

From: Yura, Jane
Sent: 2/8/2013 9:35:09 AM
To: julie.halligan@cpuc.ca.gov (julie.halligan@cpuc.ca.gov)
Cc:
Bcc:
Subject: Today's call: CPUC Symposium

Hi Julie – in case we don't connect this morning, before our 1:30 call, here's what I recommend to move the team along:

Theme: “Gas Safety: a shared Responsibility”

1. request the team to submit a list of recommended invitees by next Friday. PG&E will help develop a consolidated list for everyone, which we can then see/discuss. The list should include name, organization/company, email address (we will send invites electronically) – I can send a simple excel template after the call.
2. assign us to identify the presenters for the 3 panels, and the areas they will cover: Regulatory (Lead: Julie, support Laura), Utilities (Lead: Jane, Bret and Jerry), Industry (Bill Scott)-- next Friday's call, report out on the invitees and the presenters.
3. Logistics: I can report out on venue, how we're going to send invitations electronically and manage rsvp's

Am on a conference call till 11--

Thx,

Jane

973-1398