



**Pacific Gas and  
Electric Company**

# Gas Information Bulletin

**Title: CGT Station Maintenance Report (Form 4432B)**

Check all appropriate boxes

<input type="checkbox"/> Safety Alert	<input checked="" type="checkbox"/> Gas	<input type="checkbox"/> Distribution	<input type="checkbox"/> Estimating
<input checked="" type="checkbox"/> Mandatory Compliance	<input type="checkbox"/> Electric	<input checked="" type="checkbox"/> Transmission	<input type="checkbox"/> Mapping
<input type="checkbox"/> Recommended Actions		<input type="checkbox"/> Operations	<input type="checkbox"/> Substation Engr.
<input checked="" type="checkbox"/> Informational/Clarification		<input type="checkbox"/> Service	<input type="checkbox"/> Trans./Sub. M&C

Effective immediately, the CGT Station Maintenance Report (form F4432B), dated 06/2001, should be used when documenting annual maintenance on non-boot or diaphragm regulators. (District regulator station Maintenance Records, 62-6321, should be continued to be used to document maintenance of boot and diaphragm regulators.)

The General Station Conditions portion of the form on the first page has been revised to include a new category for atmospheric corrosion of piping. See below. Also the General Station Condition included an OK-checkbox for each activities to be used as an indicate that the item has been reviewed.

GENERAL STATION CONDITION ISSUES (If not OK indicate condition found.)	
Fencing & Gates	OK [ ]
Yard/Landscaping	OK [ ]
Piping & Valves	OK [ ]
Piping Atm. Corrosion	OK [ ]
Building/Cabinet	OK [ ] N/A [ ]
Vaults	OK [ ] N/A [ ]

These changes are as a result of a recent CPUC audit "concern" that there was not a direct indication that the atmospheric corrosion on station piping was reviewed in one of our district. Generally, the items in General Station Conditions were left blank unless issues were observed.

When filling out the General Station Condition portion of the form, make sure the OK box is checked, if appropriate, or include any issues found for each item. The "Piping & Valve" box is to remind the mechanic/technician to review and note any issues, such as, oil leak at gear operator, missing handwheel & locks, etc. These valves does not necessarily have to be emergency valves. Also, if the station does not have any "Building/Cabinet" & "Vaults", check N/A on the form. (If there are vaults greater than 200 cu.ft. and contain pressure regulation equipment, the vault inspection form (75-300) must also be completed.)

The new CGT Station Maintenance Report forms (dated 06/2001) have been sent to all District Superintendents. Any additional forms are available from Debbie Reynolds (co.: 583-4095). This new form will be included in the next update to UO Standard 4432, CGT Station Inspection, Testing, and Maintenance Procedures.

**Approved by:**

[Redacted]

System Integrity Section, GSM&TS

**Date:** June 1, 2001

**Author:** [Redacted]

**If you have any questions about this bulletin, please call the employee(s) listed below:**

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