

EXECUTIVE OFFICE OR DIVISION GAS OPERATIONS

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ISSUING DEPARTMENT GAS CONTROL

REPLACING
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SUBJECT

GAS DISPATCHING OPERATIONS - GAS CONTROL IN AN EMERGENCY

PURPOSE:

1. To establish procedures and responsibilities that will permit temporary decentralization of system gas dispatching should an emergency arise which requires the relocation of System Gas Control headquarters.

ALTERNATE HEADQUARTERS:

2. The following have been designated as alternate headquarters for System Gas Control during emergencies:
 - a. Milpitas Terminal
 - b. Hollister Mtce. Station
 - c. Brentwood Terminal
 - d. Santa Rosa Substation "A"

RESPONSIBILITIES:

3. It will be the responsibility of the organizations having supervisory jurisdiction over alternate headquarters (North Bay Division and Pipe Line Operations) to insure that adequate communication facilities and office space are available if and when required.
4. System Gas Control will provide adequate supplies and operating maps, charts, and diagrams at each alternate headquarters location.

PROCEDURE:

5. System Gas Control personnel will disperse according to plan.
6. Instructions are given for interim operation, pending re-establishment of System Gas Control headquarters.
7. Re-establishment of System Gas Control begins with the arrival of the first dispatching personnel at an alternate headquarters.
8. Procedural details are found in the Supplement to this Standard Practice.

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Division Managers	Director, Procedures Analysis
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ADDITIONAL COPIES: Additional copies of this Standard Practice and its Supplement may be obtained from Gas Operations, 245 Market Street, San Francisco (PG&E Ext. 9-1604).

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DECENTRALIZATION OF SYSTEM GAS DISPATCHING
IN AN EMERGENCY

9. System Gas Control personnel will proceed to alternate headquarters in accordance with the then effective assignments.

INTERIM OPERATION:

- *10. Pending the re-establishment of System Gas Control headquarters, Terminal Stations and Division Gas Load Centers will operate as follows:
- a. Applicable Station Emergency Orders will govern.
 - b. Milpitas Terminal will conduct gas dispatching operations for the supply of the following divisions:
 - (1) San Jose
 - (2) Coast Valleys
 - (3) San Francisco
 - (4) East Bay (except for the Pittsburg and Contra Costa Power Plants and the area served from Stanpac facilities)
 - c. Kettleman Terminal will conduct gas dispatching operations for the supply of:
 - (1) San Joaquin Division
 - (2) Stanpac System north to and including Panoche Junction
 - *d. Antioch Terminal will determine the supply requirements for Main 400, the Rio Vista Wye, and the flow between Antioch and Milpitas Terminals in Mains 303, 57, 131, 107, and 114. In addition, it will conduct gas dispatching operations for:
 - (1) Stanpac System North of Panoche Junction
 - (2) North Bay Division
 - (3) East Bay Division (only the Pittsburg and Contra Costs Power Plants and the area served from Stanpac facilities)
 - e. Colgate Division Gas Load Center will conduct gas dispatching operations for the supply of the following divisions.
 - (1) Humboldt
 - (2) De Sabla
 - (3) Colgate
 - (4) Shasta
 - (5) Sacramento
 - (6) Drumand coordinate its operations with Antioch Terminal for the supply requirements at Rio Vista Wye and Main 302W.
 - **f. Stockton Division Gas Load Center will conduct gas dispatching operations in its own area.

RE-ESTABLISHMENT OF SYSTEM GAS CONTROL:

11. When the first of System Gas Control dispatching personnel arrives at an alternate headquarters, he will assume responsibility and supervise system gas dispatching activities until relieved by the arrival at his headquarters or notification of the arrival at alternate headquarters of supervisory personnel of System Gas Control or other dispatching personnel with higher rank or greater office seniority.