

## **Contract Work Authorization (CWA)**

This Contract Work Authorization ("CWA") No. 2500631818 is issued under and pursuant to the Blanket Agreement or Master Service Agreement No. 4400006534 dated March 27, 2012 (the "MSA") between the below-named Contractor ("Contractor"), an Oklahoma corporation, and Pacific Gas and Electric Company ("PG&E"), a California corporation with its headquarters located at 77 Beale Street, San Francisco, California 94105. Contractor shall perform all Work under this CWA pursuant to and in accordance with the terms and conditions of the MSA.

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Contractor's Legal Name		INC.	Total Number of Pages: 4					
Contractor's Address:	4111 South Darlington Ave, Ste. 1000	4111 South Darlington Ave, Ste. 1000						
	Tulsa, Oklahoma 74135							
Project Nam	e: Tulsa PSEP Support Services 2012							
Job Locatio	n: Various PG&E Gas Transmission and	Various PG&E Gas Transmission and Distribution facilities throughout PG&E's Service Territory						
<u>WORK</u> : Contractor shall, at its own risk and expense, perform the Work described in this Contract Work Authorization and furnish all labor, equipment, and materials necessary to complete the Work as summarized below and as more fully described in Attachment 1, Scope of Work.								
Contractor shall provide trained, technically competent Workers qualified to fill Work Classifications to provide PG&E test, inspection and commissioning, construction management services performed at various PG&E Gas Transmission and Distribution facilities throughout PG&E's service territory, as requested by PG&E's Representative. Work assignments may be of various durations and involve Working at various locations and involve multiple duties within each assignment.								
All Work sha	Il be performed in accordance with the terms	and conditions o	of Master Service Agreement No. 4400006534.					
ATTACHMENTS: Each of the following documents are attached to this CWA and are incorporated herein by this reference: Attachment 1: Scope of Work, Technical Contractor Workforce Support Services (2 Pages)								
CWA TERM	This CWA is effective upon signature b	y both parties a	and expires on 12/31/2012. Time is of the essence.					
CWA COMPLETIC		Contractor shall commence performance hereof when directed to do so by PG&E and Work shall be completed by the completion date of 12/31/2012.						
<u>CONSIDERATION</u> : As full consideration for satisfactory performance of the Work under this CWA by Contractor, PG&E's total obligation to Contractor shall not exceed the following amount. This amount is inclusive of all texes incurred in the performance of the Work. Any change to this amount shall only be authorized in writing by a PG&E CWA Change Order, fully executed by both PG&E and Contractor.								
TOTAL: \$1,000,000.00								
THE PARTIES, BY SIGNATURE OF THEIR AUTHORIZED REPRESENTATIVES, HEREBY AGREE TO THE TERMS OF THIS CONTRACT WORK AUTHORIZATION.								
PACIFIC GA	SANDELECTRIC COMPANY	CONTRAC	OR TULSA INSPECTION RESOURCES, INC.					
Signature	Redacted	Signature	(H)					
Name	Redacted	Name	Randall Lorett					
Titto	Managar Sourcina	Title						

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Date

Sourcing

Date



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ADMINISTRATION								
PG&E Negotiator	Redacted	Redacted		Contrac Repress				
Phone	Redacted			Phone				
Email	Redacted			Email				
Accounting Reference		PCC: 1	4943					
PG&E Work Supervisor:		Redac	ted	Phone:	Redacted			
INVOICE INSTRUCTIONS: Contractor shall send Invoices for each payment when due, showing the CWA number, to: PACIFIC GAS AND ELECTRIC COMPANY		(See note below if using PG&E's PO Bo		PO Box	G&E Accounts Payable* O Box 7760 an Francisco, CA 94120-7760			
		Send C	OPY of Invoice to:	Contract Administration 375 N Wiget Lane Walnut Creek, CA 94598				
		For information regarding invoice status, call PG&E's Paid Help Line at (800) 756-PAID (7243) or go to AP Web Reporting site at <a href="https://www.pge.com/actbay">www.pge.com/actbay</a> .						
		*Note: Contractors using PG&E's electronic invoicing system do not need to mail a copy of the invoice to PG&E Accounts Payable.						
			***************************************					

INTERNAL POSE USE ONLY							
Distribution Date							
Distribution of Copies:	☐ Document Services (Signed Original Copy) Mail Code N5D 245 MARKET ST., SAN FRANCISCO	Contractor (Signed Original Copy)					
	Work Superviso Redacted	☐ Manager					
	☑ Invoice Approves Redacted	Supervisor					
	Dv.P. See See See See See See See See See Se	⊠ Sourcing/ Purchasing					
	☐ Director	☐ Law and the law					

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## SCOPE OF WORK TECHNICAL CONTRACTOR WORKFORCE SUPPORT SERVICES

**CONTRACT WORK AUTHORIZATION NUMBER 2500631818** 



## 1.0 SCOPE OF WORK

- 1.1. Contractor shall provide trained, technically competent Workers qualified to fill Work Classifications as described below, generally to provide PG&E test, inspection and commissioning, construction management services, support services performed at various PG&E Gas Transmission and Distribution facilities throughout PG&E's service territory, as requested by PG&E's Representative. Work assignments may be of various durations and involve Working at various locations and involve multiple duties within each assignment.
- 1.2. Contractor shall be capable of supplying all of PG&E's system wide requirements for quality Contract Workers in a timely and cost effective manner and to coordinate the ordering and recruitment of Contract Workers not available through Contractor's existing staff to fill specific classifications of Work with qualified personnel as requested by PG&E Representative.
- 1.3. Contractor shall have all its staff members fully-equipped with the appropriate inspection tools/equipment, a mobile phone, a mobile or wireless modem and all applications of Microsoft Office prior to coming to prior to starting any PG&E projects.
- 1.4 PG&E's Representative may call Contractor to request Contract Workers per Work Classifications required for the specific scope(s) of Work to be performed at one or multiple job locations. First choice shall be for Contractor to deploy Contract Workers from existing PG&E assignments if due to be completed prior to the scheduled date of the new Work, or additional Contract Workers may be assigned if required with the approval of PG&E's Representative, or by mutual agreement by the parties. Contractor shall meet scheduled completion dates for the assigned Work.
- 1.5 Contractor shall be responsible for verifying the skills and qualifications of Contract Workers prior to assignment to PG&E. Contractor shall be responsible for verification that each Contract Worker is an employee of the Contractor or Subcontractor and is not an independent contractor. Contractor shall obtain written evidence of college degree(s), professional license(s), identification, employment eligibility, trade specific certificates of completion, previous Work history, and other pertinent information. Upon request Contractor shall also perform reference checks on all Contract Workers assigned to PG&E, including but not limited to, criminal record searches, contacting the individuals most recent employer as well as at least one other significant employer within the last three years of Contract Worker's Work history.
- 1.6 All Contract Workers provided by Contractor shall perform all assigned tasks accurately, completely, and in compliance with the terms and conditions of Master Service Agreement No. 4400006534. PG&E will pay only for Work performed and accepted by PG&E.
- 1.7 Contractor's billing statement and supporting documentation shall be submitted to PG&E's designated representative for review and approval PG&E will provide Contractor with appropriate project numbers and specific billing instructions as required.

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