Bola Majekodunmi

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PROFESSIONAL SUMMARY

Unique blend of skills and knowledge in facilities management and information technology. Thirty years of proven excellence in tenant improvement design of commercial and industrial facilities. Management and leadership on projects, from concept, planning and execution to completion. Liaison with different Silicon Valley cities planning and building officials to secure building permits. Good track record of bringing projects on-line, on schedule and within budget. Proficient in building strategic alliances, partnerships and services that exceed stakeholder expectations.

CORE COMPETENCIES

- Facilities Strategic Planning
- Physical Planning / Design
- Cost Analysis / Cost Reduction
- Contract Negotiations / Management
- Sourcing Design / Engineering Professionals

- Sourcing Subcontractors / Management
- Resource Allocation
- Move Coordination
- Knowledge of California Building Codes
- Network Design / Integration

PROFESSIONAL EXPERIENCE

MAK Associates, Pleasanton, CA   1995 – Present
Principal
Solicit for tenant improvement projects in the commercial and industrial facilities from Silicon Valley companies. Providing services that exceed customer expectations in the areas of design, engineering, programming, project and construction managements.
- Partnership with clients to understand needs and requirements.
- Design and engineering services from concept to approved plans.
- Facilitation and resolution of design and engineering changes with all stake holders.
- Comprehensive scheduling, resource allocation and management.
- Sourcing and management of subcontractors for clients.
- Liaison with various city planning and building officials to secure plan approvals.
- Stakeholder project meeting facilitation.
- Preparation of detailed project reports.
- AutoCad training consultation for small and medium size companies.
- Project issues resolution with subcontractors.

DMC Communications, San Francisco, CA   1997 - 2003
Director of Operations
- Coordinated purchases, testing, and installation efforts of project team for a multimillion-dollar Security and Special Systems project. Scope included over 3000 communications devices and equipment for the new San Francisco International Terminal.
- Designed Master Clock System to provide satellite time to multiple networks, display devices, flight information, virtual video, security and other special systems.

- Managed a team of ten people consisting of four software and hardware engineers and six technicians.
- Assisted in the development of a comprehensive testing plan for software configuration, equipment installation and testing.
- Managed staging warehouse for conducting system mock-ups for simulation testing prior to site installation.
- Presented pre-testing and post-testing of devices and equipment installation plan to the airport management team.
- Managed customized software development process responsibilities that included the following:
  - San Francisco Water Department to measure chemicals and heavy metals discharged into the Pacific Ocean.
  - US Department of Interior to optimize water and power delivery systems.
- Designed, managed installations of network and communication cabling for the US Navy, US Forest Department and AT&T.

Octel Communications Corp., Milpitas, CA   1992 - 1994
Facilities Planning Manager
- Consulted with division and department heads quarterly on space projection needs.
- Prepared cost/benefit analysis for capital projects.
- Made presentation to upper management for review and approval.
- Managed a team of two people. Delegated coordination of tenant improvement and move projects.
- Assisted in the development of a 250K square feet new campus. Provided space allocation data projection including provisioning for 3 to 5 years growth.
- Led design, development and implementation of utilizing modular panels, components and case goods, corporate wide for offices. Resulted in 5 percent reduction on capital projects cost.

TECHNICAL EXPERTISE

Hardware:	Workstations and Network Servers
OS:	Solaris, Windows XP, Vista and 7, MS Server 2003 and 2008
	MS Project, MS Office Suite 2007, AutoCad Architecture, Revit, Asterisks.
Software Tools:	

EDUCATION

BS Environmental Technology, San Jose State University, San Jose, CA

LICENSE

California Real Estate Broker License

REFERENCES
Available upon request.