

STANDARD PRACTICE

STANDARD PRACTICE NO 460.1-1

EXECUTIVE OFFICE OR DIVISION GAS OPERATIONS

PAGE NO 1 EFFECTIVE 7-15-58

ISSUING DEPARTMENT _____

REPLACING
PAGE NO _____ EFFECTIVE _____

SUBJECT
GAS DISPATCHING ORGANIZATION - GENERAL

PURPOSE

1. To delineate the structure and establish the responsibilities of the composite organization charged with operational control facilities required for the delivery of gas from sources to distribution systems serving customers.

PRECEDENCE

2. General Operating Instructions, Sections 1, 5, dated May 1, 1951.

STRUCTURE

3. The composite organization developed to provide system gas dispatching utilizes personnel assigned to the Department of Gas Control, the Department of Pipe Line Operations, and the Divisions. The Department of Gas Control exercises line supervision over its own employees and functional supervision pertaining to its operations over certain operating employees of the others.

RESPONSIBILITIES

4. System Gas Control

System Gas Control, located in the General Office, will direct and monitor the movement of gas through all facilities under its operational jurisdiction. It is specifically charged with:

- a. Routing of gas through transmission mains.
- b. Scheduling of production from all sources of supply.
- c. Scheduling the use of gas storage facilities.
- d. Determining the necessary curtailment of gas use by Company Plants and customers.

5. Terminal Stations

Terminal Stations (Such as Antioch, Brentwood, Kettleman, Milpitas) and transmission main compressor plants will monitor and regulate, as directed by System Gas Control, the flow of gas through transmission mains within their respective spheres of operations. Each terminal station and compressor plant will be responsible for:

- a. Reporting operating data and information as directed by System Gas Control.
- b. Handling field contacts involving gas production when specifically assigned by System Gas Control.

* Paragraph Revised

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6. Division Gas Load Centers

a. Gas load centers are established to insure safety of operations and continuity of service.

b. A Gas Load Center is required in each of the following divisions:

Colgate	North Bay	San Joaquin
Fast Bay	Sacramento	San Jose
Humboldt	San Francisco	Stockton

c. Responsibilities of the Center

(1) Operational control of pressures in distribution mains.

(2) As directed by System Gas Control:

(a) Operational control of pressures in transmission mains and gas storage facilities.

(b) Handling field contacts regarding production.

(c) Reporting operating data and information.

d. Plans are to establish Gas Load Centers in the remaining divisions as they are required by growth and increased operating responsibilities.

In the meantime the division manager should designate an individual to discharge the responsibilities of a gas load center provided there is available a 24 hour attended station, sufficiently informed and delegated to exchange operating information, that may be contacted when the designated individual cannot be reached.

APPROVED BY: P. E. BECKMAN
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of Gas Operations

DISTRIBUTION: Division Managers
Division Gas Superintendents
Division Administrative Analysts or equiv.
Dept. of Procedures & Organization

* Paragraph Revised
** Paragraph Added