

**Lighting Action Plan
Champions Kick-Off Meeting**

June 30, 2011 10a.m.-1:30p.m.

CPUC Courtyard Room, 505 Van Ness Ave, San Francisco, CA 94102
(Dial-In: 1-866-621-8358, passcode 9632806)

Meeting Objectives

- Launch and foster champions network
- Discuss joint objectives and goals of champions
- Share initial approaches to action plan, strategies
- Exchange ideas, cross-pollinate, brainstorm paths to success

Agenda

Time	Topic	Activity/Outcome
10:00 a.m.-10:15 a.m.	Introduction <ul style="list-style-type: none"> - Welcome from CPUC - Introductions around the room - Review meeting objectives, agenda 	<ul style="list-style-type: none"> - Clarify meeting agenda and outcomes
10:15 a.m.-10:30 a.m.	Lighting Action Plan <ul style="list-style-type: none"> - Brief overview of Lighting Action Plan - Preview of launch webinar (1 p.m. agenda item) - Review/discuss use of portal 	<ul style="list-style-type: none"> - Share final version of action plan - Prep for webinar - Share portal update
10:30 a.m.-11:30 a.m.	Champion Updates <ul style="list-style-type: none"> - Brief updates from champions working on select milestones 	<ul style="list-style-type: none"> - Shared understanding of champion activities
11:30 a.m.-12:00 p.m.	General discussion <ul style="list-style-type: none"> - Feedback on process - Challenges - Recommendations 	<ul style="list-style-type: none"> - Identify process improvements - Identify needed resources
12:00 p.m.- 12:15 p.m.	Wrap-Up <ul style="list-style-type: none"> - Meeting schedule for 2011 - Next steps 	<ul style="list-style-type: none"> - Understanding of next steps
12:15 p.m.-1:00 p.m.	Lunch and Networking	
1:00 p.m.-1:30 p.m.	Lighting Action Plan Launch Webinar (Note: we hope you can stay for webinar; it will feature 3 of your fellow champions)	<ul style="list-style-type: none"> - Launch Lighting Action Plan to broader community