

GTD-Document Review Plan # 46824 (Action)

REVIEW PLAN RECORD

Guidance Document Activities Management Review Plan

:.....**NOTICE**.....
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ECTS was designed to house documents & data with a classification of Sensitivity Level 2 (SL2) or lower. If you are required to attach files / data with a higher sensitivity level than SL2 you will need to take the following actions to ensure that the data is safe:

- **Encryption:** Encrypt the document using PKZip or other zip software and require a password (minimal protection). You can then attach the file to the a Document Record as you would any other file. Further, the user should state in the Document Access Notes field of the compliance document record.

- **Redaction:** You can attach the document unencrypted, with the portion of the document that is sensitive redacted, showing only the viewable portion.

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Should you have any questions about the sensitivity of your data / document please contact: InfoSec@pge.com

Document Details	
Doc Record ID	9533
Document Number	S4450
Document Title	Operator Qualification Program
Document Type	Standard

Plan Assignment Details	
Compliance Due Date	
Due Date	12/1/2010
ECTS Dept:	GTD Standards Management

Document Steward	Redacted		
Assignment Accepted?	Yes	Acceptance Date	11/29/2010
Actual Review Date	11/29/2010	Line of Business (LOB) Man-Hour Review Time	
Review Determination			
Document Review Required?	Yes	Reviewed Regulatory (G.O., etc.) Requirements?	
Document Update Required?	Yes	Is the Document still needed?	Yes
Is the document ok as is?			
If not, provide reasons?			
Document Review Comments	11/29 - Document reviewed, revised and completed. All changes have been communicated to key stakeholders when changes were originally made.		
If changes are needed are the changes for:			
Code Compliance?	Yes	Significant Operational Changes?	No
Minor Operational Changes?	Yes	Organizational Changes?	Yes
Format Changes?	Yes	Document Changed?	Yes
Have associated document attachments and forms also been reviewed?			
Provide a brief description of changes	<p>Covered task list has been revised. Attached is updated document. Also, these Initial/Subsequent Evaluation Forms were modified. As of October 2010, document 02-01 was modified and 09-08 was added.</p> <p>As of July 2010, document 05-03 was added and 02-04, 02-05 & 06-13 were modified.</p> <p>As of March 2010, documents 02-08 & 02-09 were added.</p> <p>As of July 2009, documents 02-04 & 02-05 were modified.</p> <p>As of May 2009, document 03-04 was modified.</p> <p>As of March 2009, documents 01-02, 02-05, 02-06, 02-07, 03-01, 03-05, 06-01 & 06-13 were modified.</p> <p>As of February 2009, document 09-01 was modified.</p> <p>As of November 2008, document 17-03 was added.</p> <p>As of May 2008, document 09-01 was modified and documents 09-04, 09-05, 09-06 & 09-07 were added.</p> <p>All changes have been communicated to key stakeholders when changes were originally made.</p>		
Estimate the SME Work effort needed to make the above		Prioritize the updates needed on	

listed changes (Hours)		this document?	
Provide Reasons:			
System Status			
Review Plan Status	Closed		
Date Opened	11/23/2010 10:15:45 AM		
Date Completed	11/29/2010 4:46:23 PM		
Date Closed	11/29/2010 4:46:23 PM		
Reason For Edit	To complete doc status updates and close.	Creation Date	11/23/2010 10:17:09 AM
Creation User	Redacted	Last Edit Date	11/29/2010 4:46:23 PM
Last Edit User			

File Attachments

File Name	doccontent112310.doc	File Length	325625
Description	standard		
Notes	Covered task list revised		
Reason For Edit	New record		
Creation Date	11/29/2010 7:04:50 AM	Creation User	Redacted
Last Edit Date	11/29/2010 7:04:50 AM	Last Edit User	

Tags: There are no tags.

GTD-Document Review Plan # 82919 (Action)

REVIEW PLAN RECORD

Guidance Document Activities Management Review Plan

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Document Details	
Doc Record ID	9533
Document Number	S4450
Document Title	Operator Qualification Program
Document Type	Standard

Plan Assignment Details	
Compliance Due Date	12/31/2011
Due Date	12/1/2011
ECTS Dept:	GTD Standards Management

Document Steward	Redacted		
Assignment Accepted?	Yes	Acceptance Date	12/1/2011
Actual Review Date	12/1/2011	Line of Business (LOB) Man-Hour Review Time	0
Review Determination			
Document Review Required?	Yes	Reviewed Regulatory (G.O., etc.) Requirements?	
Document Update Required?		Is the Document still needed?	Yes
Is the document ok as is?	Yes		
If not, provide reasons?			
Document Review Comments			
If changes are needed are the changes for:			
Code Compliance?	No	Significant Operational Changes?	No
Minor Operational Changes?	No	Organizational Changes?	No
Format Changes?	No	Document Changed?	No
Have associated document attachments and forms also been reviewed?	N/A		
Provide a brief description of changes			
Estimate the SME Work effort needed to make the above listed changes (Hours)	0	Prioritize the updates needed on this document?	
Provide Reasons:			
System Status			
Review Plan Status	Closed		
Date Opened	12/1/2011 7:06:46 AM		
Date Completed	12/1/2011 7:15:12 AM		
Date Closed	12/1/2011 7:15:12 AM		
Reason For Edit	standard reviewed	Creation Date	12/1/2011 7:11:31 AM
Creation User	Redacted	Last Edit Date	12/1/2011 7:15:12 AM
Last Edit User			

Tags: There are no tags.

GTD-Document Review Plan # 136833 (Action)

REVIEW PLAN RECORD

Guidance Document Activities Management Review Plan

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Document Details	
Doc Record ID	9533
Document Number	S4450
Document Title	Operator Qualification Program
Document Type	Standard

Plan Assignment Details	
Compliance Due Date	12/31/2012
Due Date	12/1/2012
ECTS Dept:	GTD Standards Management

Document Steward	Redacted		
Assignment Accepted?	Yes	Acceptance Date	12/4/2012
Actual Review Date	12/4/2012	Line of Business (LOB)	0
	12	Man-Hour Review Time	
Review Determination			
Document Review Required?	Yes	Reviewed Regulatory (G.O., etc.) Requirements?	
Document Update Required?	Yes	Is the Document still needed?	Yes
Is the document ok as is?	Yes		
If not, provide reasons?			
Document Review Comments			
If changes are needed are the changes for:			
Code Compliance?	No	Significant Operational Changes?	Yes
Minor Operational Changes?	No	Organizational Changes?	No
Format Changes?	Yes	Document Changed?	No
Have associated document attachments and forms also been reviewed?	N/A		
Provide a brief description of changes	1) Span of control 2) Update of covered task list.		
Estimate the SME Work effort needed to make the above listed changes (Hours)	200	Prioritize the updates needed on this document?	Medium
Provide Reasons:			
System Status			
Review Plan Status	Closed		
Date Opened	12/4/2012 8:03:58 AM		
Date Completed	12/4/2012 9:44:34 AM		
Date Closed	12/4/2012 9:44:34 AM		
Reason For Edit	Closed	Creation Date	12/4/2012 8:04:06 AM
Creation User	Redacted	Last Edit Date	12/4/2012 9:44:34 AM
Last Edit User			

Tags: There are no tags.

GTD-Document Review Plan # 259159 (Action)

REVIEW PLAN RECORD

Guidance Document Activities Management Review Plan

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Document Details	
<u>Doc Record ID</u>	9533
Document Number	S4450
Document Title	Operator Qualification Program
Document Type	Standard

Plan Assignment Details	
Compliance Due Date	11/23/2013
Due Date	8/25/2013
ECTS Dept:	GTD Standards Management

Document Steward	Redacted		
Assignment Accepted?	Yes	Acceptance Date	8/1/2013
Actual Review Date	8/1/2013	Line of Business (LOB) Man-Hour Review Time	0
Review Determination			
Document Review Required?	Yes	Reviewed Regulatory (G.O., etc.) Requirements?	
Document Update Required?	Yes	Is the Document still needed?	Yes
Is the document ok as is?	Yes		
If not, provide reasons?			
Document Review Comments			
If changes are needed are the changes for:			
Code Compliance?	No	Significant Operational Changes?	Yes
Minor Operational Changes?	Yes	Organizational Changes?	No
Format Changes?	Yes	Document Changed?	No
Have associated document attachments and forms also been reviewed?	Yes		
Provide a brief description of changes	This document will be replaced by 1 new standard and 6 procedures that cover the OQ Program. Major changes include moving re-qualification period from 5 years to 3 years, detailing how qualifications are scheduled and performed, and providing necessary details on suspensions, revocations and reinstatements of OQs.		
Estimate the SME Work effort needed to make the above listed changes (Hours)	400	Prioritize the updates needed on this document?	High
Provide Reasons:			
System Status			
Review Plan Status	Closed		
Date Opened	8/1/2013 6:52:24 AM		
Date Completed	8/1/2013 6:55:31 AM		
Date Closed	8/1/2013 6:55:31 AM		
Reason For Edit	review closed.	Creation Date	8/1/2013 6:52:31 AM
Creation User	Redacted	Last Edit Date	8/1/2013

6:55:31 AM

Last Edit User

Redacted

Tags: There are no tags.