



Btu Area Change Notification

Instructions: Complete all items and email to the department contacts at least 2 months before the Target Date.

Transmission Line Old _____ New _____

Btu Area Code Old _____ New _____

Target Date

For example, the date of MT Btu Area update date, date to receive new gas source, etc. Date _____

Note: Use the Bill Start Date to determine which Btu area applies to the billing period in which the change occurs. Use the Btu Area that is in effect at the start of the billing period for the entire billing period.

Reason for Change _____

Physical Change Involved?

For example, new sampler or regulator station install/activation. Yes No

Note: Btu Area update must precede activation. If Yes, provide details _____

Billing Error/Adjustments Required? Yes No

Affected Meter-Reading Routes

Enter the affected meter-reading route numbers and, if applicable, account numbers. _____

Alpha routes? Yes No
If Yes, provide details _____

Large gas (ABS) accounts? Yes No
If Yes, provide details _____

Partial routes? Yes No
If Yes, provide details _____