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Bcc:

Subject: Agenda and Conference Details - 2010 Sustainable Energy Study & Discussion
Tour; Berlin & Freiburg, Germany

Good Afternoon!

Please find the following documents attached in reference to the upcoming 2010 Aspen Accord
Sustainable Energy Study & Discussion Tour.

➤ Welcome Letter from Executive Director Craig Perkins

- Tour Itinerary & Agenda
- Hotel Confirmations
- Participant List
- Participant Guest List

Please take a moment to review your hotel confirmations. If any changes are needed, please let me know ASAP.

Please also take a moment to review the participant guest list and be sure that any guests you may be traveling with are listed. This is extremely important as The Energy Coalition will be providing train transportation for the group from Berlin to Freiburg on Tuesday, August 3rd. We currently have 37 train tickets in-hand and if we need to purchase any more, we will need to know ASAP.

The conference will begin in Berlin with an opening reception and dinner on Sunday, August 1st and will end in Freiburg shortly before noon on Thursday, August 5th. **Your point of contact during the tour will be Craig Perkins. He can be reached on his cell phone at 949-355-5964.**

When you arrive in Berlin, you can either take a cab to the hotel (which will take about 20 minutes) or, in keeping with the Mayor's transport strategy, public transport which we encourage you to use throughout the duration of your stay in Berlin. Full directional information and maps can be found on the link below to access local public transport information <http://www.bvg.de/index.php/en/index.html>

Once again, here are the links for the hotels we have booked.

Berlin: <http://www.radissonblu.com/hotel-berlin>

Freiburg: <http://www.colombi.de>

For those who are departing through Frankfurt when the conference concludes, you can take the ICE train from Freiburg to Frankfurt which is about a 2 hour ride. You will be able to purchase unreserved open seating train fare at the station in Freiburg which is about a 10 minute walk from the Colombi Hotel. Once in Freiburg, almost everything will be accessible by foot. See the following link for further information regarding transportation in Freiburg: http://www.freiburg-home.com/freiburg_transportation/

If you have any questions or need any further information between now and the start of the conference, please do not hesitate to contact me.

Thanks,

Meaghan

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