

**2011 Pipe Log**  
**To be used for pipe removed from service**

**In order to provide consistent location information, the job package will provide location information and Mile Points to be used for each location.**

**The following information shall be noted directly on the steel pipe with a paint marker or equivalent prior to cutting and removing the pipe section from the line.**

1. Transmission Line Number, Example (TL 132)
2. The Top of Pipe shall be noted at the top center of the pipe, Example (T.O.P.)
3. Gas Direction of Flow shall be noted with an arrow, Example (Direction of Flow → )
4. Mile Point from project overview for the location, Example (MP 40.8350)
5. GPS Coordinates Example (-122.44229d / 37.64087d Lat Long/NAD83)
6. Utilize a numeric suffix if more than one piece is removed from the same GPS location (1, 2, etc)
7. Job Test Number and Location (TV 36, Location #1)
8. Nearest street address, Example (1500 Crest Drive)
9. Date removed, Example (05/26/2011)

**The following information shall be noted on the PG&E Record of Material Removed. This form shall be completed by the construction coordinator or designee for the locations where pipe is removed.**

1. Transmission Line Number, Example (TL 132)
2. Diameter, Example (30")
3. Length, Example (6' 3")
4. Mile Point from project overview for the location, Example (MP 40.8350)
5. GPS Coordinates Example (-122.44229d / 37.64087d Lat Long/NAD83)
6. Utilize a numeric suffix if more than one piece is removed from the same location (1, 2, etc)
7. Nearest street address, Example (1500 Crest Drive)
8. Date removed, Example (05/26/2011)
9. Job Test Number and Location (TV 36, Location #1)
10. Employee coordinating the removal and transportation of the pipe, Example (Full Name)

**Prior to transporting the pipe to the storage location a digital photo shall be taken of the pipe, with the markings visible.**

**Chain of custody, when the pipe is transported from the job site to the locked storage container the chain of custody shall be noted on the form is the received from area. The final placement of the pipe in the storage locker shall be noted and the date recorded on the chain of custody form.**

**When the pipe section is too large to place in the storage locker, a roped off area shall be secured to store the pipe and the area shall be labeled to ensure the pipe is not moved unless authorized by the construction coordinator.**