

## GAS REPORTABLE INCIDENT REQUIREMENTS

#	CRITERIA	TELEPHONE CPUC	TELEPHONE DOT	FAX CPUC	WRITTEN REPORT	QUARTERLY REPORT
1	An incident that involves a release of gas and a death or personal injury necessitating in-patient hospitalization.	YES	YES	YES	DOT and CPUC	YES
2	An incident that involves a release of gas and estimated damage, including cost of gas lost, to the property of PG&E or others, or both, of \$50,000 or more.	YES	YES	YES	DOT and CPUC	YES
3	An incident which has either attracted public attention or has been given significant news media coverage, that is suspected to involve natural gas which occurs in the vicinity of PG&E facilities regardless of whether or not PG&E facilities are involved.	YES	NO	YES	CPUC ONLY	YES
4	An incident that involves escaping gas from PG&E facilities and estimated damage to the property of PG&E and others, including loss of gas, in excess of \$1000.	NO	NO	NO	NO	YES
5	An incident that involves escaping gas from PG&E facilities involving fire or an explosion with estimated damage to the property of PG&E and others, including loss of gas, between \$0 and \$1000.	NO	NO	NO	NO	YES
6	All digins not included under any other criteria.	NO	NO	NO	NO	YES

**Notes:**

- All telephonic reports for incidents of types 1, 2, and 3 are to reach Gas Control within 1 hour during normal working hours and 2-½ hours outside normal working hours, after PG&E is notified and PG&E personnel are on the scene. (See Notification Time Limits below for additional responsibilities.) If the information is incomplete at that time, furnish the available information and furnish the missing information in a supplemental report.

**Notification Time Limits**

From	To	Business Hours	After Hours
Division/GSM&TS	Gas Control	1	2.5
Gas Control	Gas Distribution (G.O.)	1.5	3
Gas Distribution	CPUC/DOT	2	4

**SAN JOSE GAS CONTROL**  
**Co. 621-7280 / PacBell (408) 282-7280 or**  
**(800) 547-5955**