

“Cathodic Protection Maintenance Report” Instructions

A. RECORD INFORMATION

- PG&E No.: Record PG&E's identification number for cathodic protection area.
City: Record the city where the cathodic protection area is located.
CP System No.: Record the cathodic protection system number.
FM#: Record the facility maintenance system or work management system number for the cathodic protection area.
Area: Record the neighborhood or area description of the cathodic protection area.
Division: Record the division or operating headquarters.
District: Record the local district office.
Year: Record the year that is being monitored.

B. PIPE-TO-SOIL POTENTIAL MEASUREMENTS

- Test Location: Record the exact address or location of the P/S on-potential monitoring point.
Freq.: Record the planned monitoring frequency of the test location.
Record “Y” for yearly or “B” for bi-monthly. If left blank, it is assumed to be a bi-monthly test location.
Measurement: Record the exact P/S on-potential reading in millivolts for the date and test location.
Data Recorded by: Record the initials of the person taking the P/S on-potential reading.
Date (Month/Day): Record the exact month and day that a P/S on-potential reading was taken at the test location.

C. GALVANIC ANODE/RECTIFIER MEASUREMENTS

- Galvanic Anode Location or Rectifier No. and Location: Record the location of the galvanic anode or the rectifier number and location.
Voltage/Amperage: Record two measurements at each location: the voltage in volts and the amperage in either milliamperes or amperes.
Remarks: Record any remarks for the test location.
Data Recorded by: Record the initials of the person taking the volt/ampere readings.
Date (Month/Day): Record the exact month and day that the volt/ampere readings were taken at the test location.
Reviewed by: Record the initials of the person reviewing the maintenance sheet for completeness and accuracy (optional).
Date (Month/Day): Record the exact month and day that the maintenance sheet was reviewed, if reviewed.

D. CATHODIC PROTECTION MAINTENANCE WORK PERFORMED LOG

- Location: Record the location of the cathodic protection area.
CP System No.: Record the cathodic protection system number.
Date: Record the date that work was performed on the cathodic protection system.
Description: Describe the exact work task completed on the date (e.g., Checked with engineering, who submitted a permit to the city on 09/09/99, expect to receive by 10/01/99).
Initials: Record the initials of the person recording the work tasks being completed.

July 5, 2000