrin@ems-ca.com); Huffman, Mark (Law) (/O=PG&E/OU=Corporate/cn=Recipients/cn=MRH2); stevegreenwald@dwt.com (stevegreenwald@dwt.com); barmackm@calpine.com (barmackm@calpine.com); martinhomec@gmail.com (martinhomec@gmail.com); martinhomec@gmail.com (martinhomec@gmail.com); mday@goodinmacbride.com (mday@goodinmacbride.com); mday@goodinmacbride.com (mday@goodinmacbride.com); phanschen@mofoc.com (phanschen@mofoc.com); westgas@aol.com (westgas@aol.com); Service@spurr.org (Service@spurr.org); Mike@alpinenaturalgas.com (Mike@alpinenaturalgas.com); mary.lynch@constellation.com (mary.lynch@constellation.com); chh@cpuc.ca.gov (chh@cpuc.ca.gov); scarter@nrdc.org (scarter@nrdc.org); lisazycherman@dwt.com (lisazycherman@dwt.com); mbyron@gwfpower.com (mbyron@gwfpower.com); wamer@kirkwood.com (wamer@kirkwood.com); wbooth@booth-law.com (wbooth@booth-law.com); michael.hindus@pillsburylaw.com (michael.hindus@pillsburylaw.com); ds1957@att.com (ds1957@att.com); jderosa@ces-ltd.com (jderosa@ces-ltd.com); george.waidelich@safeway.com (george.waidelich@safeway.com); mflorio@turn.org (mflorio@turn.org);

To:

lex@consumercal.org (lex@consumercal.org); bhines@svlg.org (bhines@svlg.org); Jennifer.Shigekawa@sce.com (Jennifer.Shigekawa@sce.com); clamasbabbini@comverge.com (clamasbabbini@comverge.com); pk@utilitycostmanagement.com (pk@utilitycostmanagement.com); case.admin@sce.com (case.admin@sce.com); mrw@mrwassoc.com (mrw@mrwassoc.com); Warner, Christopher (Law) (/O=PG&E/OU=Corporate/cn=Recipients/cn=CJW5); JCasadont@BlueStarEnergy.com (JCasadont@BlueStarEnergy.com); igoodman@commerceenergy.com (igoodman@commerceenergy.com); mary@solutionsforutilities.com (mary@solutionsforutilities.com); tam.hunt@gmail.com (tam.hunt@gmail.com); abb@eslawfirm.com (abb@eslawfirm.com); sue.mara@RTOadvisors.com (sue.mara@RTOadvisors.com); dorth@krcd.org (dorth@krcd.org); wetstone@alamedamp.com (wetstone@alamedamp.com); kjsimonsen@ems-ca.com (kjsimonsen@ems-ca.com); mramirez@sflower.org (mramirez@sflower.org); gbawa@cityofpasadena.net (gbawa@cityofpasadena.net); tburke@sflower.org (tburke@sflower.org); ddavie@wellhead.com (ddavie@wellhead.com); marcie.milner@shell.com (marcie.milner@shell.com); TRoberts@SempraUtilities.com (TRoberts@SempraUtilities.com); jmcMahon@8760energy.com (jmcMahon@8760energy.com); janet.combs@sce.com (janet.combs@sce.com); mshames@ucan.org (mshames@ucan.org); ralphdennis@insightbb.com (ralphdennis@insightbb.com); steven.huffman@morganstanley.com (steven.huffman@morganstanley.com); WKeilani@SempraUtilities.com (WKeilani@SempraUtilities.com); KKloberdanz@SempraUtilities.com (KKloberdanz@SempraUtilities.com); TCorr@SempraUtilities.com (TCorr@SempraUtilities.com); amber.wyatt@sce.com (amber.wyatt@sce.com); joseph.donovan@constellation.com (joseph.donovan@constellation.com); john.holtz@greenmountain.com (john.holtz@greenmountain.com); HKingerski@mxenergy.com (HKingerski@mxenergy.com); dhaval.dagli@sce.com (dhaval.dagli@sce.com); ntreadway@defgllc.com (ntreadway@defgllc.com); rliebert@cfbf.com (rliebert@cfbf.com); omv@cpuc.ca.gov (omv@cpuc.ca.gov); myuffee@mwe.com (myuffee@mwe.com); thomas.r.del.monte@qmail.com (thomas.r.del.monte@qmail.com); sliu@bear.com (sliu@bear.com); AndersonR@conedsolutions.com (AndersonR@conedsolutions.com); tcarlson@rrienergy.com (tcarlson@rrienergy.com); rshilling@krcd.org (rshilling@krcd.org); dcurrie@rrienergy.com (dcurrie@rrienergy.com); james.schichtl@sce.com (james.schichtl@sce.com); pucservice@manatt.com (pucservice@manatt.com); shannonrmaloney@msn.com (shannonrmaloney@msn.com); kjuedes@urmgroupp.com (kjuedes@urmgroupp.com); rob@teamryno.com (rob@teamryno.com); szaminski@starwood.com (szaminski@starwood.com); colin.cushnie@sce.com (colin.cushnie@sce.com); iibarguren@tyrenergy.com (iibarguren@tyrenergy.com); plook@rrienergy.com (plook@rrienergy.com); mmcclellan@semprautilities.com (mmcclellan@semprautilities.com); julie.martin@bp.com (julie.martin@bp.com); michael.mcdonald@ieee.org (michael.mcdonald@ieee.org); ddickey@tenaska.com

(ddickey@tenaska.com); debeberger@cox.net (debeberger@cox.net);
srantala@energymarketers.com (srantala@energymarketers.com);
WDSmith@SempraUtilities.com (WDSmith@SempraUtilities.com);
ccasselman@pilotpowergroup.com (ccasselman@pilotpowergroup.com);
zdavis@advantageiq.com (zdavis@advantageiq.com); tciardella@nvenergy.com
(tciardella@nvenergy.com); SNelson@SempraUtilities.com
(SNelson@SempraUtilities.com); RegRelCPUCCases
(/O=PG&E/OU=Corporate/cn=Recipients/cn=RegRelCPUCCases); ssmyers@att.net
(ssmyers@att.net); lmh@eslawfirm.com (lmh@eslawfirm.com);
sdhilton@stoel.com (sdhilton@stoel.com); joyw@mid.org (joyw@mid.org);
jerry1@abag.ca.gov (jerry1@abag.ca.gov); brbarkovich@earthlink.net
(brbarkovich@earthlink.net); mary.tucker@sanjoseca.gov
(mary.tucker@sanjoseca.gov); bernardo@braunlegal.com
(bernardo@braunlegal.com); cassandra.sweet@dowjones.com
(cassandra.sweet@dowjones.com); kenneth.swain@navigantconsulting.com
(kenneth.swain@navigantconsulting.com); cem@newsdata.com
(cem@newsdata.com); cem@newsdata.com (cem@newsdata.com);
lisa_weinzimer@platts.com (lisa_weinzimer@platts.com); dhuard@manatt.com
(dhuard@manatt.com); bcragg@goodinmacbride.com
(bcragg@goodinmacbride.com); jarmstrong@goodinmacbride.com
(jarmstrong@goodinmacbride.com); kerry.hattevik@nexteraenergy.com
(kerry.hattevik@nexteraenergy.com); Jones, Kimberly
(/O=PG&E/OU=Corporate/cn=Recipients/cn=KCJ5); todd.edmister@bingham.com
(todd.edmister@bingham.com); blaising@braunlegal.com
(blaising@braunlegal.com); jkarp@winston.com (jkarp@winston.com);
jgg@eslawfirm.com (jgg@eslawfirm.com); jeffgray@dwt.com (jeffgray@dwt.com);
rschmidt@bartlewells.com (rschmidt@bartlewells.com);
dvidaver@energy.state.ca.us (dvidaver@energy.state.ca.us);
kowalewskia@calpine.com (kowalewskia@calpine.com);
david.oliver@navigantconsulting.com (david.oliver@navigantconsulting.com);
steven@iepa.com (steven@iepa.com); saeed.farrokhpay@ferc.gov
(saeed.farrokhpay@ferc.gov); dgrandy@caonsitegen.com
(dgrandy@caonsitegen.com); ron.perry@commercialenergy.net
(ron.perry@commercialenergy.net); atrowbridge@daycartermurphy.com
(atrowbridge@daycartermurphy.com); Diane.Fellman@nrgenergy.com
(Diane.Fellman@nrgenergy.com); californiadockets@pacificorp.com
(californiadockets@pacificorp.com); gohara@calplg.com (gohara@calplg.com);
sberlin@mccarthyllaw.com (sberlin@mccarthyllaw.com); lwhouse@innercite.com
(lwhouse@innercite.com); karen@klindh.com (karen@klindh.com);
jscancarelli@crowell.com (jscancarelli@crowell.com); mcox@calplg.com
(mcox@calplg.com); judypau@dwt.com (judypau@dwt.com);
tsolomon@winston.com (tsolomon@winston.com); jmcMahon@8760energy.com
(jmcMahon@8760energy.com); wmc@a-klaw.com (wmc@a-klaw.com);
kpp@cpuc.ca.gov (kpp@cpuc.ca.gov); dbp@cpuc.ca.gov (dbp@cpuc.ca.gov);
Sean.Beatty@mirant.com (Sean.Beatty@mirant.com); ken@in-houseenergy.com
(ken@in-houseenergy.com); philm@scdenergy.com (philm@scdenergy.com);

mjaske@energy.state.ca.us (mjaske@energy.state.ca.us);
gifford.jung@powerex.com (gifford.jung@powerex.com); clu@cpuc.ca.gov
(clu@cpuc.ca.gov); edd@cpuc.ca.gov (edd@cpuc.ca.gov); crv@cpuc.ca.gov
(crv@cpuc.ca.gov); scr@cpuc.ca.gov (scr@cpuc.ca.gov); lmi@cpuc.ca.gov
(lmi@cpuc.ca.gov); trp@cpuc.ca.gov (trp@cpuc.ca.gov); lwt@cpuc.ca.gov
(lwt@cpuc.ca.gov); Goldstein, Roger
(/O=PG&E/OU=Corporate/cn=Recipients/cn=RFG2);
michelle.mishoe@pacificorp.com (michelle.mishoe@pacificorp.com); Velasquez,
Carlos A. (carlos.velasquez@cpuc.ca.gov); Holton, Paul
(/O=PG&E/OU=CORPORATE/CN=RECIPIENTS/CN=PVH1);
joshdavidson@dwt.com (joshdavidson@dwt.com); mjd@cpuc.ca.gov
(mjd@cpuc.ca.gov); wtr@cpuc.ca.gov (wtr@cpuc.ca.gov); kar@cpuc.ca.gov
(kar@cpuc.ca.gov); kdw@cpuc.ca.gov (kdw@cpuc.ca.gov); millsr@water.ca.gov
(millsr@water.ca.gov); perdue@montaguederose.com
(perdue@montaguederose.com); ralf1241a@cs.com (ralf1241a@cs.com);
sbeserra@sbcglobal.net (sbeserra@sbcglobal.net); Walter, Stacy W (Law)
(/O=PG&E/OU=CORPORATE/CN=RECIPIENTS/CN=SWW9); roger@mid.org
(roger@mid.org); blairj@mid.org (blairj@mid.org); grehal@water.ca.gov
(grehal@water.ca.gov); gblack@cwclaw.com (gblack@cwclaw.com);
sjp@cpuc.ca.gov (sjp@cpuc.ca.gov); iryna.kwasny@doj.ca.gov
(iryna.kwasny@doj.ca.gov); rhh@cpuc.ca.gov (rhh@cpuc.ca.gov);
phil@auclairconsulting.com (phil@auclairconsulting.com); makens@water.ca.gov
(makens@water.ca.gov); mnelson@mccarthy.com
(mnelson@mccarthy.com); sas@a-klaw.com (sas@a-klaw.com);
lmarshal@energy.state.ca.us (lmarshal@energy.state.ca.us);
kellie.smith@sen.ca.gov (kellie.smith@sen.ca.gov); bfs@cpuc.ca.gov
(bfs@cpuc.ca.gov); hgolub@nixonpeabody.com (hgolub@nixonpeabody.com);
ako@cpuc.ca.gov (ako@cpuc.ca.gov); jw2@cpuc.ca.gov (jw2@cpuc.ca.gov);
los@cpuc.ca.gov (los@cpuc.ca.gov); jspence@water.ca.gov
(jspence@water.ca.gov); jpacheco@water.ca.gov (jpacheco@water.ca.gov);
pasteer@sbcglobal.net (pasteer@sbcglobal.net); dbr@cpuc.ca.gov
(dbr@cpuc.ca.gov); ayk@cpuc.ca.gov (ayk@cpuc.ca.gov); kkm@cpuc.ca.gov
(kkm@cpuc.ca.gov); mwofford@water.ca.gov (mwofford@water.ca.gov);
rpistoc@smud.org (rpistoc@smud.org)

Cc:

Bcc:

Subject: R.07-05-025, Logistics for workshop Monday July 12 and Tuesday July 13

To Parties in R.07-05-025,

Here are some further logistical and "process" items for our workshop this coming Monday and Tuesday:

1 **Phone**: yes, we will have dial-in access; however, as you all know, the acoustics can be spotty for folks on the phone. The auditorium is wired for sound, so that should help.

The call-in number is 877-930-0524, the participant code is 9183912

2 **Presentations**: a laptop will be available if you wish to speak and will have slides. Please be sure to bring your presentation on a flash drive. Also, we will need to e-mail those presentations to the folks on the phone, so they will effectively go to the entire service list

3 **Discussion “format”**: ALJ Pulsifer has arranged to have a court reporter present. Therefore, we would like to use an approach where we discuss each topic “off the record”, then bring the reporter back and have one or more parties summarize the outcome of the discussion “on the record”. This approach has worked well in the past, but it does depend on parties’ willingness to step up and provide the summaries, so prepare yourselves to do that. The end result will be a better record for the ALJ and for parties.

Thank you—see you all on Monday.

Steve Roscow

Program and Project Supervisor

CPUC Energy Division

415-703-1189