

GAS FACILITIES STATION MAINTENANCE REPORT

Make all entries in black or blue permanent ink.

1	TYPE OF STATION _____	A	LOCATION _____
2	FORM TO BE USED AT STATIONS, LRCVS, LOAD CENTERS, AND TERMINALS. REFER TO TD-4430P-02.		
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5	TYPE OF VALVE		
6	(reg, man, relief, other)		
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27	NOTES:		
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GAS FACILITIES STATION MAINTENANCE REPORT

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1	B
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4	VALVES & CONTROL SYSTEMS
5	VALVE NUMBER
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19	MAIN GAS EQUIPMENT
20	FILTER / SEPARATOR / OTHER
21	Description
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28	USE THIS FORM WHEN ANNUAL MAINTENANCE IS PERFORMED AT A FACILITY WHICH HAS CONTROLLER-OPERATED PRESSURE REGULATING, PRESSURE RELIEF, AND/OR
29	PRESSURE MONITORING EQUIPMENT.
30	RETAIN THIS FORM FOR RECORDKEEPING PURPOSES IN THE DISTRICT'S/DIVISION'S HISTORY FILE.
31	CONTROL VALVES WITH MULTIPLE FUNCTIONS (I.E., PRESSURE CONTROL WITH FLOW OR BACK-PRESSURE CONTROL) MUST HAVE A SEPARATE ENTRY FOR EACH
32	CONTROL FUNCTION.
33	THE APPROPRIATE COLUMNS MUST BE DATED BY THE INDIVIDUAL PERFORMING THE MAINTENANCE WORK AND A LOG OF THE WORK PERFORMED MUST BE ENTERED AND
34	INITIALLED AS REQUIRED IN THE REMARKS SECTION ON PAGE 2.
35	ANY CLARIFICATION OF MAINTENANCE PERFORMED OR COMMENTS MUST BE ENTERED IN THE REMARKS SECTION ON PAGE 2 PRECEDED BY AN APPROPRIATE
36	CROSS-REFERENCE.



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	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	
1																		
2																		
3																		
4						AS FOUND SETPOINT		AS LEFT SETPOINT				CHECKED/CALIBRATED OR SERVICED OF						
5	GENERAL CONDITION (Leaks, etc.)	VALVE SERVICED	VALVE STROKED	VALVE ACTUATOR INSPECTED	SETPOINT	ACTUAL CONTROL POINT	SETPOINT	ACTUAL CONTROL POINT	DATE / LAN ID			CONTROLLER / PILOT		POSTIONER		CONTROLS TRANSDUCERS /TRANSMITTERS		
6		Y/N	Y/N	Y/N								check/cal	serviced	check/cal	serviced	check/cal	serviced	
7																		
8																		
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19						GENERAL STATION CONDITION ISSUES (If not OK, indicate condition found.)												
20	COMMENTS					Fencing & Gates		OK []										
21	Checked	Replaced				Yard/Landscaping		OK []										
22						Piping & Valves		OK []										
23						Piping Atm Corrosion		OK []										
24						Building/Cabinet		OK []		N/A []								
25						Vaults		OK []		N/A []								
26																		
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35																		
36																		



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	T	U
1		DATE _____
2		YEAR _____
3		
4	CONTROL SYSTEMS	
5	GAS SAVER CIRCUIT	
6	checked	serviced
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1	A	B	C
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GAS STATION FACILITIES MAINTENANCE REPORT

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	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	
1																				



GAS STATION FACILITIES MAINTENANCE REPORT

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	W
1	

GAS STATION FACILITIES MAINTENANCE REPORT

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2	A	B	C
3	TYPE OF STATION _____ LOCATION _____		
4		GAS SUPPLIES	
5	G.S. NUMBER	DEHYD	
6		Check	Replace
7	Device Tag		
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19	SCADA EQUIPMENT Service &/or Calibration		
20	RTU	Power Backup	
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27	REMARKS:		
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	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	
2																				
3																				
4																				
5	1st Stg REGS / RELIEFS				2nd Stg REGS / RELIEFS				3rd Stg REGS / RELIEFS				GENERAL CO							
6	FILTER				SETPOINT (psig)				SETPOINT (psig)				SETPOINT (psig)				DATE / LAN ID			
7	Check	Replace	Check	Service	As Found	As Left	Check	Service	As Found	As Left	Check	Service	As Found	As Left					Include any ad	
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17																				
18					As Found				As Left											
19	Battery Check				Operating Pressure (psig)			Operating Pressure (psig)			DATE / LAN ID									
20					3-POINT CHECK			0% 50% 100%			0% 50% 100%									
21																				
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29																				
30	REVIEWED BY:										LAN ID:					DATE:				

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	W
2	DATE _____
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5	CONDITION (LEAKS, ETC.)
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7	Additional information below, if
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