

From: Meaghan Laverty

Sent: 4/3/2012 11:34:32 AM

To: Tim Anderson (Tim.Anderson@scwa.ca.gov); Cherry, Brian K (/O=PG&E/OU=CORPORATE/CN=RECIPIENTS/CN=BKC7); Bottorff, Thomas E (/O=PG&E/OU=CORPORATE/CN=RECIPIENTS/CN=TEB3); Randolph, Edward F. (edward.randolph@cpuc.ca.gov); Brown, Carol A. (carol.brown@cpuc.ca.gov); Craig Perkins (cperkins@energycoalition.org); Allison Hart (ahart@energycoalition.org); Howard Choy (HChoy@isd.lacounty.gov); Warren Mitchell (wmitchell@cleanenergyfuels.com); Susan Munves (susan.munves@smgov.net); O'Donnell, Tim (TIMO@ci.brea.ca.us); Cindy Finerty (cfinerty@ci.palm-desert.ca.us); Gold, Mark (gold@ioes.ucla.edu); Sean Joyce (sjoyce@ci.irvine.ca.us); bkrom@ci.irvine.ca.us (bkrom@ci.irvine.ca.us); McBride, Demetra (demetra.mcbride@ceo.sccgov.org); Pam OConnor (pam.oconnor@smgov.net); Les.starck@sce.com (Les.starck@sce.com); denise.tyrrell@cpuc.ca.gov (denise.tyrrell@cpuc.ca.gov); charlotte.terkeurst (charlotte.terkeurst@cpuc.ca.gov); Tom Tindall (TTindall@isd.lacounty.gov)

Cc:

Redacted

Lanette Blake (lblake@cleanenergyfuels.com); Paula Ota (pota@ci.irvine.ca.us); Nicolle Rogers (nrogers@ci.irvine.ca.us); Redacted

Redacted Cynthia.Salvador@sce.com (Cynthia.Salvador@sce.com); Redacted

nuria.gonzalez@cpuc.ca.gov (nuria.gonzalez@cpuc.ca.gov); CMAAdmin (cmadmin@ci.brea.ca.us)

Bcc:

Subject: Re: 2012 Aspen Accord Study & Discussion Tour - Welcome Letter, Participant List & Visa Info

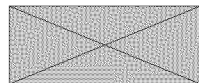
Good Morning,

I have attached my visa application form to be used as a sample/reference for you. **Please note section 2.1 is marked as Tourism.**

Please do not hesitate to contact me if you have any questions or need any additional assistance in filling out your forms.

Thanks,  
Meaghan

**Meaghan Laverty**  
**Executive Assistant**



*Generating Capital for Communities Through Energy*  
Tel: 949-701-4646 x.10 | Cell: 949-375-5163

On Fri, Mar 23, 2012 at 4:25 PM, Meaghan Laverty <[meaghan@energycoalition.org](mailto:meaghan@energycoalition.org)> wrote:

**Greetings!**

**Please find the following (2) documents attached:**

- **Welcome letter from Executive Director Craig Perkins**
- **Participant list**

**Note we will send additional tour details such as complete hotel information, confirmation numbers, and agenda at a later date.**

**In the meantime, NOTE THAT ALL TRAVELERS NEED TO OBTAIN A SINGLE-ENTRY TOURIST (L) VISA** in order to enter mainland China on Monday, May 28. You will need to have at least 6 months remaining on your passport. The best time to obtain the visa is about one month prior to departure. The process takes about a week to complete.

Those in the Los Angeles area can go here:

<http://losangeles.china-consulate.org/eng/aboutus/aoh/>

Those in the San Francisco area can go here:

<http://www.chinaconsulatesf.org/eng/lszj/t42285.htm>

There are various online visa services that will expedite the process and save you a trip to the consulate; however, there will be additional service fees.

The application form will request an address in China (where you are staying). Please use the address of our hotel in Shanghai as listed below:

Hotel Indigo Shanghai on the Bund

585 Zhong Shan Dong Er Road

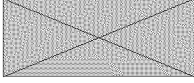
Huangpu Area, Shanghai 200010, China

tel + 86 21 3302 9999

Please do not hesitate to contact me if you have any questions or need any further information at this current time.

Thanks,  
Meaghan

**Meaghan Lavery**  
**Executive Assistant**



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