

## Technology Advisory Panel (TAP) 12/6/2010

Date	Dec 6, 2010
Time	10:00pm – 12:00pm
Location	Conf Room 5012 California Public Utilities Commission 505 Van Ness Avenue San Francisco Conf Call #: [Redacted] Conf Call ID* [Redacted]
Topic	TAP third session - continuation of SmartMeter™ Program Overview and Current Status plus Structure Report
Attendees	PG&E: Jim Meadows; Suzy Miller; Lavern Mitchell; Sid Dietz; [Redacted] [Redacted] CPUC-ED: Alope Gupta; Bruce Kaneshiro CPUC DRA: Christopher Danforth; Tom Roberts California Energy Commission: David Hungerford (Phone) EnerNex: Erich Gunther (Phone) TURN: Mark Toney Customer Representative: [Redacted] (Phone)

### 1. Agenda

No	Details
1.	<ul style="list-style-type: none"> <li>▪ Review and approve minutes of 11/3 meeting</li> <li>▪ Final charter document</li> <li>▪ Status action items</li> </ul>
2.	SmartMeter™ Program Overview and Current Status (Continuation from 11/3 – remaining sections): <ul style="list-style-type: none"> <li>▪ Meter Performance</li> <li>▪ Communicating the SmartMeter™ Value Proposition</li> <li>▪ Enhancing the Customer Experience</li> </ul>
3.	Structure Report Key Findings and status
4.	Discuss schedule and content for next meeting

### 2. Discussions

1.	<ul style="list-style-type: none"> <li>▪ Minutes of the 11/3 meeting were distributed with final edits and accepted by the panel</li> <li>▪ The Charter document was also distributed in its final version</li> <li>▪ Status items were not specifically reviewed, updated is included below and is subject to approval of TAP at January meeting</li> </ul>
2.	<ul style="list-style-type: none"> <li>▪ TAP reviewed Meter Performance section of Program Overview presentation from Nov. 3 TAP meeting, and a new handout titled “SmartMeter Technical Issue Update” with supplemental meter data provided by PGE illustrating meter accuracy and data storage category detail</li> </ul>

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	TAP agreed to review the remaining Communicating the SmartMeter™ Value Proposition and Enhancing the Customer Experience sections outside the meeting session with follow-up detail to be provided upon request
3.	<ul style="list-style-type: none"> <li>TAP reviewed new PG&amp;E handout titled “SmartMeter Program Structure Report” which included PGE Structure Report Key Findings and status materials – supplemental review of action plan items and other findings to be scheduled within next meeting</li> </ul>
4.	<ul style="list-style-type: none"> <li>It was agreed that the next meeting focus on potential deployment alternatives</li> </ul>

### 3. Action Items

No	Details (meeting captured)	Owner	Due
1.	Felecia will follow up regarding SmartMeter booklet / door hanger distribution related to Tom’s account (Nov meeting)	Completed	Information sent 11/5
2.	Felecia will follow up to see if access to My Account tools is already possible without signing up for eBills and if not get back to the group with a timeline for the current plan if it is already within IT’s future deployments (Nov meeting)	Felecia Lokey	12/6/2010 Jan Meeting
3.	Add to the list of TAP deep-dive sessions, SmartRate program and discuss utilization of customer Exit interviews (Nov meeting)	Completed	See below
4.	Schedule next TAP session (Nov meeting)	Completed	11/19/2010
5.	Send 12/6 meter performance supplemental powerpoint to TAP (Dec meeting)	Jim Meadows	12/10/2010
6.	Provide insight (incident rates) on TURN-identified issues: smartmeter incidences involving fires and electrical shorts; interference (900MHz, garage and consumer devices) and ‘dead sockets’ (Dec meeting)	Jim Meadows	January meeting
7.	Provide RF website link / additional materials, especially comparative data (Dec meeting)	Jim Meadows	12/10/2010
8.	Provide link to recent public statements regarding deployment alternatives referenced in meeting discussion (Dec meeting)	Jim Meadows	12/10/2010
9.	Schedule next TAP session (Jan meeting) Note: PG&E will make it very clear where meetings are to be held going forward; especially as venues change	Redacted	12/17/2010

### 4. Deep-Dive Sessions

No	Details	Owner	Due
1.	Review scope of potential deployment alternatives and seek Panel input (requested Dec meeting)	?	Jan Meeting?
2.	SmartRate overview (requested Nov meeting)	Felecia Lokey	12/6/2010 Jan Meeting