

SUPPLEMENT

Standard Practice No. 254-5
Page 1, Effective 9-16-63

PROCEDURAL DETAILS

Avoiding Damage to
The Underground Property of Others

GENERAL

5. Each operating headquarters shall maintain a listing of names, telephone numbers and other necessary information to provide convenient, first-hand contact with owners of other underground facilities as the occasion arises.
6. Where the owner of the other facility offers field marking service, every effort shall be made to take advantage of the service. Sufficient advance notice shall be provided whenever possible to permit the service to be on a scheduled basis.
7. The obtaining of information, drawings, arranging for marking, etc., should be delegated to a specific individual to assure that all arrangements are completed prior to beginning of construction.
8. Before the work is undertaken, the location of underground facilities relative to any proposed construction should be verified for both of the following:
 - a. Other Company owned underground facilities (gas, electric, steam, water, communications) including those operated by other departments or affiliates (Pipe Line Operations, Stanpac).
 - b. The underground facilities of other companies, municipalities and various governmental agencies (water and sewer mains; telephone, fire alarm, street lighting, telegraph cables; petroleum pipelines, etc.).
9. Specific detailed procedure shall be established to assure that the above information is given in written form to the job foreman.
10. The foreman must be constantly alert to field conditions which suggest that the information provided him is inaccurate or incomplete (such conditions may be pole risers, unaccountable paving cuts, etc.). Such conditions shall be carefully investigated and the work programmed in a manner which will minimize possible injuries or damages.

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