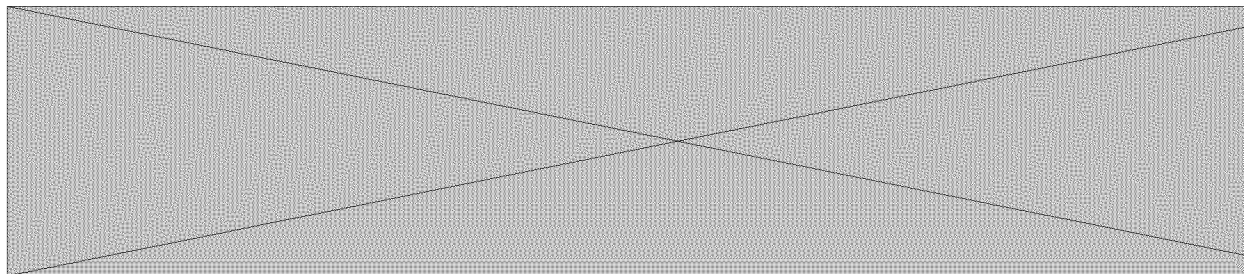


From: [Redacted]  
Sent: 6/27/2014 4:22:18 PM  
To: 'Prosper, Terrie D.' (terrie.prosper@cpuc.ca.gov)  
Cc: [Redacted] Doll,  
Laura (/O=PG&E/OU=CORPORATE/CN=RECIPIENTS/CN=LRDD); Stephens,  
Keith (/O=PG&E/OU=Corporate/cn=Recipients/cn=KFS9)  
Bcc:  
Subject: FW: Message from Kevin Knapp and Sean Kolassa - Immediate Changes to Plastic Qualifications

Terrie - For your information...and per our chat just now.

And I'm out tomorrow thru July 7. [Redacted] is my backup. Copying Laura as fyi...

**From:** [Redacted] **On Behalf Of** Kolassa, Sean  
**Sent:** Friday, June 27, 2014 7:25 AM  
**To:** Gas Operations ELT  
**Subject:** Message from Kevin Knapp and Sean Kolassa - Immediate Changes to Plastic Qualifications



Team,

As part of our continuous improvement efforts and to ensure full compliance with all applicable procedures, rules and regulations, we are addressing a gap we identified in how we have been implementing plastic qualification procedures. This applies to employees who

perform heat fusion plastic connections, including butt, socket, saddle and electro fusions. This issue does not impact work conducted by our contractors, or by employees who were *initially* qualified to perform this work during the past 12 months, as the qualifications for these groups included destructive testing in addition to a visual verification.

*Immediate Actions:*

- Effective immediately, we are stopping all non-emergency heat fusion work by all employees (except those who have been initially qualified in the last 12 months, as mentioned above), until they are re-qualified using both a visual verification *and* appropriate destructive testing.
- Consistent with this requirement, we are changing the procedure by which employees achieve annual re-qualifications for work requiring plastic fusion on a going forward basis. Currently, initial qualifications entail both a visual verification as well as a destructive test, and subsequent annual re-qualifications only utilize the visual verification. Effective June 27, 2014, all re-qualifications will now require visual verification *and* destructive testing.

*Next Steps:*

- We are holding an ELT call on the morning of Friday, June 27, 2014, during which we will provide further background and details on this issue, as well as appropriate guidance moving forward, including requirements for emergency response.
- We will provide a list of employees who were *initially* qualified (including destructive testing) during the past 12 months.
- Your supervisors and extended leadership will be following-up with further communications and instructions in the coming days.

We appreciate your unwavering commitment to our “find it and fix it” approach, as this is at the heart of becoming the safest, most reliable gas company in the nation. If you have immediate questions or concerns please feel free to contact Ross Leverett and Peter Kenny.

Thank you,

Kevin and Sean