



SUBJECT: Gas Transmission Clearance Procedure

Objective

This standard communicates approved procedures to follow when requesting and obtaining clearances and reporting shutdowns for construction, reconstruction, or maintenance operations of CGT transmission pipeline facilities.

Scope

The requirements of this standard apply to all CGT and DCS personnel working on CGT equipment, facilities, or pipelines.

Rescission

Standard Practice 460.1-7, PLO 463.1-A, and any other previous instructions that may be contrary to this standard.

Related Policy

“Gas System Operations (GSO) New/Standard System Clearance Requirements,” Rev. 092597

Originator

Gas System Maintenance Department

Responsibility for Implementation

Managers, Gas System Maintenance and Gas System Operations, and DCS OM&C Area Managers, or their designated representatives, are responsible for ensuring compliance with this standard.

Contact for Further Information



References

CGT Clearance Procedure Training Manual

“CGT Clearance Procedure”*

“Gas System Operations (GSO) New/Standard System Clearance Requirements”**

*Documents are contained in the *CGT Clearance Procedure Training Manual*

Standard

Subject: Gas Transmission Clearance Procedure

Number: S 4420

Revision: 1

Effective Date: 1 Sep 1998

Review Date: 1 Sep 2000

**Approvals and
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Requirements

- 1a. CGT personnel shall follow all of the procedures contained in the *CGT Clearance Procedure Training Manual* when performing work requiring a clearance on CGT equipment, facilities or pipelines.
- 1b. Contractors shall work under a qualified GSM clearance holder when performing work requiring a clearance on CGT equipment, facilities or pipelines.
2. DCS personnel shall follow the "GSO New/Standard System Clearance Requirements" when performing work requiring a clearance on CGT equipment, facilities or pipelines.
3. All personnel who perform work that requires a clearance shall be trained. Individual departments or work groups are responsible for ensuring that their employees are trained on the appropriate clearance procedures.

Responsibilities

3. Gas System Maintenance is responsible for maintaining and distributing the *CGT Clearance Procedure Training Manual*. The manual shall be reviewed and updated, if necessary, at a minimum annually.
4. Gas System Operations is responsible for maintaining the procedure "GSO New/Standard System Clearance Requirements" and providing updates to Gas System Maintenance for inclusion in the *CGT Clearance Procedure Training Manual*, and to the DCS Area Operating Supervisors and DCS Area Headquarters Gas Engineers.