

From: Fitch, Julie A.  
Sent: 8/4/2011 11:15:08 AM  
To: Cooke, Michelle (michelle.cooke@cpuc.ca.gov); [Redacted]  
[Redacted] Prosper, Terrie D.  
(terrie.prosper@cpuc.ca.gov); Halligan, Julie (julie.halligan@cpuc.ca.gov); Beck,  
Valerie (valerie.beck@cpuc.ca.gov)  
Cc: Horner, Trina (/O=PG&E/OU=CORPORATE/CN=RECIPIENTS/CN=TNHC);  
Ramaiya, Shilpa R (/o=PG&E/ou=Corporate/cn=Recipients/cn=SRRd); Dowdell,  
Jennifer (/O=PG&E/OU=CORPORATE/CN=RECIPIENTS/CN=JKD5);  
[Redacted] Sarvate, Sarita  
(sarita.sarvate@cpuc.ca.gov); Myers, Richard A. (richard.myers@cpuc.ca.gov);  
Brooks, Donald J. (donald.brooks@cpuc.ca.gov)  
Bcc:  
Subject: Re: PGE Gas Curtailment Table Top Exercise Participants

The potential nominees (as observers, not participants) are copied on this email:

Richard Myers

Sarita Sarvate

Donald Brooks

I don't know if all of them can make it, so I will let them respond for themselves.

Julie

**From:** [Redacted]  
**Sent:** Wednesday, August 03, 2011 4:34 PM  
**To:** Fitch, Julie A.; Prosper, Terrie D.; Cooke, Michelle; Halligan, Julie; Beck, Valerie  
**Cc:** Horner, Trina; Ramaiya, Shilpa R; Dowdell, Jennifer; [Redacted]  
**Subject:** RE: PGE Gas Curtailment Table Top Exercise Participants

Hi Julie and CPUC Team

You are very welcome to bring additional personnel. [Redacted] (cc:'d on the email) and I just need to know their names and email addresses.

We want to make sure that we have clear roles defined for all exercise participants. There are two types of participants in this exercise, "players" and "observers". *Players* are those who will be actively participating in the Joint Information Center and may be asked direct questions during the exercise. *Observers* are those who will watch the exercise and have a chance during the debrief to share observations/opportunities for improvement. Here's my understanding of the CPUC *player* roles:

CPUC Public Information Officer (PIO) – Terrie Prosper

CPUC Liaison Officer to PG&E – Michelle Cooke

Here's my understanding of the CPUC *observer* list: Valerie Beck, Julie Fitch, Julie Halligan

Please let me know if I have mis-characterized your roles. Also, if you would like to talk a little bit about how the JIC functions, etc., I can be reached by phone at [Redacted]

Thanks,

[Redacted]

Manager, Public Safety Partnerships

[Redacted]

**From:** Fitch, Julie A. [mailto:julie.fitch@cpuc.ca.gov]  
**Sent:** Wednesday, August 03, 2011 12:49 PM  
**To:** Dowdell, Jennifer; Prosper, Terrie D.; Cooke, Michelle; Halligan, Julie; Beck, Valerie  
**Cc:** [Redacted] Horner, Trina; Ramaiya, Shilpa R  
**Subject:** RE: PGE Gas Curtailment Table Top Exercise

I may want to send two Energy Division staff (probably one gas and one electric person). Would that be ok?

Julie

**From:** Dowdell, Jennifer [mailto:JKD5@pge.com]  
**Sent:** Wednesday, August 03, 2011 10:49 AM  
**To:** Prosper, Terrie D.; Cooke, Michelle; Halligan, Julie; Beck, Valerie; Fitch, Julie A.  
**Cc:** [Redacted] Horner, Trina; Ramaiya, Shilpa R  
**Subject:** RE: PGE Gas Curtailment Table Top Exercise

Terrie,

My apologies, I thought Media Relations was coordinating with you. We will be sure you are on my follow up emails. Additionally, [Redacted] will be reaching out to you, Michelle, Julie H, Julie F, and Valerie to give you a sense of the exercise and answer questions. Alternatively, please do not hesitate to contact me if you need to.

Jennifer

415-973-2904

**From:** Prosper, Terrie D. [mailto:terrie.prosper@cpuc.ca.gov]  
**Sent:** Wednesday, August 03, 2011 9:11 AM  
**To:** Cooke, Michelle; Dowdell, Jennifer; Halligan, Julie; Beck, Valerie; Fitch, Julie A.  
**Cc:** [Redacted] Horner, Trina; Ramaiya, Shilpa R  
**Subject:** Re: PGE Gas Curtailment Table Top Exercise

Thanks, Michelle. I'm available and will plan to attend.

Terrie

**From:** Cooke, Michelle  
**Sent:** Wednesday, August 03, 2011 08:38 AM  
**To:** 'Dowdell, Jennifer' <JKD5@pge.com>; Halligan, Julie; Beck, Valerie; Fitch, Julie A.; Prosper, Terrie D.  
**Cc:** [Redacted] Horner, Trina <TNHc@pge.com>; Ramaiya, Shilpa R <SRRd@pge.com>  
**Subject:** RE: PGE Gas Curtailment Table Top Exercise

Adding in Terrie Prosper to this loop as she would be attending.

Terrie, can you please confirm your availability?

Thank you.

Michelle

**From:** Dowdell, Jennifer [mailto:JKD5@pge.com]  
**Sent:** Tuesday, August 02, 2011 6:38 PM  
**To:** Cooke, Michelle; Halligan, Julie; Beck, Valerie; Fitch, Julie A.  
**Cc:** [Redacted]; Horner, Trina; Ramaiya, Shilpa R  
**Subject:** PGE Gas Curtailment Table Top Exercise

Michelle, Julie H., Valerie and Jule F.

Per our discussion below is the information for PG&E's emergency exercise in San Ramon on August 12.

- The exercise is scheduled from 8:00 am to 1:00 pm. My expectation is that lunch is provided but we will confirm in a follow up email
- The location is San Ramon Valley Conference Center - 3301 Crow Canyon Rd, San Ramon. Summary Directions are below along with a link for MapQuest.
- Contact information should anyone need to get in touch with you during the exercise is:
  - Phone: 925.866.7612
  - Fax: 925.866.7687

I am speaking with Redacted who is running the exercise, tomorrow morning and will confirm who is your liaison for the San Ramon for the exercise. As soon as that is determined, I or she will follow up to this email.

Please call me if you have questions or concerns.

Best regards,

Jennifer

415-973-2904

#### Summary Directions to San Ramon Valley Conference Center

Exit Crow Canyon Road off I680 in San Ramon. Go Left over freeway overpass. Nearest cross street is Camino Ramon. Entrance to San Ramon Conference Center is on the right.

Link to MapQuest Directions from 505 Van Ness, SF, CA  
[http://classic.mapquest.com/mq/2-\\*W2G0zbL](http://classic.mapquest.com/mq/2-*W2G0zbL)

