

PUBLIC UTILITIES COMMISSION OF THE STATE OF CALIFORNIA

Finance and Accounts Division
 Resolution No. FA-570
 August 3, 1976

R E S O L U T I O N

By Order No. 450, in Docket No. P-429, the Federal Power Commission adopted revised regulations to govern the preservation of records of public utilities and licensees and of natural gas companies.

By Resolution No. FA-554, this Commission adopted certain retention requirements which supplemented the Federal Power Commission requirements. The Commission has reconsidered the matter of adopting the Federal Power Commission's regulations and based on the Staff's recommendation concludes that Resolution No. FA-554 should be modified and that preservation of records by gas and electric utilities under the jurisdiction of this Commission should be governed by the regulations of the Federal Power Commission except as modified herein. The Commission also has considered and concluded that the Staff's recommendation that the regulations should apply to liquefied petroleum gas distribution companies is reasonable and should be adopted. The following retention periods will apply to the listed records:

<u>General Order</u>	<u>Utility Affected</u>	<u>Retention Period</u>	<u>Record</u>
G.O. 52	Electric	10 Years	Administrative correspondence and measurements of neutral current.
G.O. 58-A	Gas	20 Years	Standards for gas service and administrative correspondence.
G.O. 58-B	Gas	20 Years	Standards for calorimetry of fuels and administrative correspondence.
G.O. 94-B	Gas	For the life of the property	For PUC Serial Numbers, inspection dates and history cards for gas holders and vessels.
G.O. 95	Electric	2 Years	Recording pressure gauge charts (Section 3.i).
		For the life of the order	Correspondence and Resolutions concerning rules.
G.O. 96-A	Electric and gas	3 Years	Correspondence and reports of field inspections for compliance.
		10 Years	Advice Letters and canceled Tariff Sheets.
		2 Years	Gross revenue revisions, Form U-15.
		20 Years	Terminated contracts and deviations.

<u>General Order</u>	<u>Utility Affected</u>	<u>Retention Period</u>	<u>Record</u>
G.O. 112-C	Gas	5 Years	Reports on operation and maintenance studies and location class changes (Sections 141.4 and 5).
		5 Years	Records for establishing compliance (Section 121.1). Retain for 5 years, twice the maximum interval between compliance actions as specified in the rule, or the retention periods specified in the rule, whichever is longest.
		2 Years	Recording pressure gauge charts (Section 192.741).
G.O. 128	Electric	For the life of the Order	Correspondence and Resolutions concerning Rules.
		3 Years	Correspondence and reports of field inspections for compliance.

IT IS ORDERED that the revised regulations for the preservation of records made effective by Federal Power Commission Order No. 450, except as modified by the specific retention periods for the records contained in this Resolution, are adopted by the Commission for all gas and electric companies operating in this State under its jurisdiction. Records shall be retained for the periods required by the FPC Order or this Resolution, whichever is the longer period, and may be disposed of after the expiration of such retention periods.

The Executive Director of this Commission is hereby directed to serve a copy of this Order on each gas and electric company operating in this State under the jurisdiction of this Commission.

The effective date of this Order is the date hereof. The modifications to the regulations governing preservation of records adopted by Resolution No. 554 is hereby superseded.

I HEREBY CERTIFY that the foregoing resolution was duly introduced, passed and adopted at a regular conference of the Public Utilities Commission of the State of California, held on the ___ day of _____, 1976, the following Commissioners voting favorably thereon:

D. W. HOLMES, President
 WILLIAM SYMONS, JR., VERNON L. STURGEON
 LEONARD ROSS, _____, Commissioners

William R. Johnson
 Executive Director of the Public Utilities
 Commission of the State of California