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August 30, 2010

ADVICE LETTER 2194-E/1971-G

(U 902-M)

PUBLIC UTILITIES COMMISSION OF THE STATE OF CALIFORNIA

SUBJECT: REVISIONS TO ELECTRIC AND GAS RULES 6, 7 AND 11 IN COMPLIANCE WITH DECISION 10-07-048

San Diego Gas & Electric (SDG&E) hereby submits for approval by the California Public Utilities Commission (Commission) revisions to San Diego Gas & Electric Company's (SDG&E) electric and gas tariffs, as shown on the Attachment A and B, respectively.

PURPOSE

In compliance with Interim Ordering Paragraphs (OP) 2, 3 and 8 of D.10-07-048, SDG&E revises Rules 6 – Establishment and Re-Establishment of Credit; Rule 7 – Deposits, and Rule 11 – Discontinuance of Service, as follows:

- 1. Pursuant to Interim OP 3; waive the re-establishment of credit deposits for all residential customers, including qualified California Alternate Rates for Energy (CARE) customers, for late-payment of bills, effective August 30, 2010. Also effective August 30, 2010 and pursuant to OP 8, re-establishment of credit deposits for customers is based on twice the average monthly bill, and then subsequently;
- 2. Effective October 1, 2010, in compliance with OP 2.a., waive the additional reestablishment of credit deposits for qualified CARE-only customers following a discontinuance of service for non-payment of bills, and OP 2.b., where no customer who is on medical baseline or life support shall be disconnected without an in-person visit from a utility representative.

BACKGROUND

On February 4, 2010, the Commission issued Rulemaking (R.) 10-02-005, to establish ways to improve customer notification and education to decrease the number of gas and electric utility service disconnections. The economic crisis currently existing in California and the recent increase in utility service disconnections led the Commission to reexamine utility disconnection rules and practices.

Consequently, on July 29, 2010, the Commission approved D.10-07-048 – Interim Decision Implementing Methods to Decrease the Number of Gas and Electric Utility Service Disconnections, which among other things, directs the waiving of the re-establishment of credit deposits for late-payment of bills for residential customers to reduce the financial effects, provide more uniform tariff

Public Utilities Commission

practices, and provide a balance between the concerns of parties requesting no deposit requirements and the needs of the utilities and other customers for a showing of security.

OP 3 directs SDG&E to file a Tier 1 Advice Letter within one month of the effective date of this decision with the waiving of the re-establishment of credit deposits for late-payment of bills for residential customers to be in effect until January 1, 2012. OP 8 further adds that within one month of the effective date of D.10-07-048, SDG&E shall file a Tier 1 Advice Letter to provide that re-establishment of credit deposits for customers is based on twice the average monthly bill. Furthermore, OP 2 of D.10-07-048 directs SDG&E to implement the following interim practices by October 1, 2010, to be in effect until January 1, 2012:

Once a qualified CARE customer has established credit, the Utility must not require the customer to pay an additional re-establishment of credit deposit for either late-payment of bills or discontinuance of service for non-payment of bills. No customer who is on medical baseline of life support shall be disconnected without an in-person visit from a Utility representative.

Tariff Changes

In compliance with D.10-07-048, OP 3, the following language is added at the end of electric and gas Rules 6, Subsections 2 on sheets 2:

- C. <u>Re-Establishment of Credit - All Classes of Service</u>
 - Pursuant to D.10-07-048, this Section C.2., regarding re-establishment of credit deposits for residential only customers for late payment of bills, beginning August 30, 2010 through December 31, 2011, and for the additional re-establishment of credit deposits for discontinuance of service for non-payment of bills for qualified CAREonly customers, beginning October 1, 2010 through December 31, 2011, as filed in Advice No. 2194-E/1971-G.

In compliance with D.10-07-048, OP 8 the following change is made to Section A of Rule 7:

A. <u>Amount of Deposit</u>

- 1. The amount of deposit required to establish **or re-establish** credit for a residential account may be twice the average monthly bill as determined by the Utility.
- 2. The amount of deposit required to establish **or re-establish** or to reestablish credit for either a residential or non-residential account credit for a non-residential account may be twice the maximum monthly bill as determined by the Utility.

In compliance with D.10-07-048, OP 2.b, Section A of Rule 11 is revised to reflect the following:

A. <u>Non-payment of Bills</u>

3. Reasonable Attempt to Contact Customers:

"Before residential service may be discontinued for non-payment of bills for customers on medical baseline or life support, the Utility shall make a reasonable attempt to personally contact an adult on the customer's premises prior to termination of service."

EFFECTIVE DATE

D.10-07-048 orders the following effective dates:

- 1. OP 3 and OP 8 direct SDG&E to file an Advice Letter classified as Tier 1 (effective pending disposition) pursuant to GO 96-B, to be made effective on August 30, 2010, the date filed, and;
- 2. OP 2 directs SDG&E to implement the second revision of the additional interim practice of not requiring CARE customers to pay additional re-establishment of credit deposits with the Utility for non-payment of bills or following a disconnection, by October 1, 2010.

PROTEST

Anyone may protest this advice letter to the Commission. The protest must state the grounds upon which it is based, including such items as financial and service impacts, and should be submitted expeditiously. The protest must be made in writing and received within 20 days of the date this advice letter, which is September 19, 2010. There is no restriction on who may file a protest. The address for mailing or delivering a protest to the Commission is:

CPUC Energy Division Attention: Tariff Unit 505 Van Ness Avenue San Francisco, CA 94102

Copies of the protest should also be sent via e-mail to the attention of both Honesto Gatchalian (<u>ini@cpuc.ca.gov</u>) and Maria Salinas (<u>mas@cpuc.ca.gov</u>) of the Energy Division. A copy of the protest should also be sent via both e-mail <u>and</u> facsimile to the address shown below on the same date it is mailed or delivered to the Commission.

Attn: Megan Caulson Regulatory Tariff Manager 8330 Century Park Court, Room 32C San Diego, CA 92123-1548 Facsimile No. (858) 654-1788 E-mail: mcaulson@semprautilities.com

NOTICE

A copy of this filing has been served on the utilities and interested parties shown on the attached list, including interested parties to service list R.10-02-005 by either providing them a copy electronically or by mailing them a copy hereof, properly stamped and addressed. Address changes should be directed to SDG&E Tariffs by facsimile at (858) 654-1788 or by e-mail at SDG&ETariffs@semprautilities.com.

CLAY FABER Director – Regulatory Affairs

CALIFORNIA PUBLIC UTILITIES COMMISSION ADVICE LETTER FILING SUMMARY

MILCO DE COMDE	ENERGY UT				
MUST BE COMPLETED BY UTILITY (Attach additional pages as needed)					
Company name/CPUC Utility No. SAN					
Utility type: X ELC X GAS	Contact Person: <u>Aurora Carrillo</u> Phone #: (858) <u>654-1542</u>				
$\square PLC \qquad \square HEAT \qquad \square WATER$	· · · <u> </u>	Øsemprautilities.com			
	•				
EXPLANATION OF UTILITY TY $CAC = Cac$	¥РЕ	(Date Filed/ Received Stamp by CPUC)			
ELC = ElectricGAS = GasPLC = PipelineHEAT = Heat	VATER = Water				
Advice Letter (AL) <u>#:2194-E/1971-G</u>					
Subject of AL:) <u>Revisions to Rules 6, 7</u>	and 11 in Complia	nce with D.10-07-048			
Keywords (choose from CPUC listing):	Credit, Deposit, (Compliance			
AL filing type: Monthly Quarter	ly 🗌 Annual 🔀 On	e-Time 🗌 Other			
If AL filed in compliance with a Comm	ission order, indicat	te relevant Decision/Resolution #:			
D.09-09-048					
Does AL replace a withdrawn or rejected					
Summarize differences between the AI	L and the prior with	drawn or rejected AL ¹ : N/ <u>A</u>			
Does AL request confidential treatmen	t? If so, provide exp	lanation:			
Resolution Required? Yes X No		Tier Designation: $\square 1 \square 2 \square 3$			
Requested effective date: 8/30/10 & 10/	01/10	No. of tariff sheets: <u>10</u>			
Estimated system annual revenue effe	ct: (%): N <u>/A</u>				
Estimated system average rate effect (%): N/A				
When rates are affected by AL, include (residential, small commercial, large C		showing average rate effects on customer classes			
Tariff schedules affected: <u>Electric and</u>	0 0	2.			
	· · · · · · · · · · · · · · · · · · ·				
Service affected and changes proposed	¹ : N/A				
Pending advice letters that revise the s	same tariff sheets:	N <u>/A</u>			
Destants and all other someone address	no gooding this AT	and due no later than 20 days often the date of			
this filing, unless otherwise authorize		are due no later than 20 days after the date of on, and shall be sent to:			
CPUC, Energy Division		San Diego Gas & Electric			
Attention: Tariff Unit		tention: Megan Caulson			
505 Van Ness Ave., San Francisco, CA 94102		3330 Century Park Ct, Room 32C San Diego, CA 92123			
mas@cpuc.ca.gov and jnj@cpuc.ca.gov		ncaulson@semprautilities.com			
		-			

 $^{\scriptscriptstyle 1}$ Discuss in AL if more space is needed.

Public Utilities Commission DRA D. Appling S. Cauchois J. Greig R. Pocta W. Scott **Energy Division** P. Clanon S. Gallagher H. Gatchalian D. Lafrenz M. Salinas CA. Energy Commission F. DeLeon R. Tavares Alcantar & Kahl LLP K. Harteloo American Energy Institute C. King **APS Energy Services** J. Schenk BP Energy Company J. Zaiontz Barkovich & Yap, Inc. B. Barkovich **Bartle Wells Associates** R. Schmidt Braun & Blaising, P.C. S. Blaising California Energy Markets S. O'Donnell C. Sweet California Farm Bureau Federation K. Mills California Wind Energy N. Rader <u>CCSE</u> S. Freedman J. Porter Children's Hospital & Health Center T. Jacoby City of Chula Vista M. Meacham E. Hull City of Poway R. Willcox City of San Diego J. Cervantes G. Lonergan M. Valerio Commerce Energy Group V. Gan Constellation New Energy W. Chen CP Kelco A. Friedl Davis Wright Tremaine, LLP E. O'Neill J. Pau

General Order No. 96-B ADVICE LETTER FILING MAILING LIST

Dept. of General Services H. Nanio M. Clark Douglass & Liddell D. Douglass D. Liddell G. Klatt **Duke Energy North America** M. Gillette Dynegy, Inc. J. Paul Ellison Schneider & Harris LLP E. Janssen Energy Policy Initiatives Center (USD) S. Anders Energy Price Solutions A. Scott Energy Strategies, Inc. K. Campbell M. Scanlan Goodin, MacBride, Squeri, Ritchie & Day B. Cragg J. Heather Patrick J. Squeri Goodrich Aerostructures Group M. Harrington Hanna and Morton LLP N. Pedersen Itsa-North America L. Belew J.B.S. Energy J. Nahigian Luce, Forward, Hamilton & Scripps LLP J. Leslie Manatt, Phelps & Phillips LLP D. Huard R. Keen Matthew V. Brady & Associates M. Brady Modesto Irrigation District C. Mayer Morrison & Foerster LLP P. Hanschen MRW & Associates D. Richardson OnGrid Solar Andy Black Pacific Gas & Electric Co. J. Clark M. Huffman S. Lawrie E. Lucha Pacific Utility Audit, Inc. E. Kelly R. W. Beck, Inc. C. Elder

School Project for Utility Rate Reduction M. Rochman Shute, Mihaly & Weinberger LLP O. Armi Solar Turbines F. Chiang Sutherland Asbill & Brennan LLP K. McCrea Southern California Edison Co. M. Alexander K. Cini K. Gansecki H. Romero TransCanada R. Hunter D. White TURN M. Florio M. Hawiger UCAN M. Shames U.S. Dept. of the Navy K. Davoodi N. Furuta L. DeLacruz Utility Specialists, Southwest, Inc. D. Koser Western Manufactured Housing **Communities Association** S. Dev White & Case LLP L. Cottle

Interested Parties in: R.10-02-005

ATTACHMENT A ADVICE LETTER 2194-E

Cal. P.U.C. Sheet No.	Title of Sheet	Canceling Cal. P.U.C. Sheet No.
Revised 22023-E	RULE 6, ESTABLISHMENT AND RE-ESTABLISHMENT OF CREDIT, Sheet 2	Revised 20224-E
Revised 22024-E	RULE 7, DEPOSITS, Sheet 1	Revised 20227-E
Revised 22025-E	RULE 11, DISCONTINUANCE OF SERVICE, Sheet 1	Revised 19690-E
Revised 22026-E Revised 22027-E	TABLE OF CONTENTS, Sheet 1 TABLE OF CONTENTS, RULES, Sheet 7	Revised 22015-E Revised 21926-E



Cal. P.U.C. Sheet No. Revised

Canceling Revised Cal. P.U.C. Sheet No.

RULE 6

Sheet 2

20224-E

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ESTABLISHMENT AND RE-ESTABLISHMENT OF CREDIT

C. Re-establishment of Credit - All Classes of Service

- An applicant who is a former customer of the Utility and whose service has been 1. discontinued for nonpayment of bills at any time during the last 12 months of service may be required to re-establish credit by making a cash deposit as prescribed in Rule 7.
- 2 A current customer who fails to pay bills before becoming past due as set forth in Rule 11, may be required to pay such bills and to re-establish credit by making a cash deposit as prescribed in Rule 7. This Rule will apply regardless of whether or not service has been disconnected for such non-payment. Pursuant to D.10-07-048, this section C.2. is waived for the re-establishment of credit deposits for residential only customers for late payment of bills, beginning August 30, 2010 through December 31, 2011, and for the additional reestablishment of credit deposits for discontinuance of service for non-payment of bills for qualified CARE-only customers, beginning October 1, 2010 through December 31, 2011, as filed in Advice Letter 2194-E/1971-G.
- 3. A customer using non-residential service may be required to re-establish credit at one or more of its locations in accordance with this Rule if the conditions of service or basis on which credit was originally established, in the opinion of the Utility, have materially changed or the Utility believes a condition of high risk exists.
- 4. Where the Utility has received information that a residential customer left another Utility's service territory with an unpaid closing bill, the customer may be required, as a condition of continued service, to re-establish credit in accordance with this Rule.

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Advice Ltr. No.

2194-E

Decision No. 10-07-048

Issued by Lee Schavrien Senior Vice President **Regulatory Affairs**

Date Filed Effective

Aug 30, 2010

Resolution No.

<u>SDG</u>				
		Revised	Cal. P.U.C. Sheet No.	22024-E
San Diego Gas & Electric Company San Diego, California	Canceling	Revised	Cal. P.U.C. Sheet No.	20227-E
		RULE 7		Sheet 1
		DEPOSIT	<u>8</u>	

A. <u>Amount of Deposit</u>

- 1. The amount of deposit required to establish or re-establish credit for a residential account T may be twice the average monthly bill as determined by the Utility.
- 2. The amount of deposit required to establish or re-establish credit for a non-residential account may be twice the maximum monthly bill as determined by the Utility.

B. <u>Return of Deposit</u>

- 1. <u>Good Standing, Active Customer</u>. When the customer has received continuous service and has paid electric bills on all of its accounts before becoming past due as set forth in Rule 11, for a period of 12 consecutive months and is an active customer, the Utility will return the deposit with interest as provided under Section C hereof. When eligible, the deposit is to be returned or applied to the customer's billing provided that the customer's credit would, thereafter, be otherwise established under Rule 6.
- 2. <u>Customer-Initiated Termination of Service</u>. When the customer has requested that the service be terminated, the deposit, plus any applicable interest, will be returned. In cases in which there are charges due the Utility for electric service to the customer, the deposit, plus any applicable interest, will be applied to such charges and any remaining amount will be returned to the customer.
- 3. <u>Termination for Non-Payment of Bills.</u> When the service is permanently terminated for non-payment of charges for electric service, the deposit will be applied to such charges and any remaining amount will be returned to the customer. Deposits will not be applied as payment for past due bills to avoid discontinuance of service.

		(Continued)		
1P6		Issued by	Date Filed	Aug 30, 2010
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Decision No.	10-07-048	Senior Vice President Regulatory Affairs	– Resolution No.	

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Revised Cal. P.U.C. Sheet No. 22025-E

San Diego Gas & Electric Company San Diego, California

Canceling Revised Cal. P.U.C. Sheet No.

19690-E Sheet 1

RULE 11

DISCONTINUANCE OF SERVICE

Α. Non-Payment of Bills

- 1. Past Due Date. Bills for residential electric service are due and payable upon presentation. Such bills are the first notice to the customer that the amount shown is due and payable. Residential bills will become past due if not paid within 19 days of the date mailed; nonresidential bills will become past due if not paid within 15 days from the date mailed. Payment shall be received at the office of the Utility, or by an authorized agent of the Utility.
- 2. Past Due Notice.
 - Residential. The Utility may mail to any residential customer a notice that a bill is a. past due after the expiration of the applicable period specified in paragraph A.1. The notice that a bill is past due shall state that if the customer is unable to pay the bill by the final date (15 calendar days after the date of mailing of said notice), the customer should contact the Utility to discuss payment arrangements to avoid discontinuance of service. If the bill is not paid, or payment arrangements have not been made by the final date, service may be discontinued for non-payment. A customer's deposit to establish credit will not be used as payment to avoid discontinuance of service. A minimum of 34 days shall elapse between the date of billing and the date of discontinuance.
 - b. Non-Residential. A non-residential customer's electric service may be discontinued for non-payment of a past due bill provided that a written notice of discontinuance has been issued and the past due amount has not been paid within seven calendar days of the issuance of the past due notice
- 3. Reasonable Attempt to Contact Customers. For residential service, the Utility shall make a reasonable attempt to contact an adult person residing at the customer's residence either by telephone or by personal contact at least 24 hours prior to termination of service, except that, whenever telephone or personal contact cannot be accomplished, the Utility shall give, either by mail or in person, a notice of termination of service at least 48 hours prior to termination. Before residential service may be discontinued for non-payment of bills for customers on medical baseline or life support, the Utility shall make a reasonable attempt to personally contact an adult on the customer's premises prior to termination of service.

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For elderly (age 62 and over) and handicapped* residential customers, the Utility shall provide at least 48 hours notice by telephone or visit; however, if personal contact cannot be made by telephone or visit, notice shall be posted in a conspicuous location at the service address at least 48 hours prior to termination.

Third Party Notification. The Utility shall allow elderly (age 62 or older) and handicapped* 4. customers, at their option, to designate a friend, family member, or public or private agency as a third party representative to receive a copy of the notice. The Utility shall establish procedures to ensure that third parties consent to receive such notice, and that a copy of the notice is sent directly to a third party. The Utility shall inform all customers at least once annually of the availability of this service.

* Certification from a licensed physician, public health nurse, or a social worker may be required by the Utility.

		(Continued)		
1P5		Issued by	Date Filed	Aug 30, 2010
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2015-E

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San Diego, California	Canceling	Revised	Cal. P.U.C. Sheet No.		22015-I
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<u>SDG</u> E

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Revised Cal. P.U.C. Sheet No.

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Decision No. 10-07-048 Senior Vice President **Regulatory Affairs**

Resolution No.

SB GT&S 0469912

ATTACHMENT B ADVICE LETTER 1971-G

Cal. P.U.C. Sheet No.	Title of Sheet	Canceling Cal. P.U.C. Sheet No.
Revised 18372-G	RULE 6, ESTABLISHMENT AND RE-ESTABLISHMENT OF CREDIT, Sheet 2	Revised 16448-G
Revised 18373-G	RULE 7, DEPOSITS, Sheet 1	Revised 16451-G
Revised 18374-G	RULE 11, DISCONTINUANCE OF SERVICE, Sheet 1	Revised 15918-G
Revised 18375-G	TABLE OF CONTENTS, Sheet 1	Revised 18370-G
Revised 18376-G	TABLE OF CONTENTS, Sheet 5	Revised 17999-G



18372-G

San Diego Gas & Electric Company San Diego, California

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Canceling Revised Cal. P.U.C. Sheet No.

16448-G Sheet 2

RULE 6 ESTABLISHMENT AND RE-ESTABLISHMENT OF CREDIT

B. Establishment of Credit – Non-Residential Service

Before receiving such service, each applicant shall be required to establish credit as follows:

- 1. By making a cash deposit as prescribed in Rule 7; or
- 2. By furnishing a qualified guarantor to secure payment of bills as prescribed in Rule 7; or
- 3. By having been a non-residential customers for a similar type of service within the last two years and having paid all bills for service in accordance with the provisions of Rule 9 for the most recent 12 consecutive months of such service provided, however, that the customer's creditworthiness has not changed significantly since terminating service with the Utility. The billing for service consumed at the applicant's former service location shall have been equal to at least 50 percent of billing estimated for the new service location; or
- 4. By otherwise establishing credit to the satisfaction of the Utility.

Utility believes a condition of high risk exists.

C. <u>Re-establishment of Credit – All Classes of Service</u>

- 1. An applicant who is a former customer of the Utility and whose service has been discontinued for nonpayment of bills at any time during the last 12 months of that service may be required to re-establish credit by making a cash deposit as prescribed in Rule 7.
- 2. A current customer who fails to pay bills before becoming past due as set forth in Rule 11 may be required to pay such bills and to re-establish credit by making a cash deposit as prescribed in Rule 7. This Rule will apply regardless of whether or not service has been discontinued for such non-payment. Pursuant to D.10-07-048, this section C.2. is waived for the re-establishment of credit deposits for residential only customers for late payment of bills, beginning August 30, 2010 through December 31, 2011, and for the additional re-establishment of credit deposits for discontinuance of service for non-payment of bills for qualified CARE-only customers, beginning October 1, 2010 through December 31, 2011, as filed in Advice Letter 2194-E/1971-G.

credit was originally established, in the opinion of the Utility, have materially changed or the

Where the Utility has received information that a residential customer left another utility's

service territory with an unpaid closing bill, the customer may be required, as a condition of

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A customer using non-residential service may be required re-establish credit at one or more	
of its locations in accordance with this Rule if the conditions of service or basis upon which	

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continued service, to re-establish credit in accordance with this Rule.

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San Diego, California	Canceling	Revised	Cal. P.U.C. Sheet No.	16451-	-G
		RULE 7		Sheet	1
		DEPOSIT	<u>S</u>		

A. Amount of Deposit

- 1. The amount of deposit required to establish or re-establish credit for a residential account T may be twice the average monthly bill as determined by the Utility.
- 2. The amount of deposit required to establish credit or re-establish credit for a non-residential account may be twice the maximum monthly bill as determined by the Utility.

B. <u>Return of Deposit</u>

- 1. <u>Good Standing, Active Customer</u>. When the customer has received continuous service and has paid gas bills on all of its accounts before becoming past due as set forth in Rule 11, for a period of 12 consecutive months and is an active customer, the Utility will return the deposit with interest as provided under Section C hereof. When eligible, the deposit is to be returned or applied to the customer's billing provided that the customer's credit would, thereafter, be otherwise established under Rule 6.
- 2. <u>Customer Initiated Termination of Service</u>. When the customer has requested that the service be terminated, the deposit, plus any applicable interest, will be returned. In cases in which there are charges due the Utility for gas service to the customer, the deposit, plus any applicable interest, will be applied to such charges and any remaining amount will be returned to the customer.
- 3. <u>Termination for Non-Payment of Bills</u>. When the service is permanently terminated for non-payment of charges for gas service, the deposit will be applied to such charges and any remaining amount will be returned to the customer. Deposits will not be applied as payment for past due bills to avoid discontinuance of service.

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Canceling <u>Revised</u> Cal. P.U.C. Sheet No.

15918-G Sheet 1

RULE 11

DISCONTINUANCE OF SERVICE

A. Non-Payment of Bills

- 1. <u>Past Due Date.</u> Bills for gas service are due and payable upon presentation. Such bills are the first notice to the customer that the amount shown is due and payable. Residential bills will become past due if not paid within 19 days of the date mailed; non-residential bills will become past due if not paid within 15 calendar days from the date mailed. Payment shall be received at the office of the Utility, or by an authorized agent of the Utility.
- 2. Past Due Notice
 - a. <u>Residential.</u> The Utility may mail to any residential customer a notice that a bill is past due after the expiration of the applicable period specified in paragraph A.1. The notice that a bill is past due shall state that if the customer is unable to pay the bill by the final date (15 calendar days after the date of mailing of said notice), the customer should contact the Utility to discuss payment arrangements to avoid discontinuance of service. If the bill is not paid, or payment arrangements have not been made by the final date, service may be discontinued for non-payment. A customer's deposit to establish credit will not be used as payment to avoid discontinuance of service. A minimum of 34 days shall elapse between the date of billing and the date of discontinuance.
 - b. <u>Non-Residential.</u> A non-residential customer's gas service may be discontinued for non-payment of a past due bill provided that a written notice of discontinuance has been issued and the past due amount has not been paid within seven calendar days of the issuance of the past due notice.
- 3. <u>Reasonable Attempt to Contact Customers.</u> For residential service, the Utility shall make a reasonable attempt to contact an adult person residing at the customer's residence either by telephone or by personal contact at least 24 hours prior to termination of service, except that, whenever telephone or personal contact cannot be accomplished, the Utility shall give, either by mail or in person, a notice of termination of service at least 48 hours prior to termination. Before residential service may be discontinued for non-payment of bills for customers on medical baseline or life support, the Utility shall make a reasonable attempt to personally contact an adult on the customer's premises prior to termination of service.

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For elderly (age 62 and over) and handicapped* residential customers, the Utility shall provide at least 48 hours notice by telephone or visit; however, if personal contact cannot be made by telephone or visit, notice shall be posted in a conspicuous location at the service address at least 48 hours prior to termination.

4. <u>Third Party Notification.</u> The Utility shall allow elderly (age 62 and over) and handicapped* customers, at their option, to designate a friend, family member, or public or private agency as a third party representative to receive a copy of the notice. The Utility shall establish procedures to ensure that third parties consent to receive such notice, and that a copy of the notice is sent directly to a third party. The Utility shall inform all customers at least once annually of the availability of this service.

* Certification from a licensed physician, public health nurse, or a social worker may be required by the Utility.

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PRELIMINARY STATEMENT

IV. Balancing Accounts

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