From: Campbell, Michael
Sent: 3/28/2014 3:41:24 PM
To: Dietz, Sidney (/O=PG&E/OU=Corporate/cn=Recipients/cn=SBD4)
Cc:
Bcc:
Subject: FW: Identification Badge Policy and Procedures: A Message from Administrative
            Services

Terrie is on a roll.

From: Prosper, Terrie D.
Sent: Friday, March 28, 2014 3:37 PM
To: ALL PUC
Subject: Identification Badge Policy and Procedures: A Message from Administrative Services

Identification Badge Policy and Procedures: A Message from Administrative Services

Since October 2013 the CPUC has required all staff entering the 505 Van Ness building to use our card key reader security system (Maxxess Axxess). In support of this requirement the CPUC has developed an Identification Badge Policy and Procedures, which is consistent with the California Labor Code, and Title 19. The policy is posted on our intranet at http://intranet:8080/cpucpolicies.aspx under Employee Resources sub-heading Policies. You are encouraged to review and familiarize yourself with the policy and procedures.

If you have any questions or concerns pertaining to building and workplace safety, please contact the Administrative Services safety staff at safetyoffice@cpuc.ca.gov. For questions or concerns pertaining to facilities, please contact the Administrative Services facilities staff at cpucfacilities@cpuc.ca.gov. For questions or concerns pertaining to security, please contact Security at vds@cpuc.ca.gov.

Thank you for your support.

Brenda M. Cochran, Chief

Administrative Services, Management Services

California Public Utilities Commission

Office Phone: (415) 703-2960

FAX: (415) 703-4452

BMJ@cpuc.ca.gov