

From: Campbell, Michael  
Sent: 1/10/2014 4:02:04 PM  
To: Dietz, Sidney (/O=PG&E/OU=Corporate/cn=Recipients/cn=SBD4)  
Cc:  
Bcc:  
Subject: FW: A Message From Administrative Services: Room Change

FYI

Love the outlet in the middle of the floor.

**From:** Prosper, Terrie D.  
**Sent:** Friday, January 10, 2014 3:53 PM  
**To:** ALL SF  
**Subject:** A Message From Administrative Services: Room Change

**A Message From Administrative Services: Room Change**

Due to cabling work occurring in room 5004, our "Mother's Room" (see below) has been relocated to room 5301, which is located in the South West corner of the 5<sup>th</sup> floor South of the elevator lobby. Room 5004 should be available for use sometime the week of January 27<sup>th</sup>; we will send out a notification when that occurs.

The power outlet in room 5004, previously located in the middle of the floor, will be relocated to a position against a back wall.

A refrigerator, rocking chair, three guest chairs, a blanket, and a kit have been moved to 5301. Any needs for other items to be moved into the room (or other concerns) should be addressed to **Mark Ferrara**. Signage (except for the permanent sign) from the usual room was moved to the new door.

Thank you,

Michelle Cooke and Mark Ferrara

Administrative Services

**ORIGINAL NOTE ON THE CREATION OF THE ROOM SENT TO ALL  
PUC AUGUST 9, 2005:**

The PUC strongly supports enabling our employees to return to work after having a child.

Effective August 15, 2005, Room 5004 in the San Francisco headquarters building is our designated Mothers' Room. This room will ensure the privacy and security needed by lactating moms who want to continue nursing upon their return to work.

The room will be unlocked until a user of the room locks it from the inside. A one-page facility guide will be posted on the back of the door.

The needs of staff in field offices will be handled on a case-by-case basis. Contact Linda Vaisa, EEO Officer, at (213) 576 7121/ (415) 703 1681 or [lmv@cpuc.ca.gov](mailto:lmv@cpuc.ca.gov).

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## Your Right to Breastfeed While at Work

As of January 1, 2002, employers are required to:

♥ Provide breastfeeding employees a reasonable amount of break time to express their breast milk.\* If possible, the break time should coincide with an employee's paid break time. If not, the break time need not be paid;

♥ Make a reasonable effort to provide the use of a private room or other space, other than a toilet stall, close to the employee's work area, for expressing milk;

♥ If you are pregnant or breastfeeding, please contact your supervisor to discuss arrangements that can be made for you;

♥ For additional information on your rights to breastfeed, go to [www.wicworks.ca.gov](http://www.wicworks.ca.gov) for information on the law, breastfeeding, and working and pumping.

In support of lactating mothers, the CPUC has made available room 5004 for mothers who wish to express in a private and quiet area. Visitors may also access this room by checking in with our Security personnel first.

**Any question or additional information should be directed to the  
EEO Officer, Michaela Turner-Stroud, at: (415) 703-1681.**