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Sent: 3/21/2013 7:15:59 PM
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Bcc:
Subject: Reminders for tomorrow

General and Liza

Per my conversation with General Hagan this evening, here are some things that are still pending and in need of your attention (in your spare time, I know!)

1. The **letter to Hersman** needs to get out. I am tracking down her email address, but mostly the letter needs to get finalized and signed. I understood that Paul had some revisions and I don't know where that stands.
2. The request to the **Governor's Office** about the meeting facility needs to be tracked down. We will want to include the exact meeting location(s) on the invitation next week.
3. Our team will contact the **Marine Memorial facility** about the Tuesday dinner and will try to schedule an on-site visit there Monday or Tuesday afternoon, depending on their availability.
4. General Hagan is going to talk with Frank about assigning a lawyer to this production.
5. I am trying to confirm Commissioner Roberti for the utility/regulator panel.
6. General Hagan – you are waiting to hear back from Elizabeth and also the astronaut, right?
7. Did Paul confirm that he will moderate the panel on Wednesday the 8th?

Jane has scheduled a team check-in meeting tomorrow at 1:30. Liza, I think you said you could make that?

So more news tomorrow.

Thanks!

Laura