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Sent: 3/1/2011 3:28:07 PM

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Cc:

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Subject: RE: R.07-05-025: Administrative Details for Hearings

To facilitate scheduling, I am available anytime on Tuesday, March 8. Thanks.

From: Hassan, Kim

Sent: Tuesday, March 01, 2011 3:21 PM

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Subject: RE: R.07-05-025: Administrative Details for Hearings

I cannot make the call on that date, as I will be attending the Small Business Advisory Council workshop that day. Thanks.

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Subject: R.07-05-025: Administrative Details for Hearings

All:

Now that reply testimony has been submitted and hearings are a few weeks away, I thought it might be useful to have a conference call among the parties to discuss administrative details regarding the hearing. In particular, I have found in CPUC hearings that it is useful in advance to:

- Determine a witness order and estimated times for cross, so witnesses can know what day they will likely need to appear and the expect time of day (and amount of time); and,

- Agree on a common briefing outline that can be used for post-hearing briefs so that all parties have the same general outline structure for their briefs (this makes it much easier to compare arguments).

I wanted to schedule a conference call for next **Monday (3/7) at 2:00 p.m.** to discuss these matters and any other administrative matters that would be helpful getting ready for the hearing to make the hearing as efficient and smooth as possible. After the call, we can contact ALJ Pulsifer, let him know what we have discussed and agreed to, and ask if he would like the parties to do anything else in advance of the hearing.

I know it is often extremely difficult with this many parties to find a single date and time that works for everyone, but hopefully most everyone can make it at that time. I expect the call will be fairly short, 30-45 minutes at the most, and will focus more on logistics for developing a witness list, order for cross-examination and time estimates, and joint briefing outline.

Please let me know by no later than tomorrow if this time absolutely does not work for you and you absolutely need to be involved. If I don't hear anything, I will send out a meeting notice. Also, if there are additional administrative topics people would like to discuss, please feel free to circulate around additional topics. Thanks.

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PG&E