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Sent: 9/17/2013 2:31:06 PM
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Subject: En Banc Logistics

Hello all, thanks again for your assistance on the slides.

As we get closer to the en banc, there are a few logistical issues to address:

1. We are having a “speaker ready room” in Hearing Room C (I will confirm this room as we get closer). We will be inviting the CEO’s, limited IOU staff (see #2 below) and the other speakers, commissioners, advisors, and PUC directors. I have no idea who will show up at this point, but we wanted to have a room to meet and greet in for at least the speakers.
2. Please provide me with a list of employees that you would like us to hold front row seats for, as well as include in the invite list to the speaker ready room.
3. Please let me know exactly how the name tent should read for your CEO/Presidents. (Our consultant speakers are varied, one is going casual and the other two are going formal including middle initials. Since there is no “standard” they can choose whatever they like.)
4. Please let me know right away if your CEO is planning on using any slides, so that we ensure having the right equipment available and can also post them on the website in advance.
5. Finally (for now), as you know, the table at which the CEO’s will be seated faces the Commissioners and their backs are to the audience. Please let me know if you prefer to have your CEO speak from the table or the podium when they make their initial statements. During the subsequent question session, they would all need to be sitting, but they have their choice for the statements.
6. We have a conf call scheduled with all three consultant speakers on Monday, I hope to be able to share with you very shortly thereafter what each of them will be focusing on.

More later I'm sure! Please let me know if you have any other logistical or other questions.

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