



COVERED TASK CHANGE REVIEW

EXISTING COVERED TASKS: This form is used as a tool by Gas Distribution to communicate changes to existing Gas Standards and Specifications and/or Company Standard Practices and Bulletins so that a review can be made by the SGOQPC (System Gas Operator Qualification Plan Coordinator) to determine if the change(s) will require revision and/or requalification of individual performing tasks and/or subtasks covered by the revised Standard. The SGOQPC in coordination with line organizations, functional departments and Learning Services will review the proposed changes and determine their impact.

Summary of Change:

Contact/Writer Signature: _____ Date: _____

SGOQPC Review:

Impact Yes/No: _____ If yes, indicate action required:

Task Title: _____ Task Number: _____

- Rewrite of Task/Subtask
- Requalification
- Update U O Standard S4450
- Revise Summary Sheet
- Revise Qualification Sheet (Initial/Subsequent)
- Revise Annual Review Job Aid
- Revise DOT Gas Basic Plan
- Revise Web Site
- Formal Retraining
- Local Tailboard
- Revise Utility Task/Subtask List
- Revise Qualification Check-Off List
- Revise Job Aids
- Revise Evaluator's Handbook
- Revise Audit Tool
- Update Training Server

Affected Classifications:

Job Classification	Job Classification Code	Job Classification	Job Classification Code

Process Start Date: _____ Process Completion Date: _____

SGOQPC Signature: _____ Date: _____

