

Technology Advisory Panel (TAP) 12/6/2010

Date	Dec 6, 2010
Time	10:00pm – 12:00pm
Location	Conf Room 5012 California Public Utilities Commission 505 Van Ness Avenue San Francisco Conf Call #: [Redacted] Conf Call ID: [Redacted]
Topic	TAP third session - continuation of SmartMeter™ Program Overview and Current Status plus Structure Report
Attendees	PG&E: Jim Meadows; Suzy Miller; Lavern Mitchell; Sid Dietz; [Redacted] [Redacted] Elaine Wong; CPUC-ED: Alope Gupta; Bruce Kaneshiro CPUC DRA: Christopher Danforth; Tom Roberts California Energy Commission: David Hungerford (Phone) EnerNex: Erich Gunther (Phone) TURN: Mark Toney Customer Representative: Steve Townsend (Phone)

1. Agenda

No	Details
1.	<ul style="list-style-type: none"> ▪ Review and approve minutes of 11/3 meeting ▪ Final charter document ▪ Status action items
2.	SmartMeter™ Program Overview and Current Status (Continuation from 11/3 – remaining sections): <ul style="list-style-type: none"> ▪ Meter Performance ▪ Communicating the SmartMeter™ Value Proposition ▪ Enhancing the Customer Experience
3.	Structure Report Key Findings and status
4.	Discuss schedule and content for next meeting

2. Discussions

1.	<ul style="list-style-type: none"> ▪ Minutes of the 11/3 meeting were distributed with final edits and accepted by the panel ▪ The Charter document was also distributed in its final version ▪ Status items were not specifically reviewed, updated is included below and is subject to approval of TAP at January meeting
2.	<ul style="list-style-type: none"> ▪ TAP reviewed Meter Performance section of Program Overview presentation, with supplemental meter data provided by PGE illustrating meter accuracy and data storage category detail ▪ TAP agreed to review the remaining Communicating the SmartMeter™ Value

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	Proposition and Enhancing the Customer Experience sections outside the meeting session with follow-up detail to be provided upon request
3.	<ul style="list-style-type: none"> ▪ TAP reviewed the PGE Structure Report Key Findings and status materials – supplemental review of action plan items and other findings to be scheduled within next meeting
4.	<ul style="list-style-type: none"> ▪ It was agreed that the next meeting focus on potential deployment alternatives

3. Action Items

No	Details (meeting captured)	Owner	Due
1.	Felecia will follow up regarding SmartMeter booklet / door hanger distribution related to Tom's account (Nov meeting)	Completed	Information sent 11/5
2.	Felecia will follow up to see if access to My Account tools is already possible without signing up for eBills and if not get back to the group with a timeline for the current plan if it is already within IT's future deployments (Nov meeting)	Felecia Lokey	12/6/2010 Jan Meeting
3.	Add to the list of TAP deep-dive sessions, SmartRate program and discuss utilization of customer Exit interviews (Nov meeting)	Completed	See below
4.	Schedule next TAP session (Nov meeting)	Completed	11/19/2010
5.	Send 12/6 meter performance supplemental powerpoint to TAP (Dec meeting)	Completed	12/10/2010
6.	Provide insight (incident rates) on TURN-identified issues: smartmeter incidences involving fires and electrical shorts; interference (900MHz, garage and consumer devices) and 'dead sockets' (Dec meeting)	Jim Meadows	January meeting
7.	Provide RF website link / additional materials, especially comparative data (Dec meeting)	Completed	12/10/2010
8.	Provide link to recent public statements regarding deployment alternatives referenced in meeting discussion (Dec meeting)	Completed	12/10/2010
9.	Schedule next TAP session (Jan meeting) Note: PG&E will make it very clear where meetings are to be held going forward; especially as venues change	Completed	12/17/2010

4. Deep-Dive Sessions

No	Details	Owner	Due
1.	Review scope of potential deployment alternatives and seek Panel input (requested Dec meeting)	January meeting	TBD
2.	SmartRate overview (requested Nov meeting)	Felecia Lokey	12/6/2010 Jan Meeting