

ATTACHMENT 1

ECTS
by AssurX, Inc

Production

Date/Time Printed: Tuesday, September 11, 2012 11:14:59 AM
Printed By: Redacted

GTD-Document Review Plan #123621

Normal View
Highlight Changes

REVIEW PLAN RECORD

Guidance Document Activities Management Review Plan

.....:NOTICE:.....

ECTS was designed to house documents & data with a classification of Sensitivity Level 2 (SL2) or lower. If you are required to attach files / data with a higher sensitivity level than SL2 you will need to take the following actions ensure that the data is safe:

- **Encryption:** Encrypt the document using PKZip or other zip software and require a password (minimal protection). You can then attach the file to the a Document Record as you would any other file. Further, the user should state in the Document Access Notes field of the compliance document record.
- **Redaction:** You can attach the document unencrypted, with the portion of the document that is sensitive redacted, showing only the viewable portion.
- **Reference Only:** You can refer to the sensitive document in the database, but do not attach it and list in the Document Access Notes how an auditor or another user could get the document via an offline process, and use Add Link at the top of the page.

Should you have any questions about the sensitivity of your data / document please contact: InfoSec@pge.com

Document Details

Doc Record ID 9103
Document Number A-93.1
Document Title Plastic Gas Distribution System Construction and Maintenance
Document Type Numbered Document

Plan Assignment Details

Compliance Due Date 12/31/2012
Due Date 11/1/2012
ECTS Dept: GTD Standards Management
Document Steward ROSSI M(MGRd)
Assignment Accepted? Yes **Acceptance Date** 9/11/2012
Actual Review Date 9/10/2012

Review Determination

Document Review Required? Yes
Document Update Required? **Is the Document still needed?** Yes
Is the document ok as is? Yes
If not, provide reasons?

If changes are needed are the changes for:

Code Compliance?	No	Significant Operational Changes?	No
Minor Operational Changes?	No	Organizational Changes?	No
Format Changes?	No	Document Changed?	No
Have associated document attachments and forms also been reviewed?	N/A		

Provide a brief description of changes

Estimate the SME Work effort needed to make the above listed changes (Hours) 0

Prioritize the updates needed on this document?

Provide Reasons:

System Status

Review Plan Status	Closed		
Date Opened	9/11/2012 8:13:55 AM		
Date Completed	9/11/2012 8:16:17 AM		
Date Closed	9/11/2012 8:16:17 AM		
Reason For Edit	Document has been reviewed	Creation Date	9/11/2012 8:14:58 AM
Creation User	MGRd	Last Edit Date	9/11/2012 8:16:17 AM
Last Edit User	MGRd		

Tags: There are no tags.