

CALIFORNIA PUBLIC UTILITIES COMMISSION

Report of Gas Leak or Interruption*

CPUC File No. 420

Part I: CPUC CONTACT INFORMATION

Utility Name: CPUC Contact: Name Recorder FAX
Contact Person Date Time: (24hr)
CPUC Information Request: Written Report Sketch/Photo FD Report
Phone: () DOT Notified - Yes No DOT Report Number:

Part II: INCIDENT DETAILS

Incident Location Incident Time Reported to the Utility
City/County: Date: Date: Time: (24hr)

Address/Location: Time: (24hr) Reported by:

Reason(s) for Reporting (check all that apply)

Gas leak associated with: Emergency action required:
Death Injury \$\$\$Damage Media Coverage Traffic Rerouted Area Blocked Off Building Evacuated
Transmission Line Test Failure Operator Judgement Other Emergency actions (describe)
Required Transmission Line Shutdown Service Interruption

Incident Cause Dig In Fire/Explosion Construction Defect Material Failure Corrosion Vehicle Impact Suicide
UNKNOWN - MORE INFORMATION TO FOLLOW Other (describe)

Escaping Gas Involvement (check all that apply) Leak Only Fire Explosion None

Summary (Briefly describe the incident and the probable cause.)

Gas Equipment Affected (check all that apply)

Main Regulator Meter Valve
Service Line Controls Service Riser
Customer Facility Transmission Line

Specification of Failed Equipment

Material: Steel Cast Iron None
Plastic Copper
Other Company: [] []
Pipe Size in Operating Other: [] []
MAOP psig Pressure psig

Injuries and Fatalities

Injuries Fatalities

Other (describe)

Dig In Information

USA notification required: Yes No Name of Excavator: Damage to gas facilities: \$[]
USA notified: Yes No Excavator Contact Person: Other damage involving gas: \$[]
Facilities properly marked: Yes No Phone: () Total: \$[]

Estimated Damage

Recovery from Incident

Public Agencies on Scene

Customer Outage

Co Personnel on Scene Date Time (24hr)
Gas flow stopped
Service restored
Media Police Customers out of service
Fire Ambulance Customer-hours outage

Part III: CPUC INVESTIGATION

Is further investigation warranted? Yes No Signature of CPUC Engineer
Date incident investigated: Field report attached? Yes No CPUC Inspector:

*The information contained in this report is provided solely for the confidential use of the Commission and its staff and is not open to public inspection (PUC GO 66-C, Public Utilities Code, Sections 315 and 583).

GAS REPORTABLE INCIDENT REQUIREMENTS

#	CRITERIA	TELEPHONE CPUC	TELEPHONE DOT	FAX CPUC	WRITTEN REPORT	QUARTERLY REPORT
1	An incident that involves a release of gas and a death or personal injury necessitating in-patient hospitalization.	YES	YES	YES	DOT AND CPUC	YES
2	An incident that involves a release of gas and estimated damage, including cost of gas lost, to the property of PG&E or others, or both, of \$50,000 or more.	YES	YES	YES	DOT AND CPUC	YES
3	An incident which has either attracted public attention or has been given significant news media coverage, that is suspected to involve natural gas, which occurs in the vicinity of PG&E facilities regardless of whether or not PG&E facilities are involved.	YES	NO	YES	CPUC ONLY	YES
4	An incident that involves escaping gas from PG&E facilities and estimated damage to the property of PG&E and others, including loss of gas, in excess of \$1000.	NO	NO	NO	NO	YES
5	An incident that involves escaping gas from PG&E facilities involving fire or an explosion with estimated damage to the property of PG&E and others, including loss of gas, between \$0 and \$1000.	NO	NO	NO	NO	YES
6	All digins not included under any other criteria.	NO	NO	NO	NO	YES

NOTES:

1. All telephonic reports for incidents of types 1, 2, and 3 are to reach the General Office within 1 1/2 hours during normal working hours and 3 hours outside normal after PG&E is notified and PG&E personnel are on the scene. If the information is incomplete at that time, furnish the available information and furnish the missing information in a supplement report.
2. All telephonic reports for incidents of types 1,2, and 3 are to be made to one of the CPUC representatives as directed on the CPUC reporting list. CPUC representatives are to be telephoned at their office number during normal office hours or at their homes outside of normal working hours. If none of the CPUC representatives can be reached during normal working hours, leave a message on the office recorder stating the time of the incident, time of the call, location of the incident, a detailed description of the incident and the name and telephone number where you can be reached immediately at any time. If none of the CPUC representatives can be reached outside or normal working hours, leave a message with the same information as described above on the home recorder of at least one of the CPUC representatives.
3. All faxes to the CPUC are to be submitted on the CPUC form "Report of Gas Leak or Interruption", CPUC File No. 410. All faxes are to be submitted to the CPUC by the end of the next working day by the Distribution Department.
4. Written reports shall include the appropriate DOT form (RSPA F7100.1 for distribution and DOT form RSPA F7100.2 for transmission and gathering systems) and a letter of explanation giving a more detailed account of the incident. The CPUC may waive the requirement for the letter. The DOT receives the form only.
5. Incidents on Gathering Lines outside of the limits of any incorporated or unincorporated city, town, or village or any designated residential or commercial area such as a subdivision, business or shopping center, or community development are reportable to the CPUC only.
6. Incidents reportable to the DOT, incidents that are major newsworthy events, service interruptions over 2500 customer hours, and newsworthy events when implementation of PG&E's tariffs may be related to injury or death of a PG&E customer, are to be reported to the CPUC Commission Advisory and Compliance Division Energy Branch during working hours or during the next available working hours for those incidents that occur during nonworking hours.
7. Incidents that are major newsworthy events, service interruption over 2500 customer hours, and newsworthy events when implementation of PG&E's tariffs may be related to injury or death of a PG&E customer, are to be reported to the Executive Director of the CPUC during working hours or during the next available working hours for those incidents that occur during nonworking hours.