Gas Technical Team Issues Log
(Sample Form)

Technical Team Issue Log for(List Team)

OPEN ISSUES

Item #	CATEGORY	DATE IN	LAST REVIEW DATE	ISSUE	STATUS	NEXT STEP	Affected Gas Document	Contact	% Complete	EST. COMP. DATE	Initial Costs	Budget impact	Annual Savings	Revenue Enhancement	Priority
For tracking purposes	List a category	Date Issue first raised	Last time committee reviewed	Summarize issue or refer to any write-up of issue.	Describe recently completed steps and current status	List the next step to be done on the issue.	List gas standards documen affected by issue, or assigned new number.	Describe who is currently assigned issue.	Est. % Complete with Issue.	Current Projected Completion Date	Describe any initial investments needed.	What are the current year budget impacts to resolving the issue.	What are the long term annual impact to budgets when issue is resolved.	Identify the magnitude of any revenue enhancements for the Company on an annual basis.	High, Medium, Low
1	Electrofusion (Branch)	07/14/03	11/01/06	Test Friatec and Central branch saddles.	Not started. Note: This work may be placed on hold due to organizational changes. Need to follow-up w/ TES on a test report for couplings.	Await re-organization, then proceed with appropriate parties.	TBD	Committee	25%	07/01/09	$ 20,000	$ -	$ 20,000	$ -	Low

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GTR0009417
Material Redacted

Technical Team Issue Log for(List Team)

ISSUES - DECIDED

Item #	CATEGORY	DATE IN	LAST REVIEW DATE	ISSUE	STATUS	NEXT STEP	Affected Gas Document	Contact	%Complete	Completion Date	Initial Costs	Budget impact	Annual Savings	Revenue Enhancement	Priority
For tracking purposes	List a category	Date Issue first raised	Last time committee reviewed	Summarize issue or refer to any write-up of issue.	Describe recently completed steps and current status	List the next step to be done on the issue.	List gas standards document affected by issue, or assigned new number.	List SME / Document Contact	Est. % Complete with Issue.	Current Projected Completion Date	Describe any initial investments needed.	What are the current year budget impacts to resolving the issue.	What are the long term annual impact to budgets when issue is resolved.	Identify the magnitude of any revenue enhancements for the Company on an annual basis.	High, Medium, Low
1	Meterset Parts	08/01/05	09/08/07	Improve Atmospheric Coating treatment of meter set parts	Solution has been implemented. 500 material codes affected have been re-described and codes.	Continue to monitor performance of new coatings.	Section B - several	Scott Robinson	100%	12/31/2007	20000%	HY	$ 100,000	NA	Medium

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