

From: Yura, Jane
Sent: 9/13/2012 7:38:52 AM
To: Julie Halligan (julie.halligan@cpuc.ca.gov)
Cc:
Bcc:
Subject: Fwd: CPUC Meeting - Hotel Space Status Update

Hi Julie. I talked with Southwest Gas and Sempra-- the reps will be Jerry Schmitz, Brett Lane, and me so far. Any others ID'd?

Here's more info on venues.
Thx

Jane

Jane Yura
PG&E Gas Ops
415-973-1398

Begin forwarded message:

From: Redacted
Date: September 12, 2012 7:07:42 PM EDT
To: "Yura, Jane" <JKY1@pge.com>
Cc: "Parnell, Renee" <RTP3@pge.com>
Subject: CPUC Meeting - Hotel Space Status Update

Hi Jane,

Renee asked me to reach out to you and share the status of the hotels that had availability for the CPUC meeting on January 8th and 9th.

Hotels

Renaissance – The Stanford Court Hotel

- Large meeting space and breakout rooms are still on “soft hold”

Hilton – San Francisco Union Square

- Large meeting space and breakout rooms are still on “soft hold”

Palace Hotel

- Space is available but they are hesitant to guarantee us meeting space without a commitment of 100 guest rooms.

Notes

The “soft hold” is informal with no obligation by either party. The hotel can release our requested dates/space at any time. We have asked them to give us a call if another group is interested.

Next Steps

Next steps should include scheduling a site visit to your preferred location, signing a contract and making a deposit. Attached you will find a summary of projected costs.

Concerns

Due to the JP Morgan Healthcare conference scheduled for the same week as the CPUC meeting dates, overnight stays will be difficult to book as well as more expensive than normal rates. So while the meeting space and breakout rooms are still on “soft hold”, we cannot guarantee the same for the hotel rooms for the guests. If we book a contract with a room block, then we can be assured that the attendees will be able to secure a room. Therefore, it is important to identify how many out-of-town guests will attend and require overnight accommodations.

Please let me know if you have any questions.

Best,

Andrea

Redacted | Executive Communications

Pacific Gas and Electric Company

Redacted