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Britt K. Strottman
Attorney at Law

DATE: April 25, 2013
TO: Pacific Gas & Electric Company
FROM: Britt K. Strottman
(510) 808.2000
RE: I.12-01-007; I.11-02-016; I.11-11-009 re: “Forging a New Vision of Safety in California” symposium

Dear Pacific Gas & Electric Company:

The City of San Bruno requests information as described in the attached document.

The attached data request pertains to the CPUC “Forging a New Vision of Safety in California” symposium, please see the attached Exhibit 1. Please provide responses as soon as possible.

Thank you for your cooperation.

Sincerely,

Britt K. Strottman
Special Counsel, City of San Bruno
(510) 808-2000
bstrottman@meyersnave.com
Attachment

cc: RegRelSBRequests@pge.com
Service list in I.12-01-007; I.11-02-16; I.11-11-009

DEFINITIONS AND INSTRUCTIONS

- A. "Government Agency" means the staff or appointees of any federal or state agency, including but not limited to the California Public Utilities Commission (CPUC).
- B. "Hall & Associates" means Hall and Associates, LLC, including without limitation Jim Hall, Bob Chipkevich, Bill Scott, and any additional staff or experts engaged by or on behalf of Hall and Associates to assist with preparation of the "Forging a New Vision of Safety in California" safety symposium.
- C. "Safety symposium" means the CPUC "Forging a New Vision of Safety in California" Natural Gas Safety Symposium, to be held on May 7-8, 2013 in San Francisco, California; see Exhibit 1.
- D. "PG&E Employee" or "PG&E Employee(s)" includes, without limitation, all employees, management and executives at Pacific Gas and Electric Company and PG&E Corporation, the Board of Directors to Pacific Gas and Electric Company, the Board of Directors to PG&E Corporation, consultants to Pacific Gas and Electric Company, consultants to PG&E Corporation and any in-house attorneys and any outside counsel to Pacific Gas and Electric Company and PG&E Corporation.
- E. "CPUC Employee" or "CPUC Employee(s)" includes, without limitation all employees, management and executives at the CPUC, the Executive Director, consultants to CPUC, the Safety and Enforcement Division, any in-house attorneys and any outside counsel to the CPUC.

REQUESTS:

The City of San Bruno requests the following information related to the safety symposium:

- A. All notes, minutes of meetings, documents or other records reflecting communication amongst *PG&E, Employees; any Government Agency, including the CPUC; and/or between Hall & Associates* in which payment for the safety symposium was discussed, including payment for the May 7, 2013 dinner at the Marines' Memorial Club and Hotel;
- B. All notes, minutes of meetings, documents or other records reflecting communication amongst *PG&E, Employees; any Government Agency, including the CPUC;*

and/or between Hall & Associates, in which the safety symposium was discussed; including:

- Any written materials used or generated in or as a result of such meetings or communications, including but not limited to PowerPoint presentations, memoranda, other briefings, records of follow-up tasks, list of attendees, or documentation of notes made on white boards.
- C. All notes, minutes of meetings, documents or other records reflecting communication *amongst PG&E Employees* in which the safety symposium was discussed, including:
- Any written materials used or generated in or as a result of such meetings or communications, including but not limited to PowerPoint presentations, memoranda, other briefings, records of follow-up tasks, list of attendees, or documentation of notes made on white boards.
- D. All notes, minutes of meetings, documents or other records reflecting communication *amongst PG&E Employees and Hall & Associates*, in which the safety symposium was discussed; and
- Any written materials used or generated in or as a result of such meetings or communications, including but not limited to PowerPoint presentations, memoranda, other briefings, records of follow-up tasks, list of attendees, or documentation of notes made on white boards.
 - Specifically, any written materials concerning the safety symposium drafted by *PG&E employees or Hall & Associates* for directors, vice presidents, senior vice presidents members of the Boards of Directors, or Standing Committees of the Boards of Directors of either Pacific Gas and Electric Company or PG&E Corporation, including without limitation PowerPoint presentations, memoranda, or other briefings.
- E. Identify any recurring meetings scheduled or held amongst *PG&E Employees* or between *PG&E Employees and Hall & Associates* concerning the preparation of the safety symposium.
- F. Identify any recurring meetings scheduled or held amongst *PG&E Employees* or amongst *PG&E Employees; Hall & Associates; and any Government Agency, including the CPUC*, concerning the preparation of the safety symposium.

- G. Identify, describe and provide any written materials prepared in connection with any interim reports or updates provided by *Hall & Associates* to *PG&E Employees*, amongst *PG&E Employees*, or by *PG&E Employees* to *Hall & Associates* regarding the safety symposium.
- H. All drafts and the final versions of documents related to safety symposium, along with an indication of whether such documents were drafted by *Hall & Associates* or *PG&E Employees* as follows:
- Any proposals, whether made by *PG&E Employees* or *Hall & Associates*, related to Compensation, Rates, Scope of Work for the safety symposium;
 - Any proposals, commitment or requests related to the *Hall & Associates* staff or experts designated to assist with performance of the Scope of Work for the safety symposium;
 - Any requests for proposals issued by *PG&E Employees* or *Hall & Associates* related to the safety symposium;
 - A copy of all contracts, agreements or any amendments thereto under which *Hall & Associates* prepared for the safety symposium; and
 - Any periodic or interim reports related to the safety symposium provided by *PG&E Employees* to other *PG&E Employees*, provided by *Hall & Associates* to *PG&E*, or provided by *PG&E* to *Hall & Associates*.
- I. Identify any other consultants or contractors, if any, that *PG&E* considered other than *Hall & Associates* to perform the tasks undertaken by *Hall & Associates* in connection with the safety symposium. Provide copies of any proposals submitted by such consultants or contractors to *PG&E Employees*, or by *PG&E Employees* to such consultants or contractors.
- J. Identify and describe any documents, databases, and any other written or electronic sources of information *Hall & Associates* and *PG&E Employees* reviewed or relied upon in its preparation for the safety symposium with the CPUC.

PUBLIC UTILITIES COMMISSION

505 VAN NESS AVENUE
SAN FRANCISCO, CA 94102-3298



April 4, 2013

Greetings,

On behalf of the California Public Utilities Commission (CPUC), I invite you to attend the first in a series of safety symposiums to explore solutions to safety within California's utility services and infrastructure sectors. This symposium, *Forging a New Vision of Safety in California*, will be held May 7-8, 2013, in downtown San Francisco and will focus on natural gas safety issues. Sessions will be held at the Milton Marks Auditorium in the Johnson State Office Building at 455 Golden Gate Avenue. Please see the agenda below.

This symposium will allow representatives of the natural gas industry, government, and the public to convene and discuss ways to help create a climate and culture that embraces safety as an underlying and timeless principle in everything we do. The keynote speaker on the first day is Deborah A.P. Hersman, Chairman of the National Transportation Safety Board. Panels will follow Chairman Hersman's introduction to explore the climate and culture of safety, the regulator's role in leading safety change, and effective emergency response.

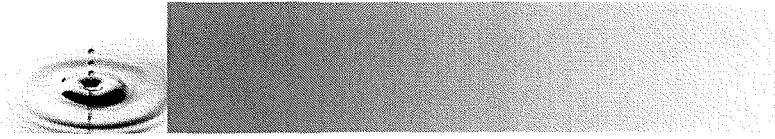
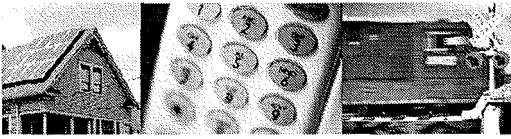
There is no charge to attend the conference, but reservations are requested so we can ensure space availability. Simply click on this symposium registration link and enter your information: <http://events.signup4.com/cpuksafetysymposium>. (Note that an optional dinner Tuesday evening at the Marines' Memorial Club requires an RSVP by May 1.)

As Director of the Safety and Enforcement Division of the CPUC, I believe our (industry and regulator) mission is to create a climate and culture that embraces safety as a tool and an enhancement to accomplish our organization's mission. This culture uses risk assessment and risk management as the foundation of assessing safety and the consequences of failure, and to assert that safety, with respect to human life and property, is non-negotiable. This symposium is an opportunity to establish collaborative relationships to develop solutions to the safety challenges we face in these dynamic times. I hope you will join me in this important dialog.

Sincerely,

A handwritten signature in black ink that reads "Emory J. Hagan, III".

Emory J. Hagan, III
Brigadier General (CA)
Director, Safety and Enforcement Division
California Public Utilities Commission



California Public Utilities Commission

Forging a New Vision of Safety in California

Natural Gas Safety Symposium

May 7-8, 2013, San Francisco

What: The first-ever gathering of California natural gas industry and regulatory leaders for a dialog about safety culture, the regulatory role in leading safety change, and effective emergency response.

Keynote speakers:

- Deborah A.P. Hersman, Chairman, National Transportation Safety Board
- Captain Chesley Sullenberger, *former US Air Captain*

Plus, panel discussions by industry and regulatory leaders

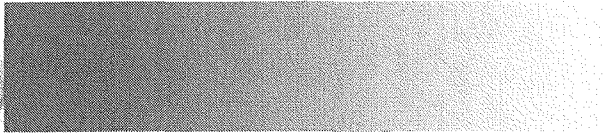
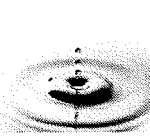
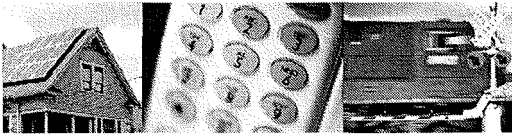
Where: Hiram Johnson State Building, Milton Marks Auditorium, 455 Golden Gate Ave., San Francisco

When: May 7, 2013, 1:30 – 4:45 p.m. and May 8, 2013, 8:30 a.m. – 12:30 p.m.

Agenda

Day 1: Tuesday, May 7, 2013, 1:30 p.m. – 4:45 p.m.

- | | |
|--------------------|---|
| 1:30 p.m. | Welcome
Brigadier General (CA) Jack Hagan, <i>Director, Safety and Enforcement Division, California Public Utilities Commission</i> |
| 2 p.m. | Keynote
Deborah A.P. Hersman, <i>Chairman, National Transportation Safety Board</i> |
| 3:15 – 3:30 | Break |



- 3:30 p.m. Panel 1: Building a Climate and Culture of Safety**
Moderator: TBD
TBD, Alaska Airlines
Captain Jody Bridges, USN, *Director School of Aviation Safety, Pensacola FL*
Robert C. Figlock, *President, Advanced Survey Design, LLC*
Paul Levy, *former Chair of the Massachusetts Department of Public Utilities and former CEO of Beth Israel Deaconess Medical Center*
Nick Stavropoulos, *Senior Vice President, Gas Operations, Pacific Gas and Electric Company*
- 5 p.m. Adjourn**

Evening Event (Optional)

- 6 p.m. Reception (cash bar), Marines' Memorial Club & Hotel, 609 Sutter St., San Francisco**
- 7 p.m. Dinner**
Evening Keynote: Captain Chesley Sullenberger, *former US Air Captain, pilot of the "Miracle on the Hudson" aviation incident*

Day 2: Wednesday, May 8, 2013, 8:30 a.m. – 12:30 p.m.

- 8:30 a.m. Panel 2: Effectively Managing Pipeline Emergency Response**
Moderator: TBD
Jerry Schmitz, *Vice President, Engineering, SouthWest Gas*
Joanne Hayes-White, *Chief, San Francisco Fire Department*
Tim Butters, *Deputy Administrator, Pipeline and Hazardous Materials Safety Administration*
Carl Weimer, *Executive Director, Pipeline Safety Trust*
- 10 a.m. Break**
- 10:15 a.m. Panel 3: Leading Safety – What Does Regulatory Leadership Look Like?**
Moderator: Paul Clanon, *Executive Director, California Public Utilities Commission*
Commissioner Mike Florio, *California Public Utilities Commission*
Commissioner Paul J. Roberti, *Rhode Island Public Utilities Commission*
Chris Johns, *President, Pacific Gas and Electric Company*
Dennis Arriola, *President & Chief Operating Officer, Southern California Gas Company*
- 12 p.m. Concluding Remarks**
President Michael R. Peevey, *California Public Utilities Commission*
Brigadier General (CA) Jack Hagan, *Director, Safety and Enforcement Division, California Public Utilities Commission*
- 12:30 p.m. Adjourn**