

PG and E
FOR INTRA-COMPANY USES

DIVISION OR DEPARTMENT NORTH BAY - Division Gas
FILE NO. 463-2 [REDACTED]
RE LETTER OF SUBJECT Inactive Services (Stub Services)

JBB	UKIAH	JJR
LWM	DISTRICT OFFICE	SLB
COH	RECEIVED	JCK
JEN	APR 5 1979	TSW
JHS	R	FILE
AMJ		

SP
463-2

April 2, 1979

DISTRICT GAS SUPERINTENDENTS:

In accordance with Standard Practice 463-2, services shall be abandoned within 120 days after the structure being supplied is destroyed, removed or demolished, unless a new structure is started within this period and the service will be used to supply this new structure. The service may be cut near the street side of the property line and only the downstream portion abandoned if there is reason to believe the remaining portion of the service (stub service) will be utilized within one year.

If the service is not used by the end of the second year, it must be cut and capped at the main.

Records of inactive services and stubs shall be reviewed periodically to decide if the facility should be abandoned, removed or cut and capped for safety.

Attached is a copy of a new form for keeping a record of inactive stub services.

[REDACTED] (52-366)
Attachment
cc: [REDACTED]
Dist. Mgrs. ✓

[REDACTED] 4/9/79
[REDACTED]
[REDACTED]

While the above procedure is the responsibility of the Gas Dept., it will be helpful if Marketing and Cust. Svcs. people are aware of it also. When the office receives a notice of a structure being removed or razed, issue separate memos to Gas & Elec. Depts. to check their facilities.
J.B.B.

