

From: Deal, Matthew  
Sent: 8/5/2010 3:00:53 PM  
To: Cherry, Brian K (/O=PG&E/OU=CORPORATE/CN=RECIPIENTS/CN=BKC7)  
Cc:  
Bcc:  
Subject: 8/12 logistics

Brian –

Wanted to send over some logistical information for the Thought Leaders event next week.

Arrangements will be made for Peter to park in the garage. Normal sign in procedures, etc will still need to take place in order for Peter and company to get onto the 5<sup>th</sup> floor. When Peter arrives he can have security contact me (703.2576) and I'll come down and see him to President Peevey.

Approximate agenda: 1:30 – 1:45 Matthew Deal opening remarks. 1:45 – 2:00 President Peevey remarks. 2:00 – 2:30 Peter Darbee formal remarks. 2:30 – 3:00 Q&A from audience.

Format: All formal remarks will be given from the podium which will be off to the right side of the auditorium (when looking toward the dais). After Peter delivers his formal remarks we will have two chairs set up in the front of the room on opposite sides of a small table. On the table will be two desk mikes (those used by staff during the Commission meeting). For the Q&A Peter and I will be seated in those chairs and there will be two floating mikes in the audience for questions. (This all assumes no technical issues associated with set up.)

That's all I think we need to worry about. Ted Howard is working with Peter's staff to get other details, but thought you might be involved in some of this logistical stuff as well.

-M

On a side note: have you heard of B3...it's a new wine "speakeasy" in SF. Not certain how a wine speakeasy operates  
but...[http://sanfrancisco.grubstreet.com/2010/06/b3\\_to\\_feature\\_obscure\\_wines\\_me.html](http://sanfrancisco.grubstreet.com/2010/06/b3_to_feature_obscure_wines_me.html)