

From: Dietz, Sidney
Sent: 2/19/2014 11:28:38 AM
To: Campbell, Michael (Michael.Campbell@cpuc.ca.gov)
Cc:
Bcc:
Subject: FW: FYI -FW: Regulatory Affairs' Printing Policy

fyi

From: [Redacted]
Sent: Wednesday, February 19, 2014 11:17 AM
To: FAC SF 77 Beale 10th Fl
Cc: [Redacted]
Subject: FYI -FW: Regulatory Affairs' Printing Policy

From: [Redacted]
Sent: Wednesday, February 19, 2014 11:15 AM
To: FAC SF 77 Beale 9th Fl
Cc: Bird, Katherine R; [Redacted]; Høglund, Teresa J; [Redacted]; Ghosh, Deb; [Redacted]
[Redacted]
Subject: FW: Regulatory Affairs' Printing Policy

To the 9th floor:

To further help us manage printing costs, Scott or Matt may periodically send an email asking you to direct print jobs to the Xerox 125/4112 copier/printer in the copy center for the remainder of that month. As part of the contract for this machine, we have a monthly allotment of 125,000 copies—which we would like to utilize before incurring charges on the other machines.

If you have any questions or need help sending print jobs to the Xerox 125/4112 copier/printer, please feel free to call Scott or Matt.

Thanks in advance for helping to manage our printing costs.

Redacted

From: Horner, Trina
Sent: Monday, January 06, 2014 9:25 AM
To: Reg Affairs VP Proceedings and Rates All Employees
Cc: Bird, Katherine R
Subject: Regulatory Affairs' Printing Policy

Proceedings and Rates:

Due to changes in how IT is handling printing costs this year, our organization will now incur the costs for documents printed on the Ricoh equipment as well as documents printed on the Xerox equipment in the 9th floor copy center.

Effectively immediately, following is Regulatory Affairs' printing policy for documents provided to case participants:

1. A printed copy of the testimony and workpapers will be provided to the PMT, witnesses and witness assistants for new filings only.
2. Witnesses will continue to be responsible for printing all other documents (e.g., data request responses, etc.) for their witness binders.

We will continue to be charged for documents printed on the smaller network printers as well. In order to help manage costs, please "Think Before You Print" and follow the examples noted in Karen Austin's September 27, 2013 email to her team:

- Print only when absolutely necessary
- Print multiple slides per page when printing PowerPoint decks
- Always print on both sides of the paper
- Print in black and white (color copies cost 10x black and white!)
- Hold paper-free meetings

If you believe there are situations that require an exception to Regulatory Affairs' printing policy, please contact Redacted.

Thanks,

Trina

Trina Horner

Vice President, Regulatory Proceedings and Rates, PG&E

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