

Speaking Engagement Request Form

Return the completed meeting requests, as follows:

- For email:** send to ACR@cpuc.ca.gov with a copy to KLK@cpuc.ca.gov
- For Fax:** 415.703-1294
- For questions:** 415.703-1407

NOTE: Double click on the checkboxes below to activate/deactivate a checkmark.

1. General information				
Event Name: National Petroleum Council Task Force on the Prudent Development of North American Natural Gas and Oil Resources– Demand Sub-committee Dinner				
Name of hosting organization: NPC Task Force SF meeting hosted by PG&E				
Description of hosting organization: This task force convened in response to a request by Secretary Chu to "reassess the North American resources production supply chain and infrastructure potential, and the contribution that natural gas can make in the transition to a lower carbon fuel mix."				
Website URL: http://www.npc.org/				
Date: January 11, 2011		Start Time: 6:30pm		End Time: 9:00 pm
Location: City: SF		State: CA	Address: TBD	Room: Phone: xx
2. Contacts				
	Name	Office phone	Cell phone	E-mail
<i>Invitation Contact</i>	Redacted	Redacted		Redacted
<i>Event Contact</i>	Jennifer Dowdell	415-973-2904	415-516-8347	Jkd5@pge.com
3. Agenda: If you have a program/agenda (final or tentative) please feel free to attach it				
Printed program: <input checked="" type="checkbox"/> no if yes, <input type="checkbox"/> available now available when _____				
Final agenda: <input checked="" type="checkbox"/> no if yes, <input type="checkbox"/> available now available when _____				
Other scheduling information (explain or attach): This will be a dinner for attendees of the day-long task force meeting. We request that Commissioner Simon be the guest speaker at the dinner.				
4. Topic to be addressed				
Please explain the interests of the audience/participants: Natural Gas topics in general				
Duration of talk <input type="checkbox"/> 15 min. <input type="checkbox"/> 30 min <input type="checkbox"/> 1 hour <input checked="" type="checkbox"/> other (list) between 15 and 30 minutes				
Commissioner's Role <input checked="" type="checkbox"/> Guest of honor or keynote <input type="checkbox"/> Panel Member <input type="checkbox"/> other _____				
Objective to be accomplished by the Comr's talk and or description of points you want the Comr. to address: This is a dinner keynote focused on addressing leaders in the natural gas industry.				
PowerPoint Slides <input type="checkbox"/> expected <input type="checkbox"/> optional <input type="checkbox"/> most will have <input checked="" type="checkbox"/> not supported				
5. Attendee Profiles				
Audience: <input type="checkbox"/> community members <input type="checkbox"/> students <input checked="" type="checkbox"/> industry members <input type="checkbox"/> other _____				
Number of people expected: 40				
Number of speakers expected: 1				
6. Other speakers or significant guests (to add more, use the back of this form or attach a guest/speaker list)				
Name	Title	Entity association	Speaker	Guest
N/A				
7. If applicable, identify the costs associated with this event that your organization plans to cover:				
Food:	<input checked="" type="checkbox"/> yes <input type="checkbox"/> no	comment: Estimated cost is \$80 per person		
Transportation:	<input type="checkbox"/> yes <input checked="" type="checkbox"/> no	comment:		
Lodging:	<input type="checkbox"/> yes <input checked="" type="checkbox"/> no	comment:		
Registration:	<input type="checkbox"/> yes <input checked="" type="checkbox"/> no	comment:		
<i>Office use only</i>				
Activity	CPUC contact	Date 1	Date 2	Comments

Updated 12/27/2010

Vetting				
Tentative Acceptance				
Final Acceptance				