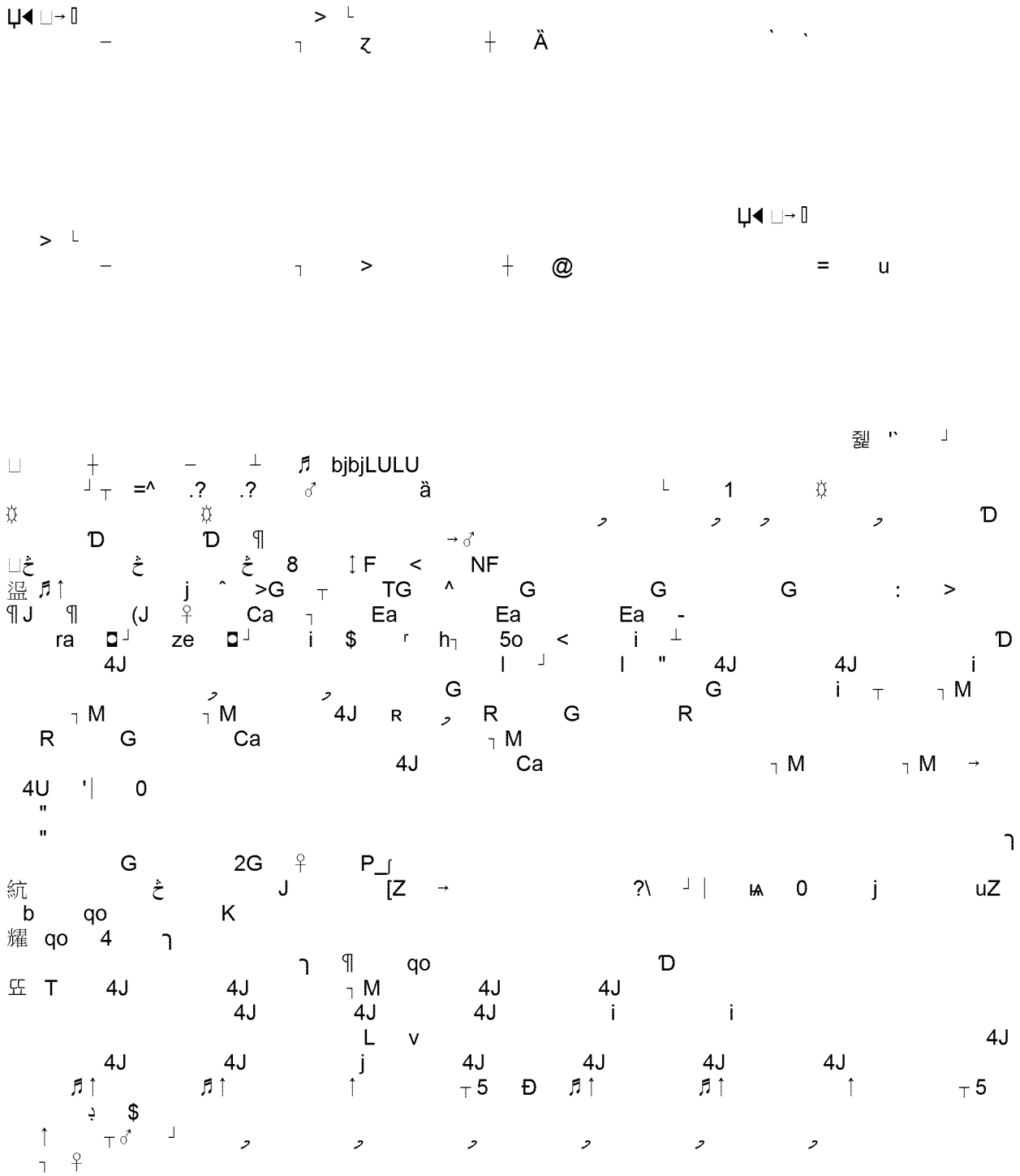

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Purpose

During storms and other natural disasters, PG&E has made commitments to the local Governmental Agencies, local Emergency Response Agencies and the CPUC, that we will do our best to relieve local emergency agencies like fire departments, police departments and public works agencies that have responded to emergencies involving PG&E facilities. In large storms or natural disasters there could be more locations with damaged PG&E facilities than there are available electric response personnel. That s where you will play an important role as needed, relieving the local emergency response agency.

Scope

Safety standby employees relieve the local emergency response agency and standby the area maintaining safety to the public until a qualified electrical worker arrives. As a safety standby employee, it is important to know the rules and limitations of what a standby employee can and cannot do:

Stand-by team members shall never touch or attempt to move a wire that is down, nor shall they allow anyone else to touch them.

Electric conductors shall always be considered energized until proven de-energized by a PG&E qualified electrical worker.

Lines shall be tested and grounded only by a PG&E qualified electrical worker before they can be worked on.

As a Stand-by Team member you will be expected to barricade or cordon off the hazard area, you will not be expected to direct traffic.

Motor Vehicle & Job-Site Safety

When arriving on-scene of a downed wire as a safety stand-by employee, always take in the big picture, be alert, and assess the area for hazards to ensure your personal safety and the safety of the public:
Always assess the situation visually before exiting your vehicle.
Be especially careful when you park and exit your vehicle at each destination. Do not park where additional wires may fall (including adjacent utilities such as phone and cable).
Maintain a minimum distance of 15 feet from all downed wires. If there is standing water, more distance may be required.
Stay at the scene to safeguard the public until a PG&E qualified electrical worker relieves you of your assignment.

Required PPE

Safety standby employees shall always wear the following PPE:
FR clothing
Safety Vest
Hard Hat
For more information regarding emergency response training for stand-by employees, refer to course code TECH-0043 in My Learning. Course materials can be found at: ‼ HYPERLINK "http://wssuo/emergency_prep/Standby%20Training/Forms/AllItems.aspx" ¶ Stand-by Training⊥ • • • • • Training Details and Attendance Sheet• • • Date:• Tailboard Lead:• • Time Began:• Lan Id:• • Time Ended:• Location• • Topics Discussed (attach or identify all documents, handouts or videos provided viewed or discussed)• • • • Other (include a brief summary of what was discussed)• • ATTENDEES• • Print Last Name• Signature• Lan Id• Print Last Name• Signature• Lan Id• •
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Safety Tailboard Emergency Response: Safety Standby Employees

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Prepared by Safety, Health and Claims

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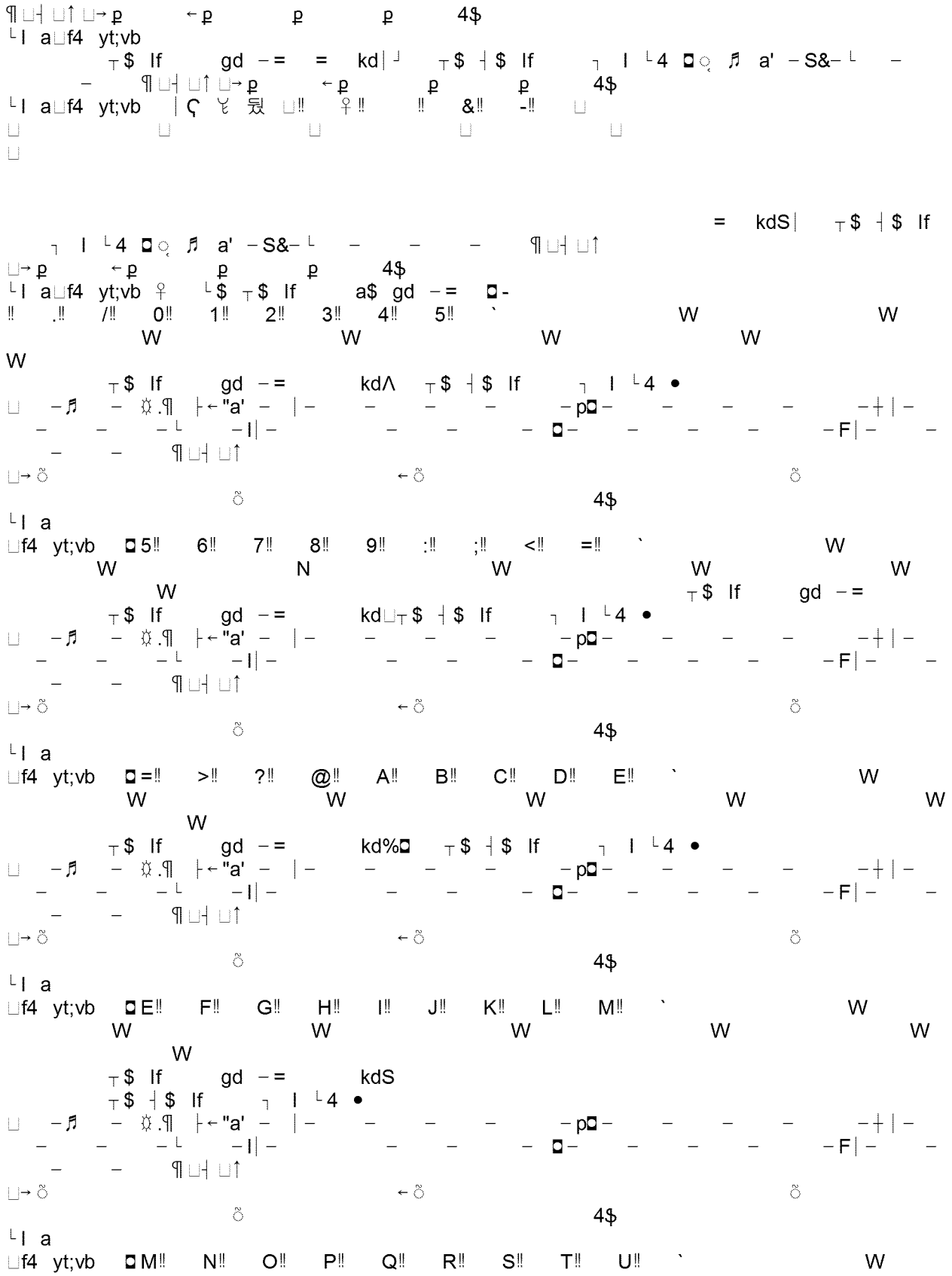

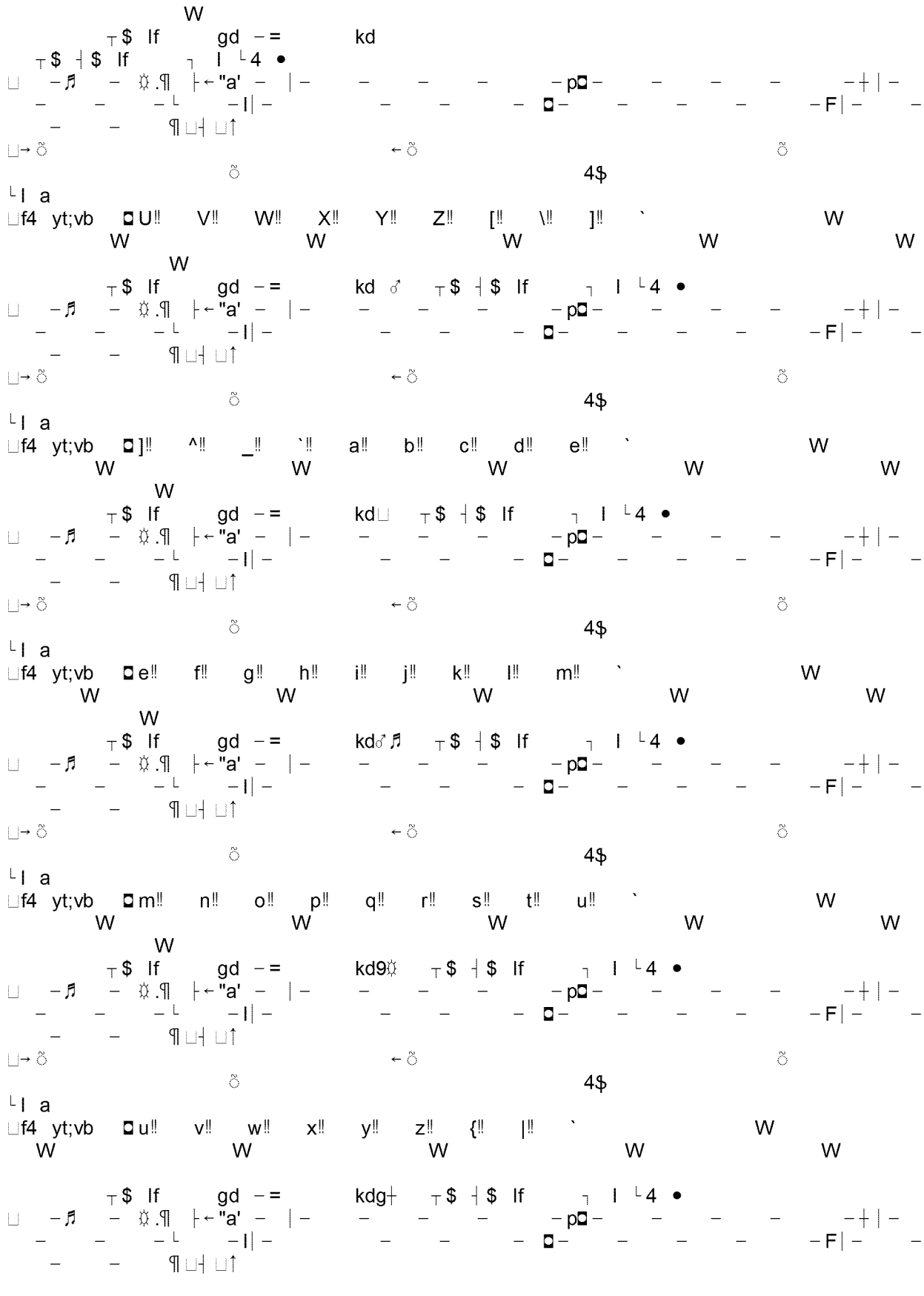

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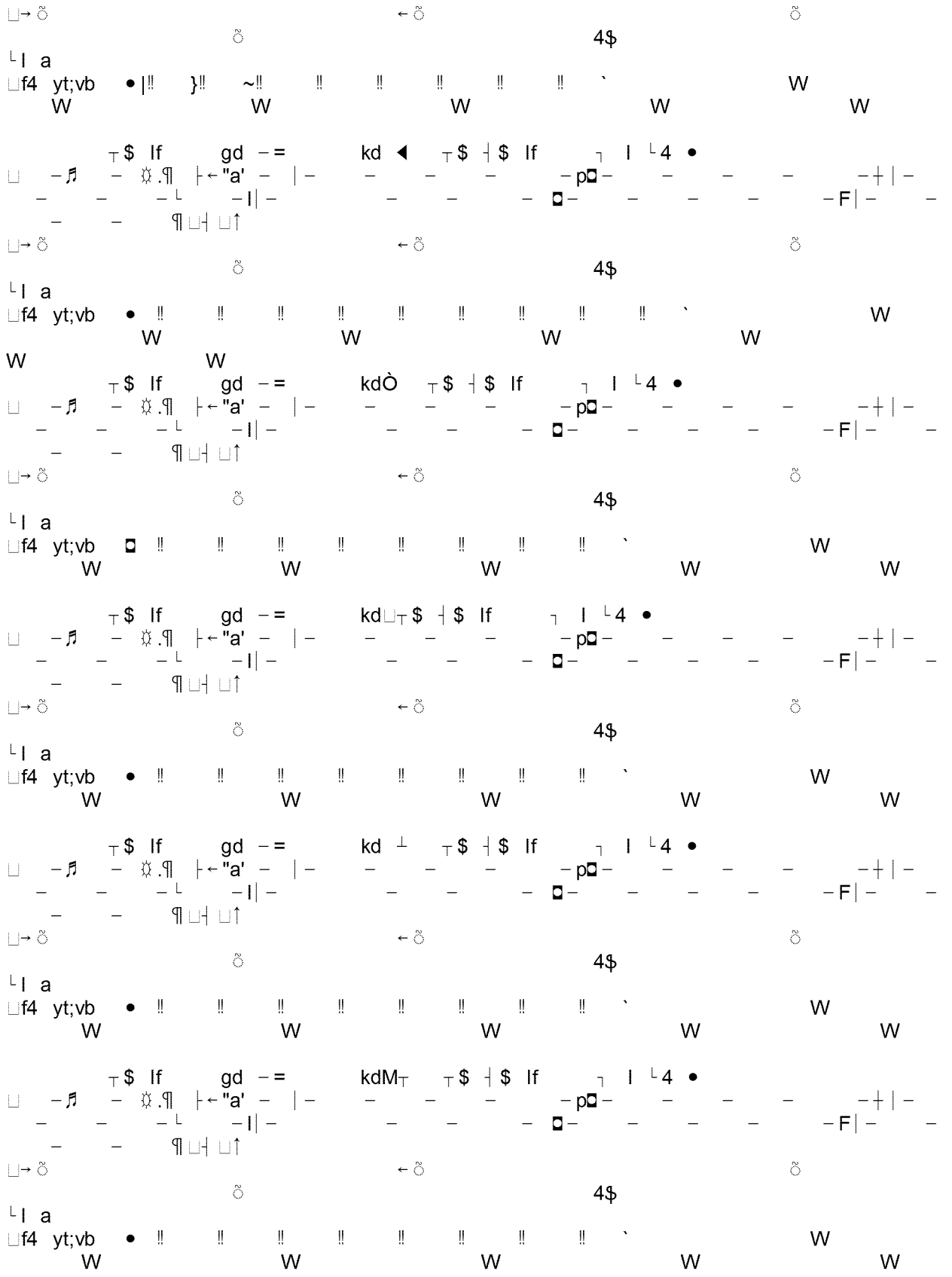

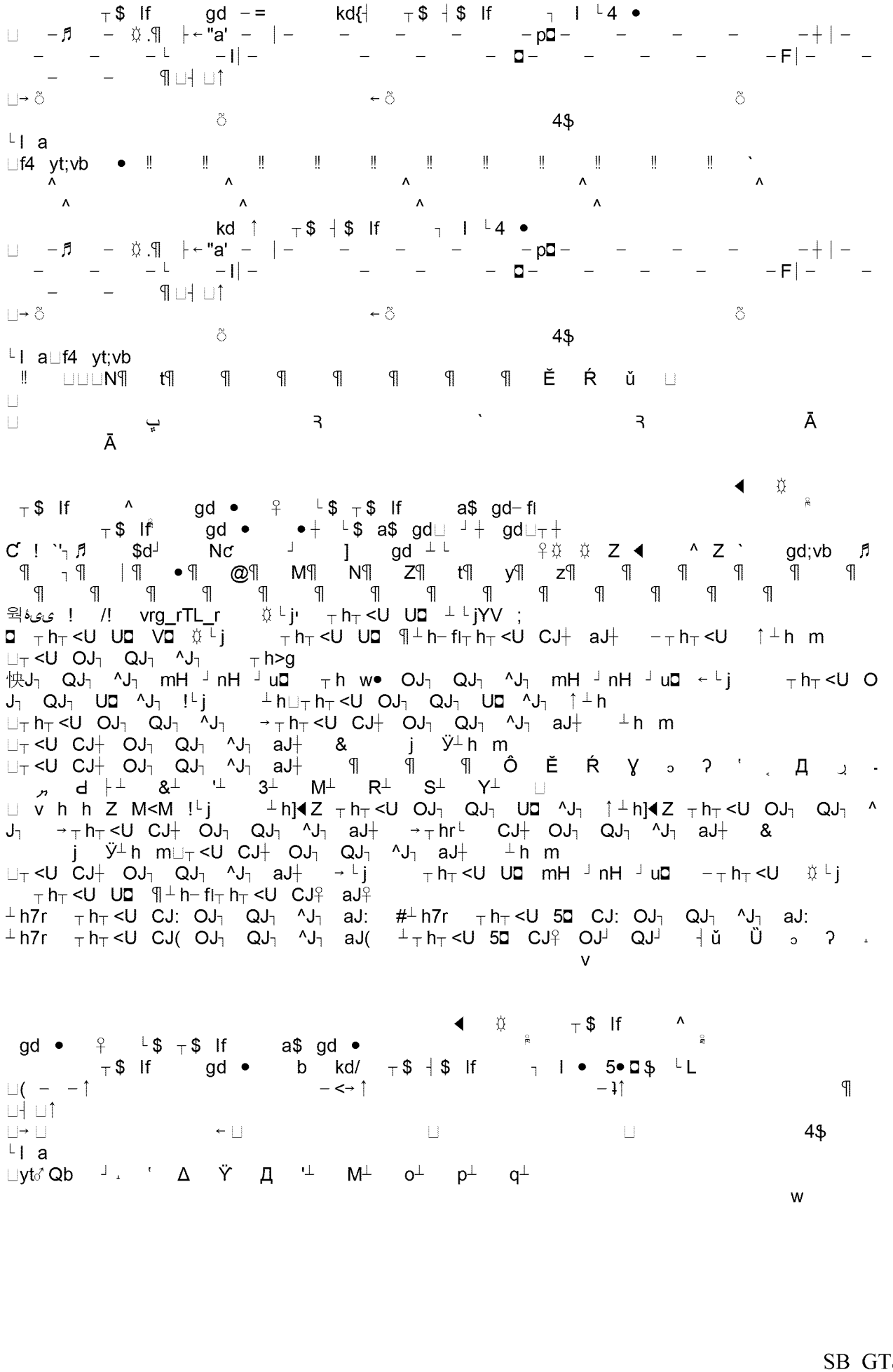

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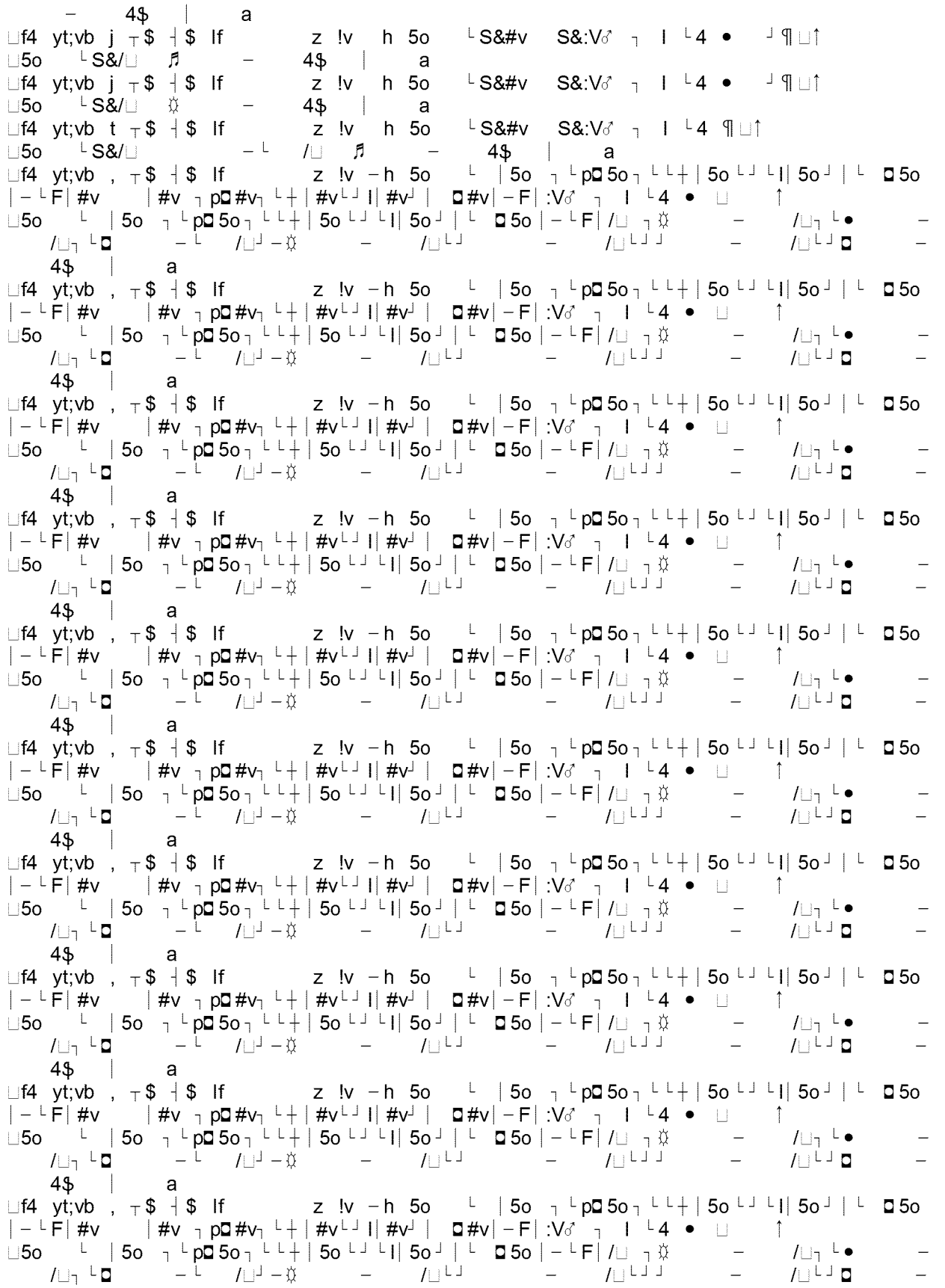

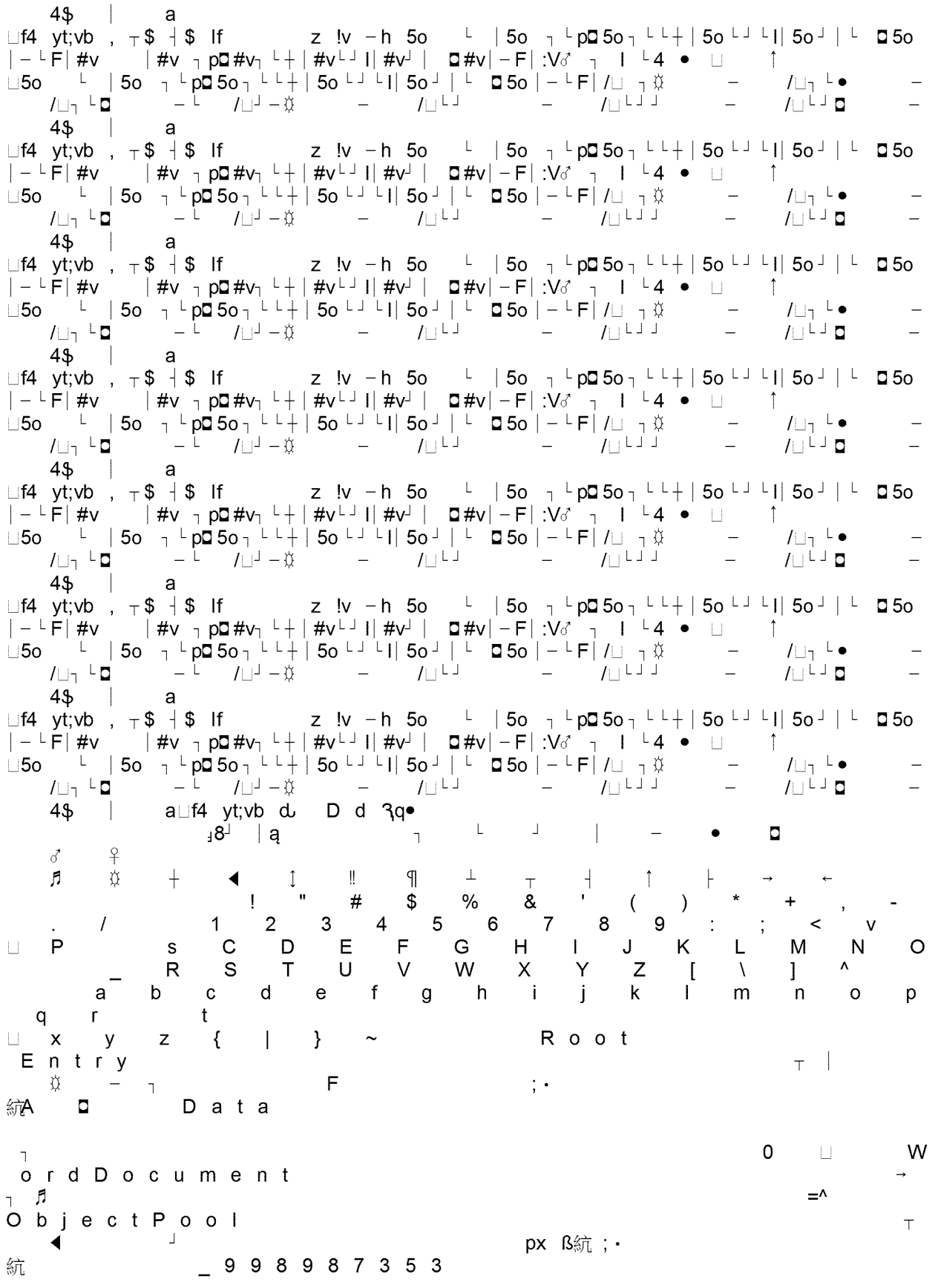

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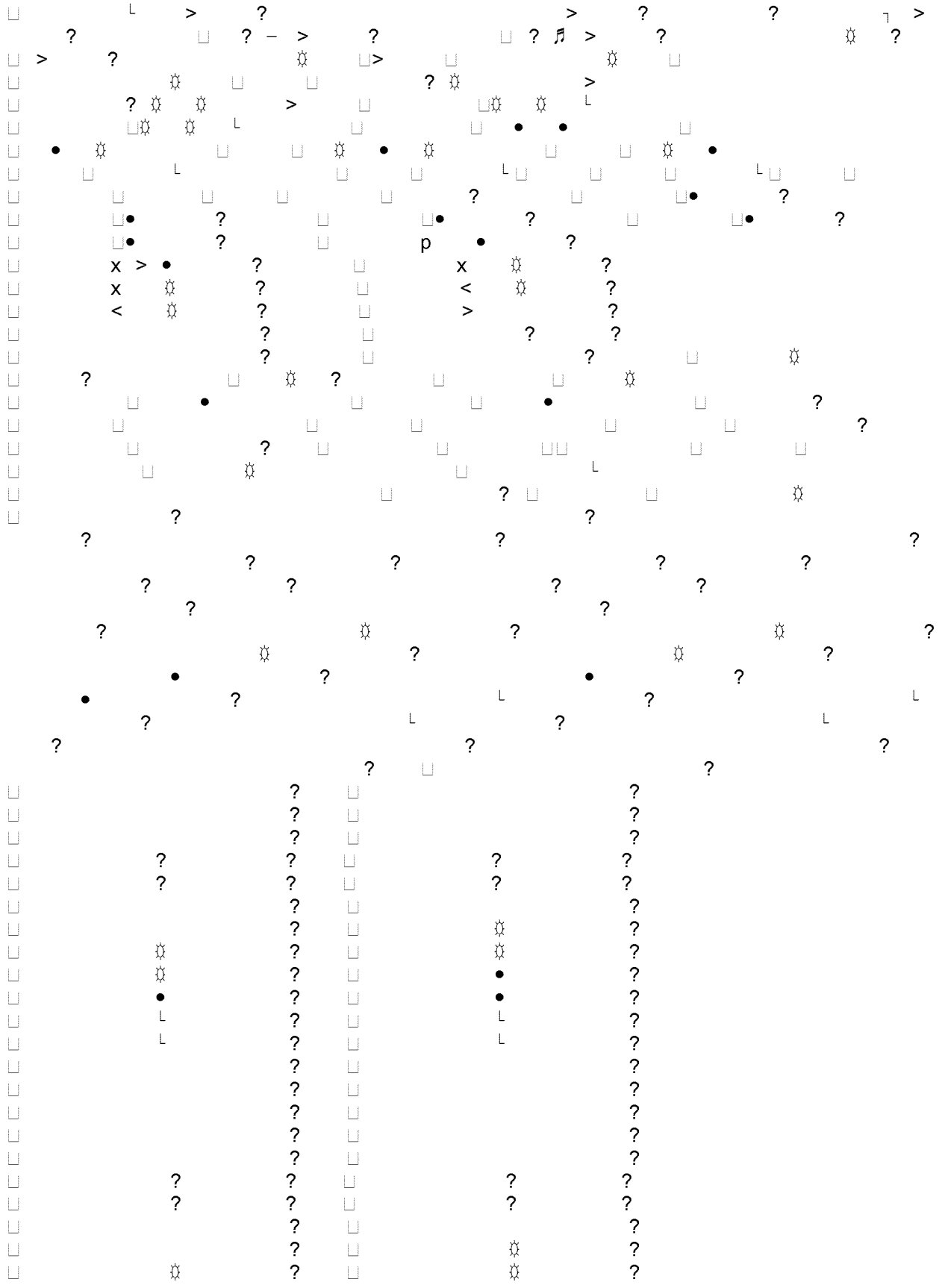

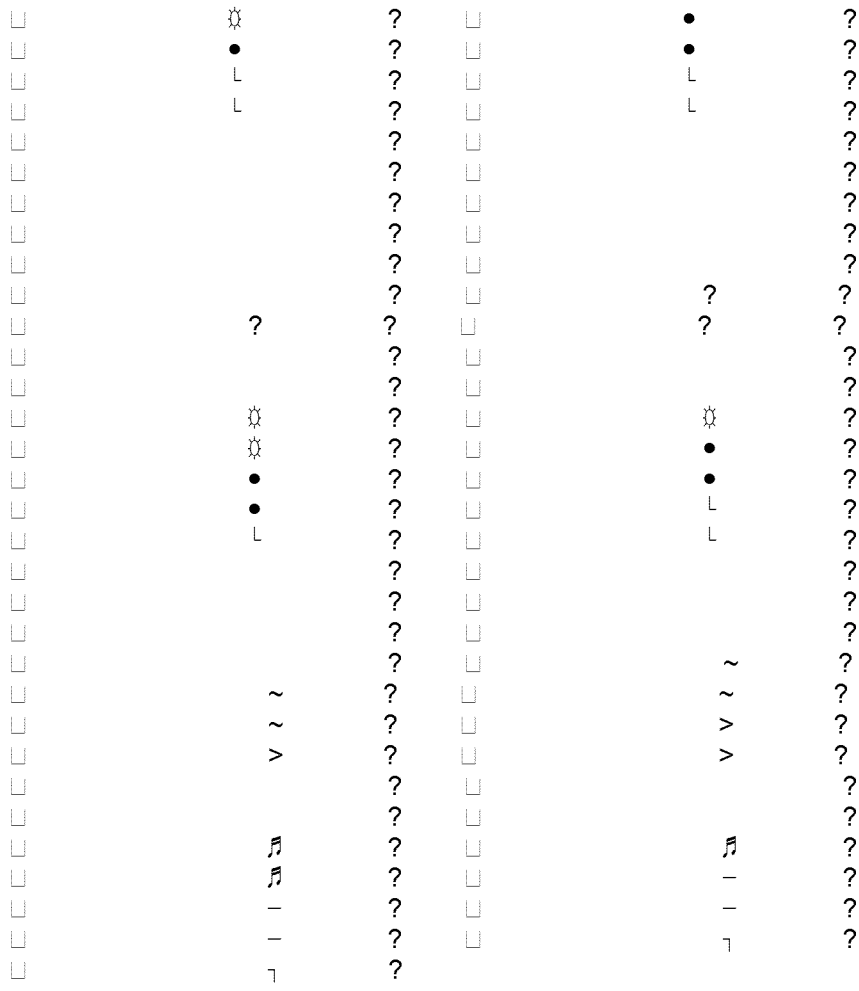

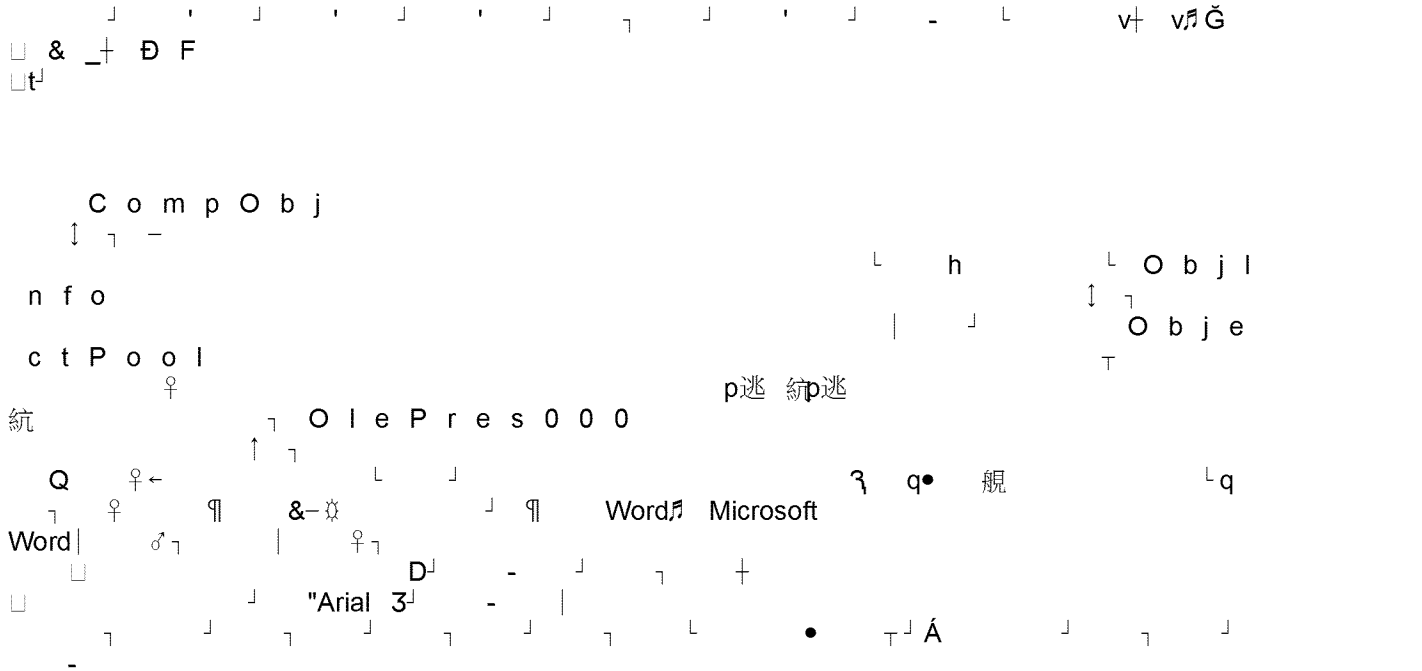

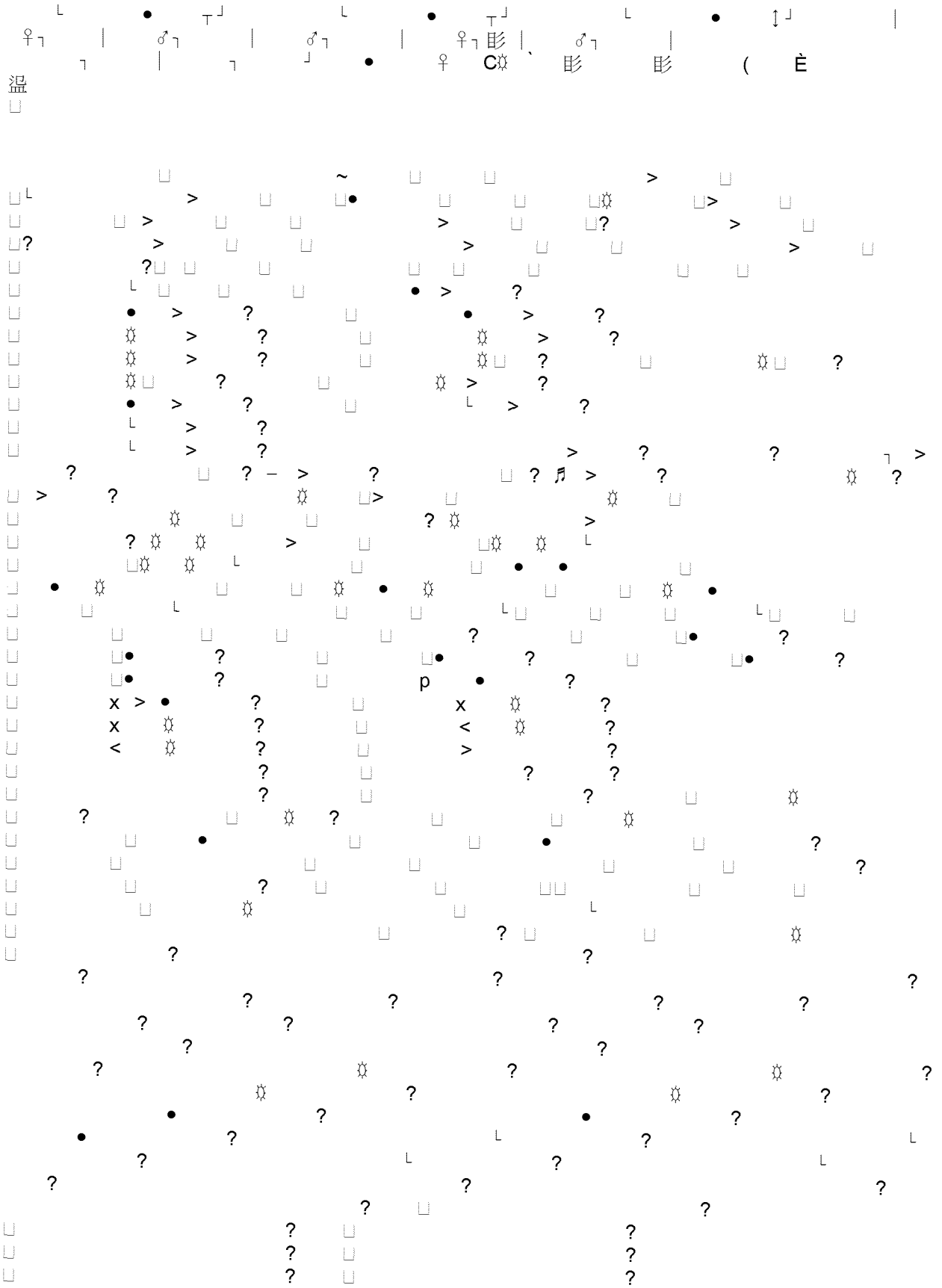

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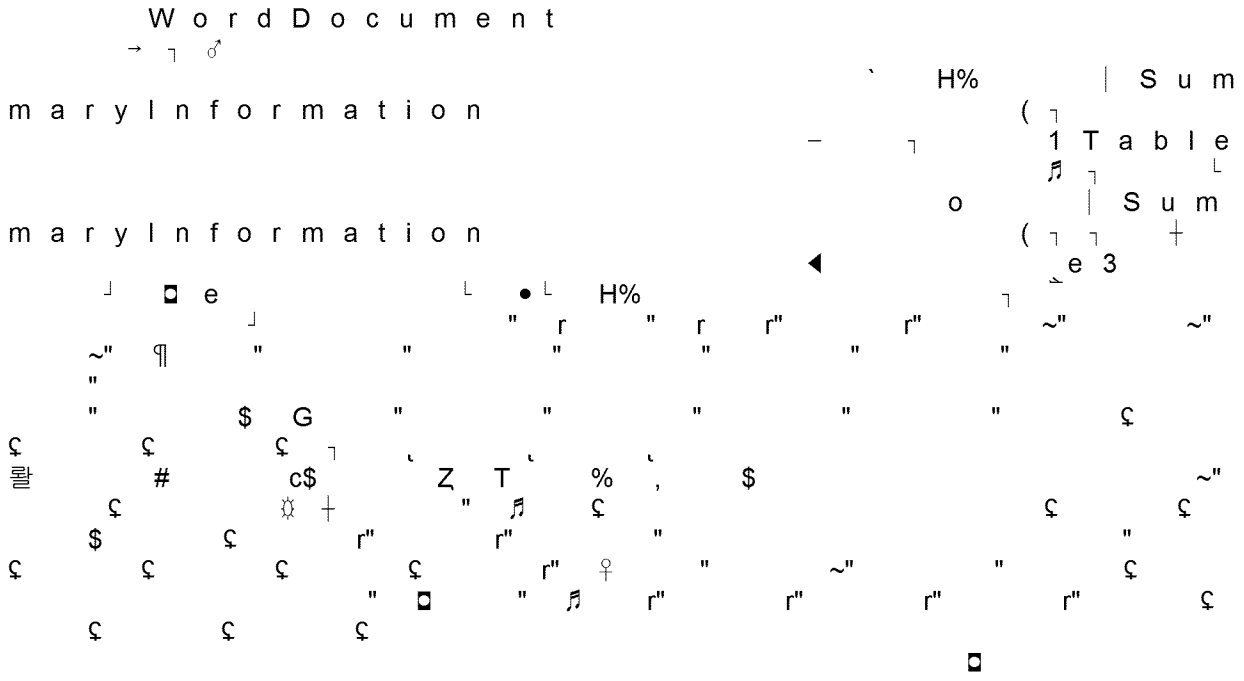

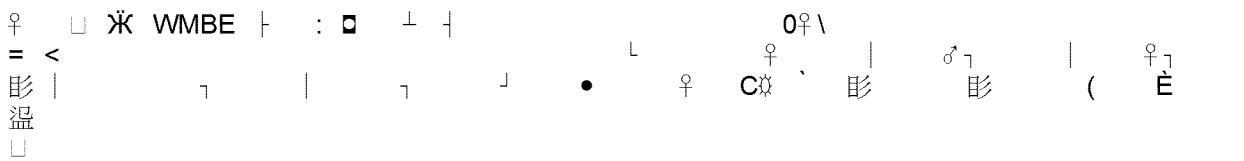

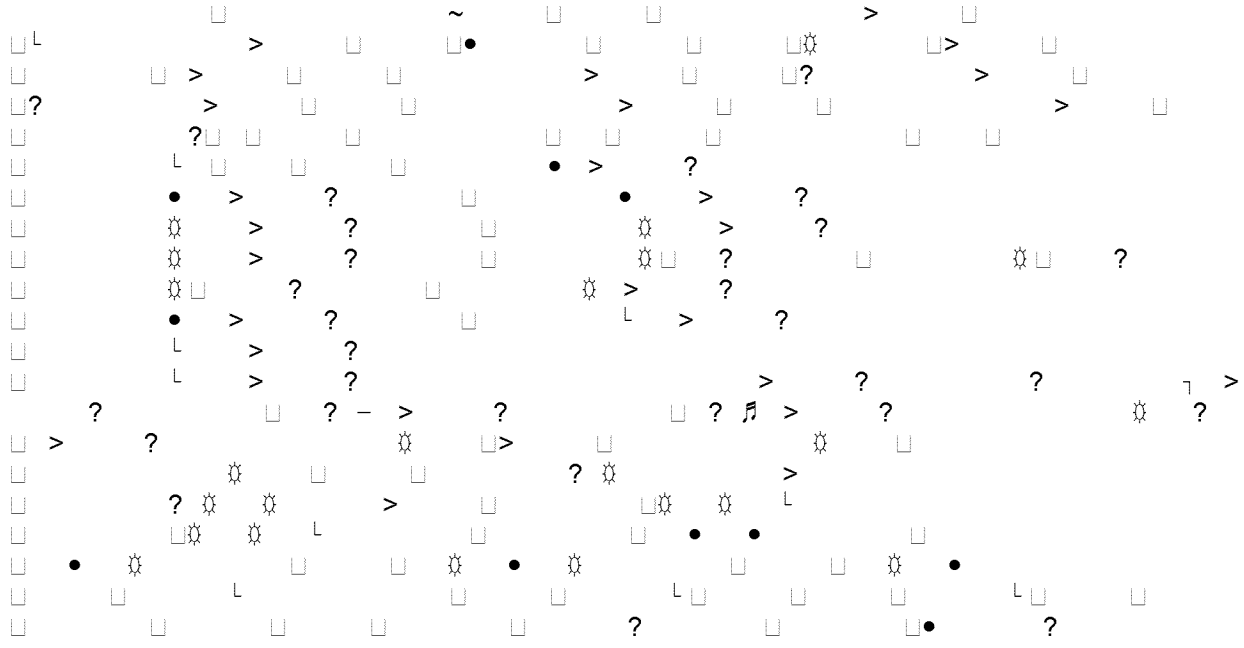

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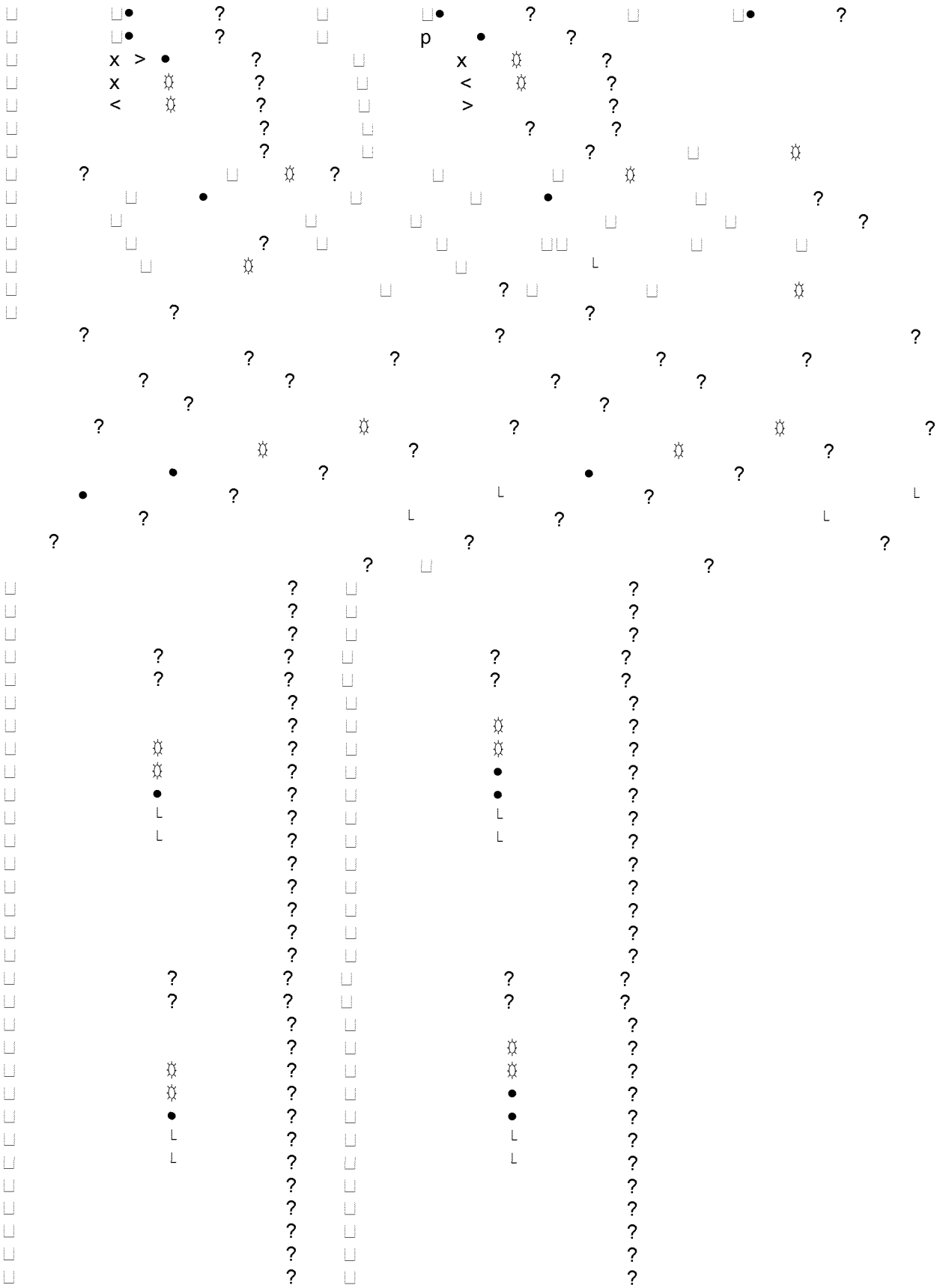

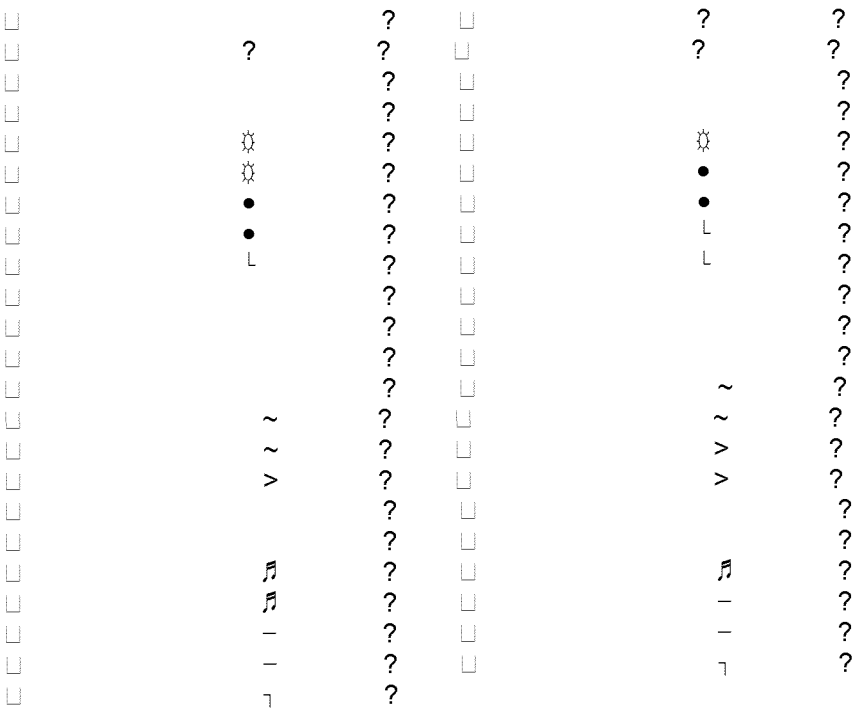

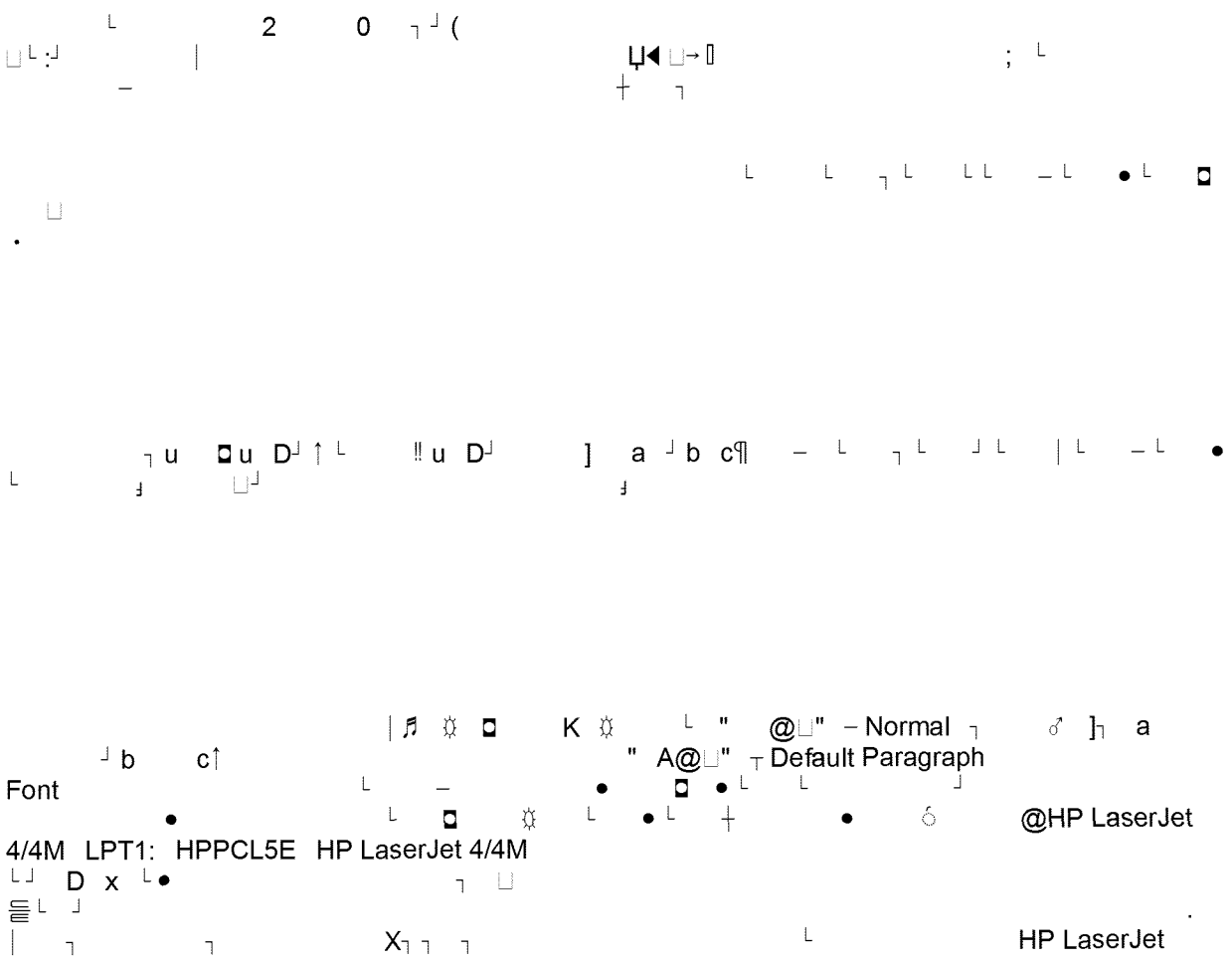

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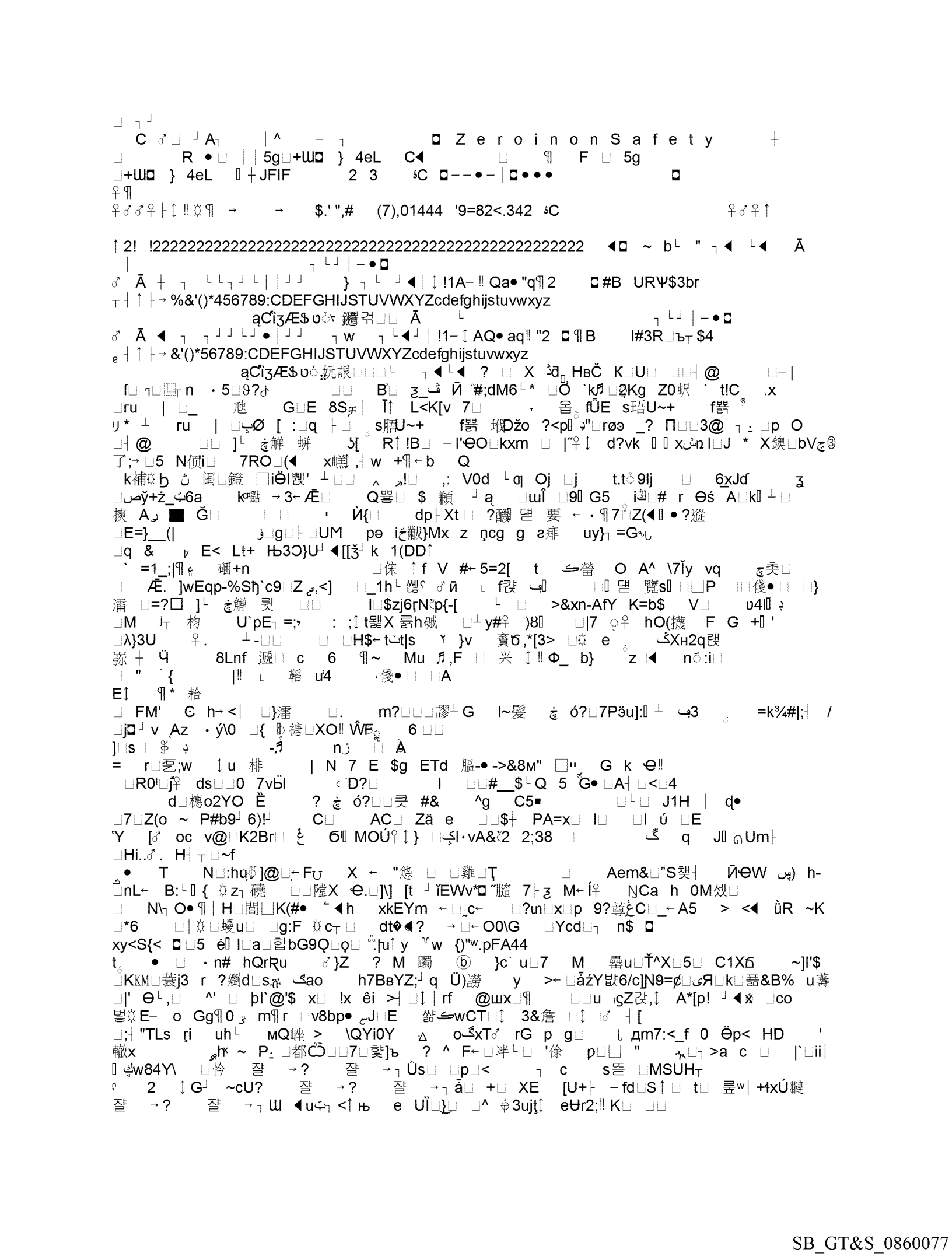

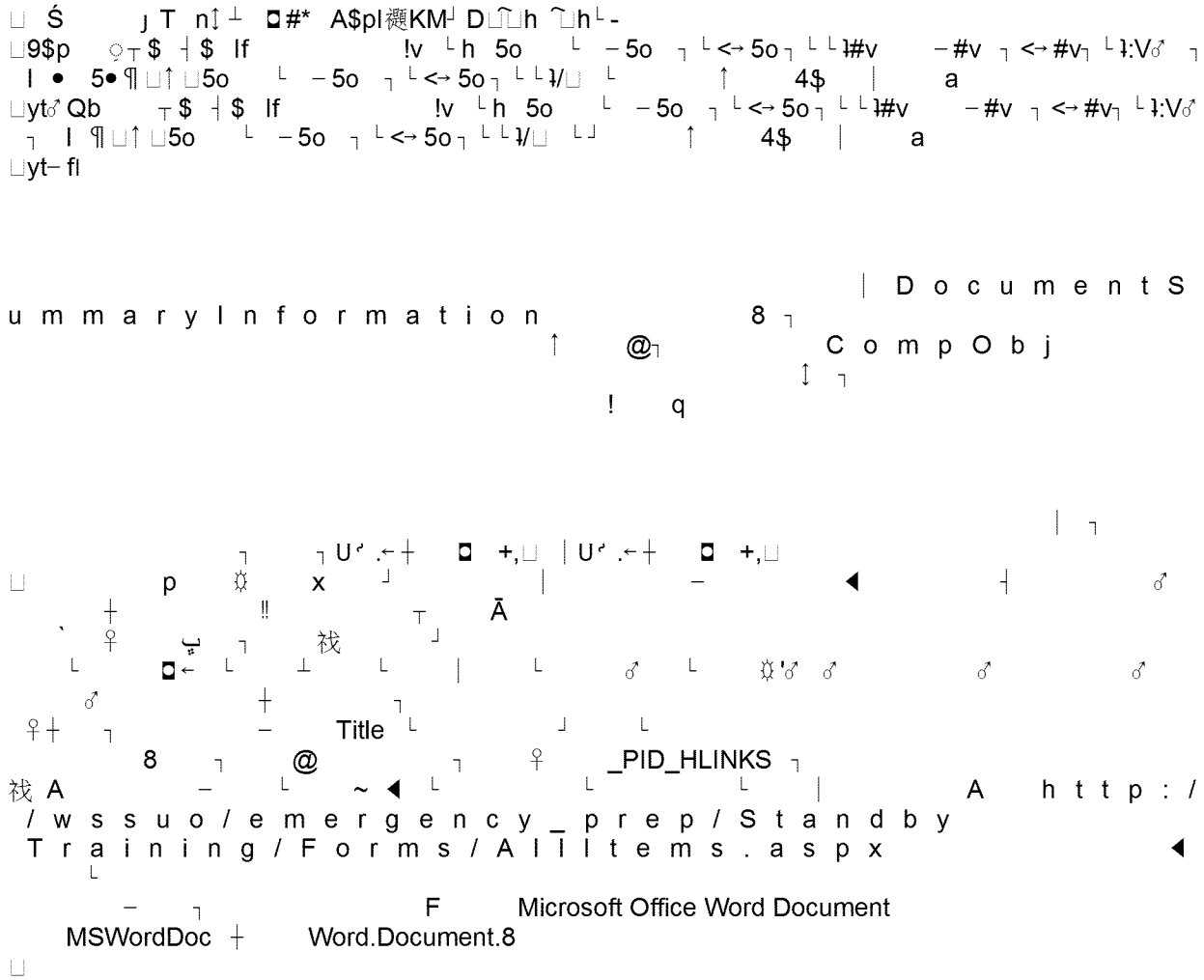
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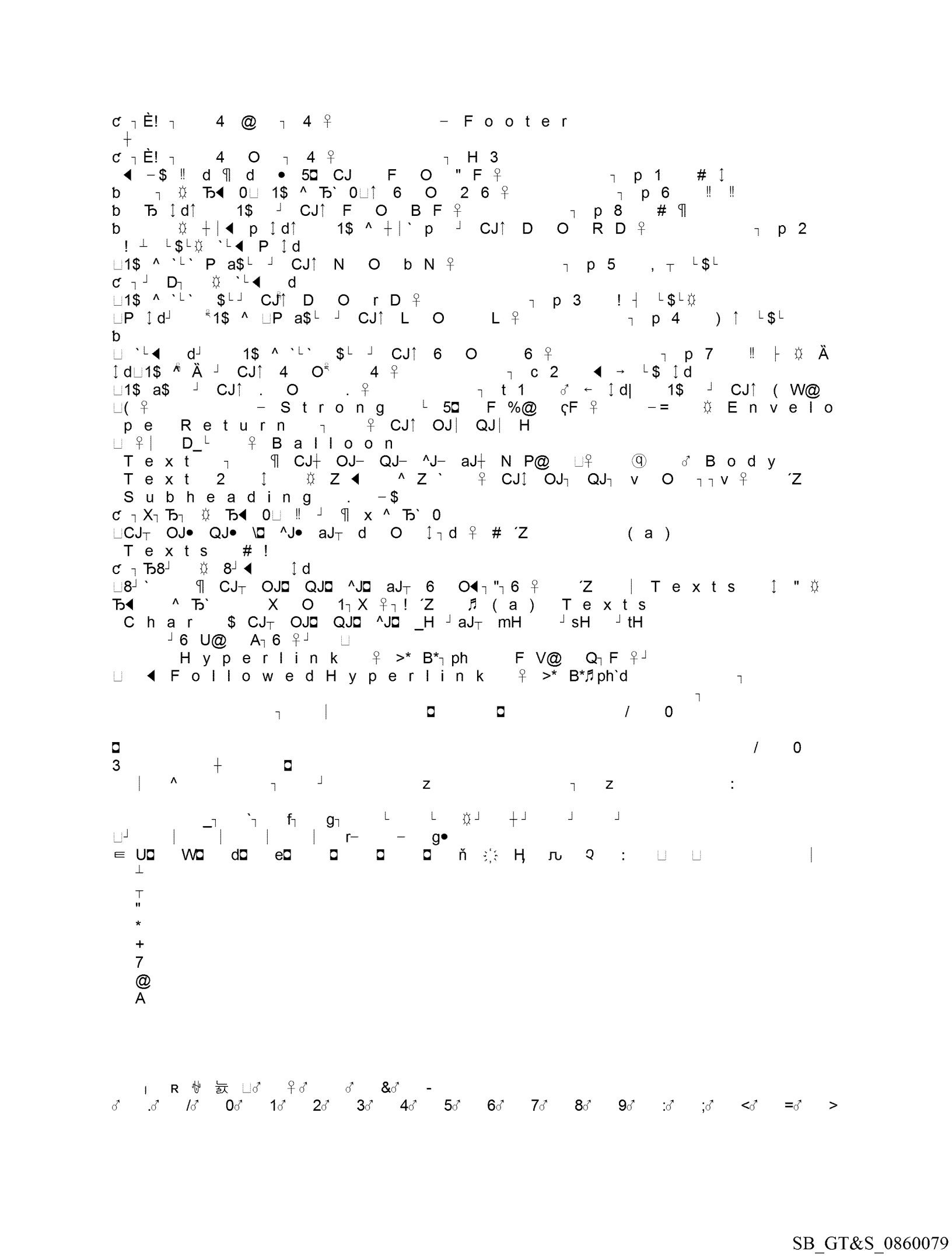

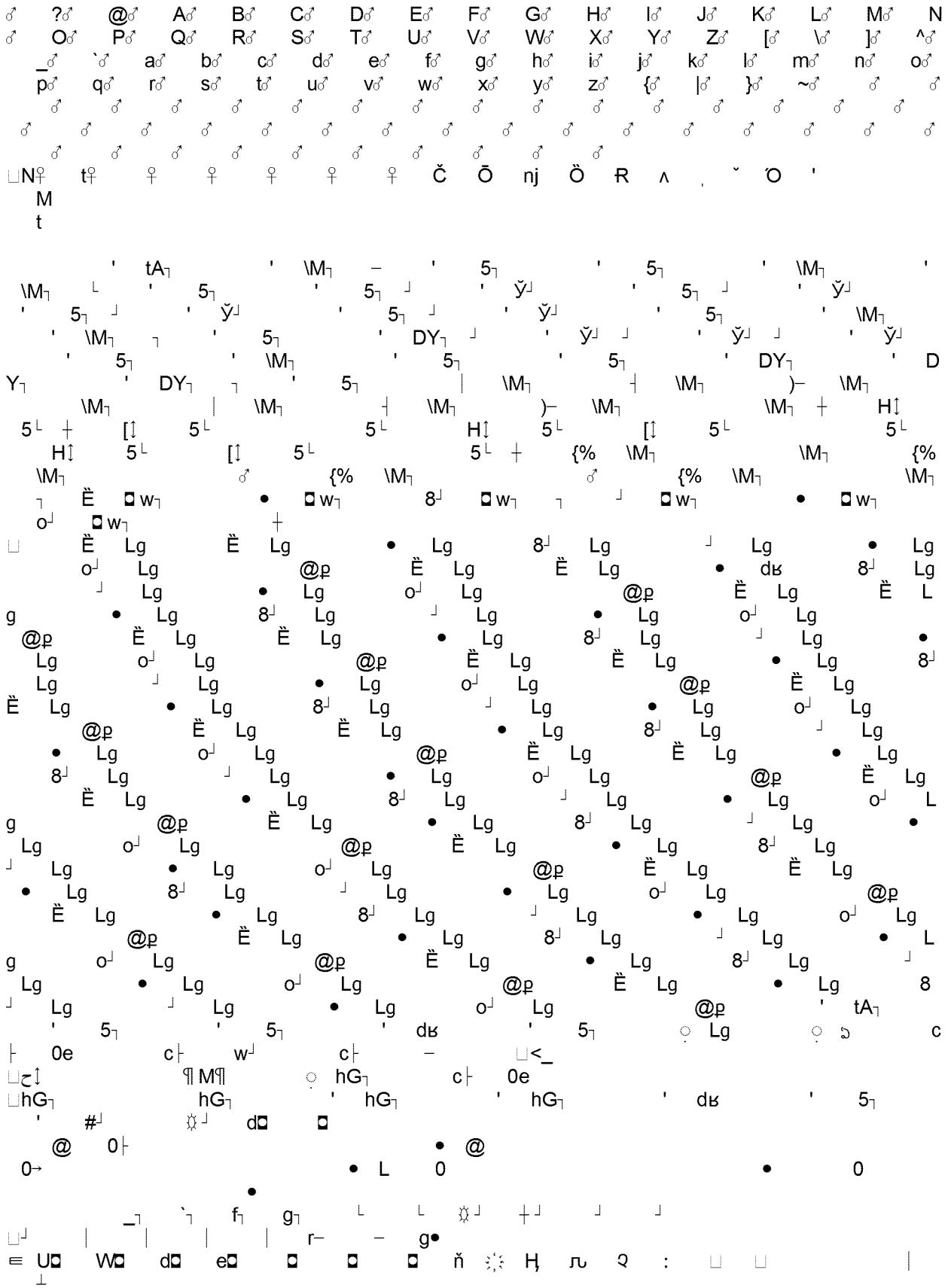

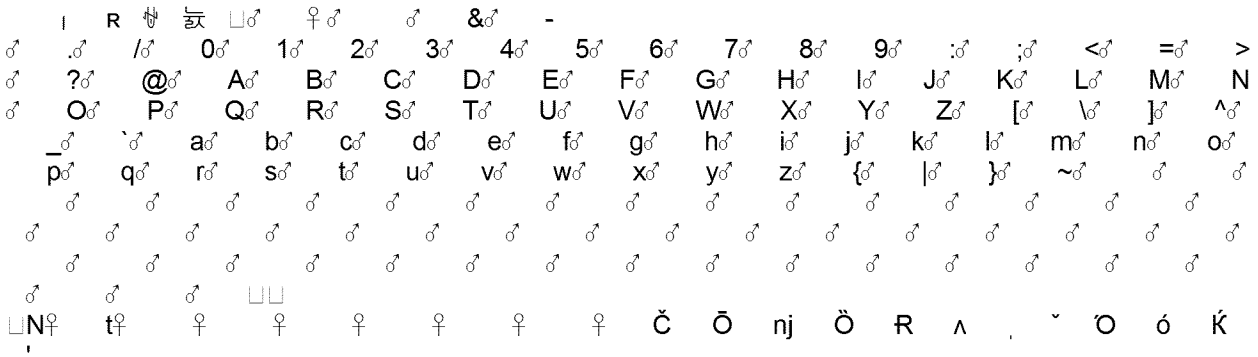

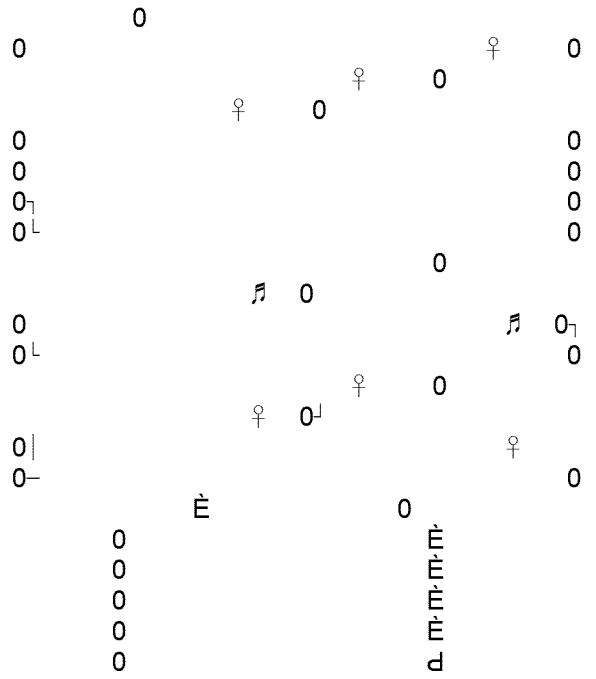

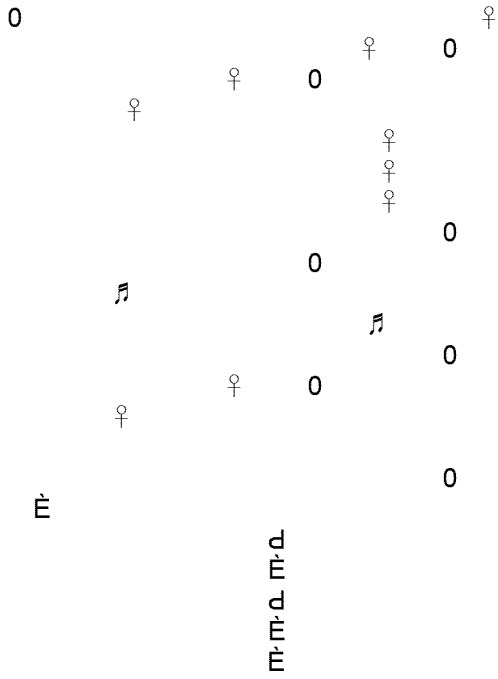

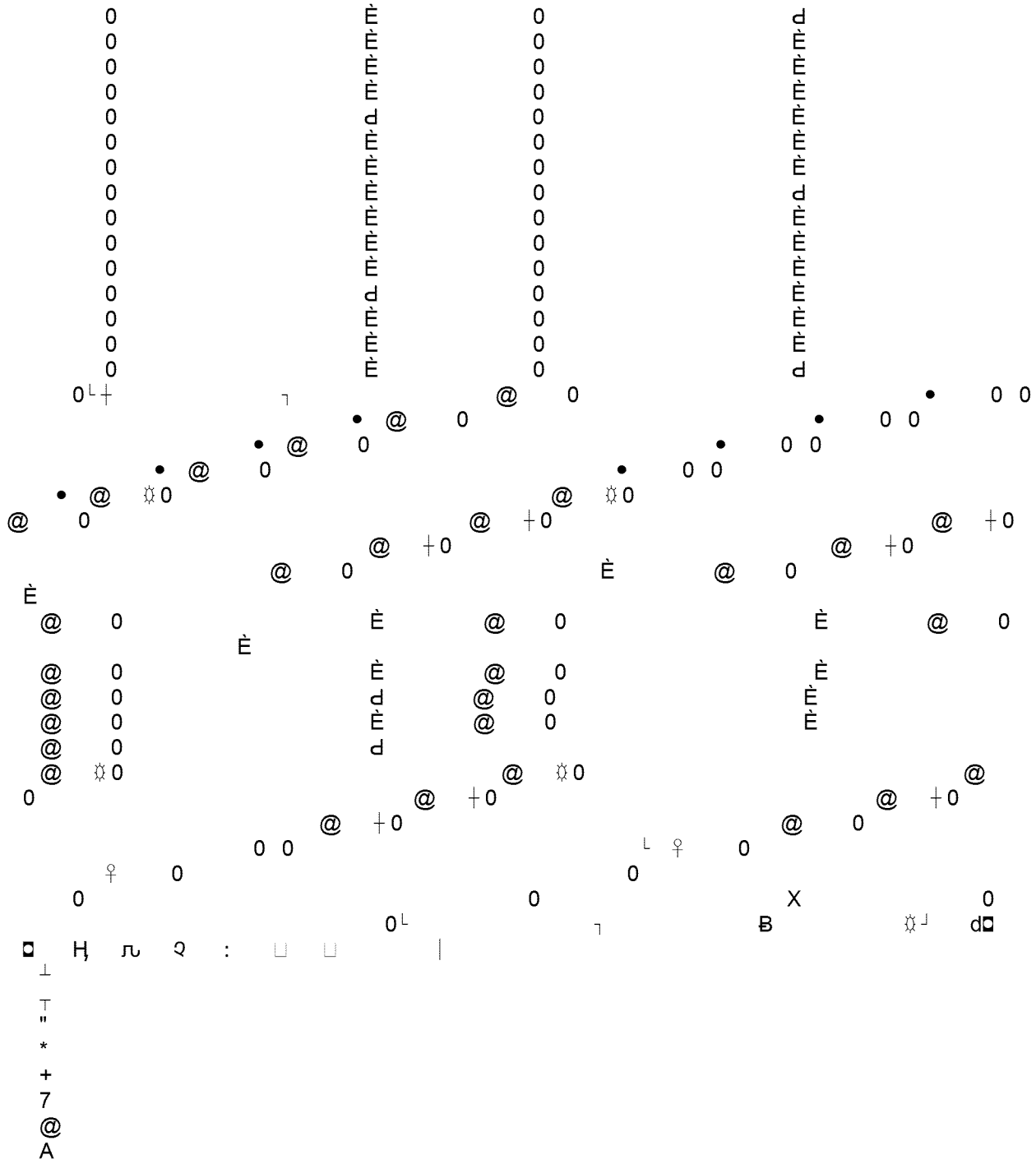

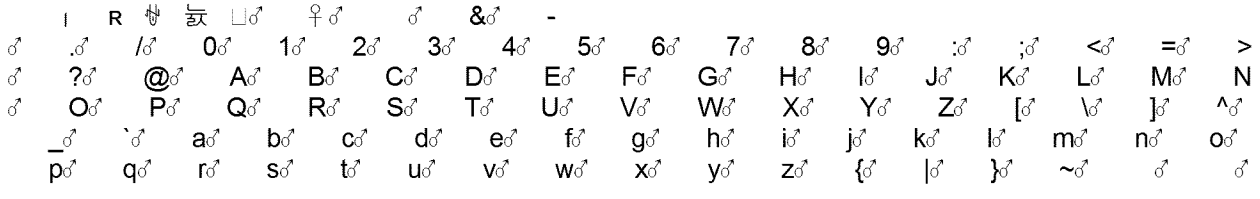

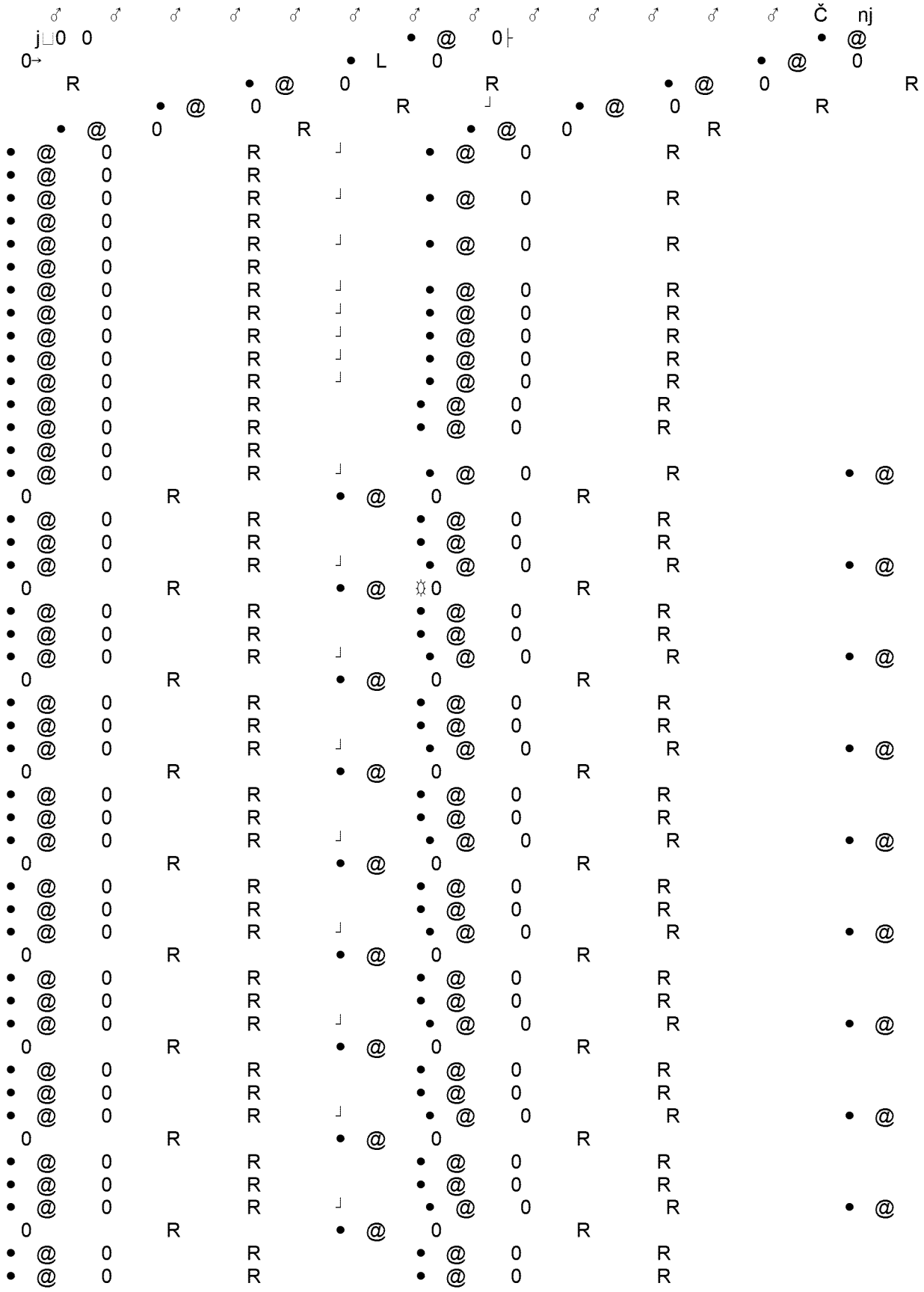

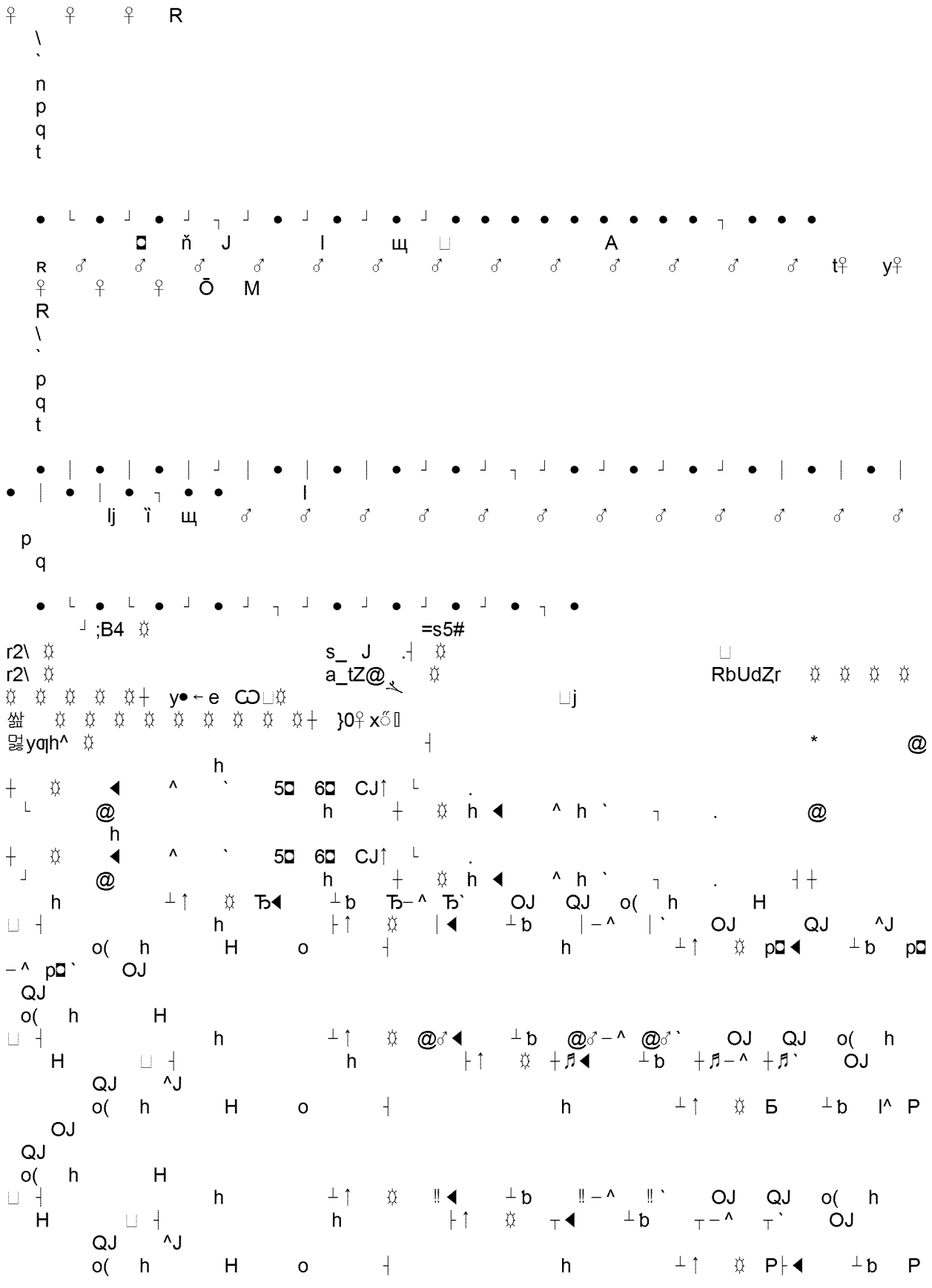

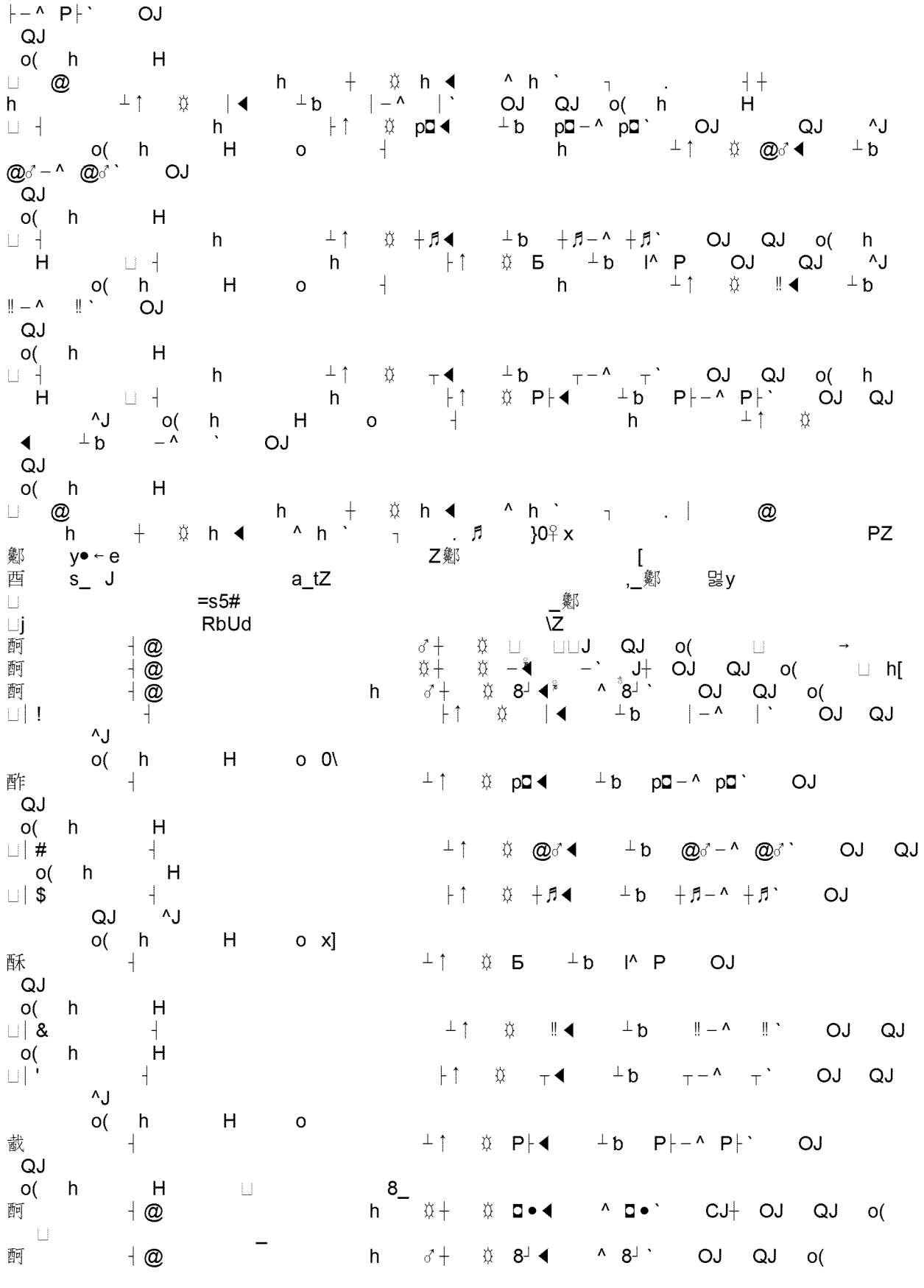

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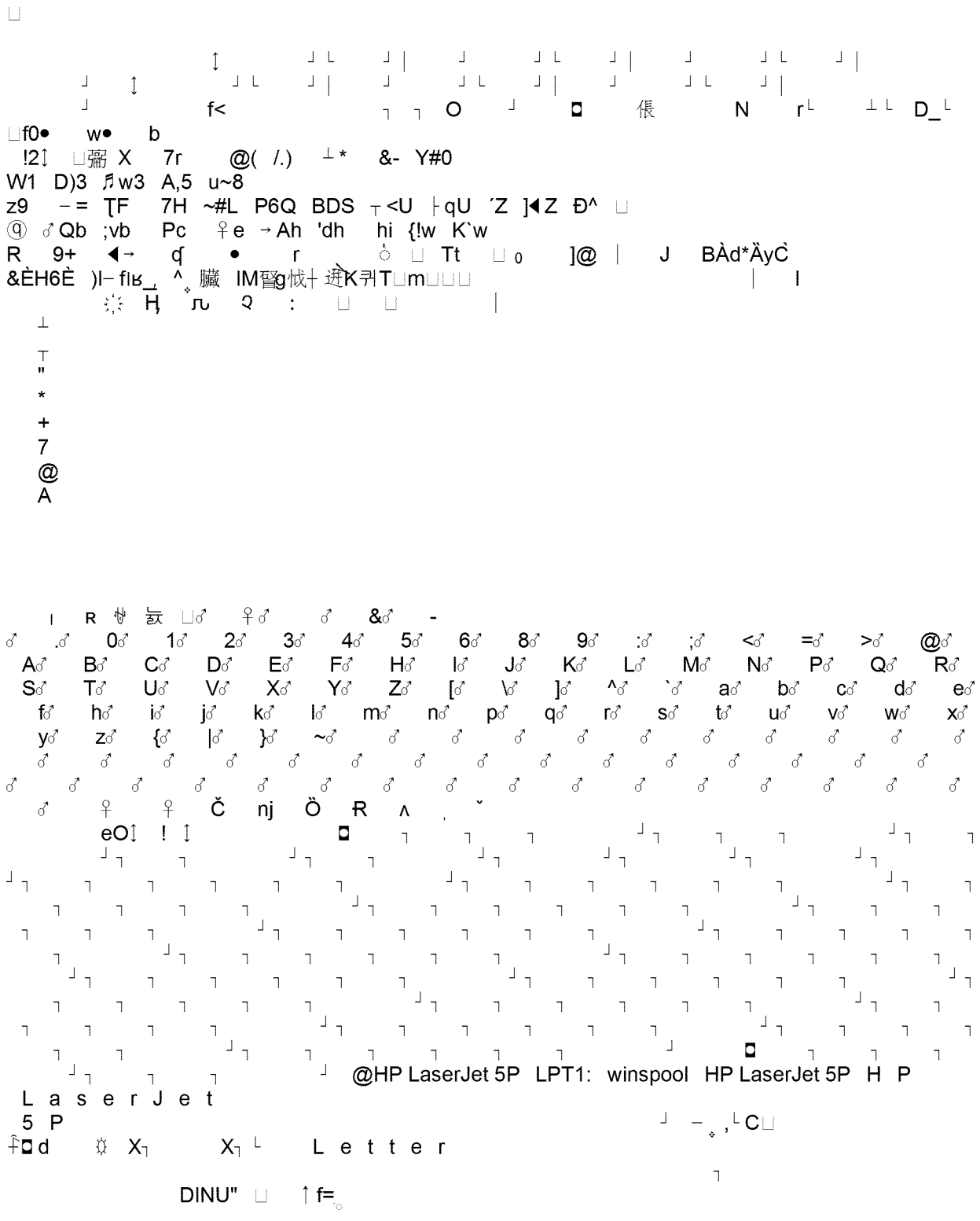
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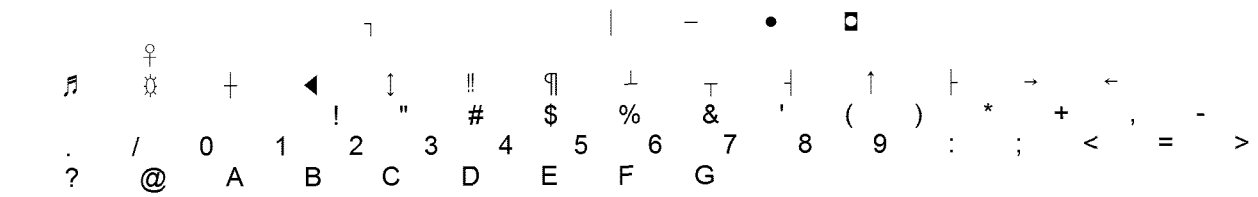

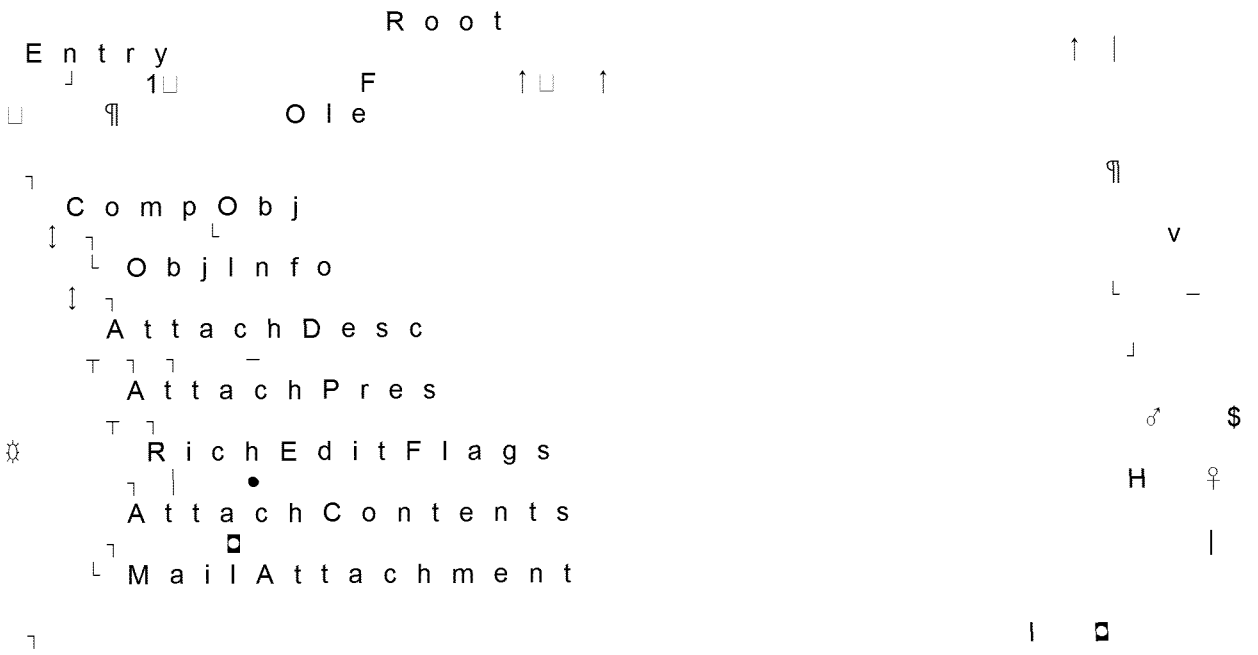

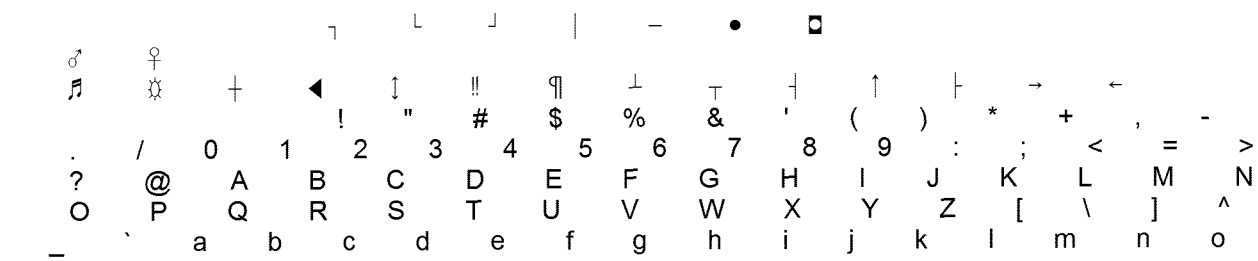

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