

General Order 153

Appendix D
ULTS Report and Claim Form

UNIVERSAL LIFELINE TELEPHONE SERVICE PROGRAM
REPORT AND CLAIM FORM

FOR THE PERIOD OF _____, 200__

ULTS ADMINISTRATIVE COMMITTEE
CALIFORNIA PUBLIC UTILITIES COMMISSION
505 VAN NESS AVENUE
SAN FRANCISCO, CA 94102

LOST REVENUE RECOVERY.*

- 1. CONNECTION CHARGES (NON RECURRING). _____
- 2. CONVERSION CHARGES (NON RECURRING). _____
- 3. ALLOWABLE RECOVERY MEASURED SVC. _____
- 4. ALLOWABLE RECOVERY FLAT RATE SVC. _____
- 5. FCC END USER CHARGES. _____
- 6. SURCHARGES:
 - A. BILL AND KEEP (1,2,3,4). _____
 - B. ALL OTHERS RATE CASE (1,2,3,4). _____
 - C. CHCF ,CTF, & DEAF/DISABLED (6A & 6B). _____
 - D. PUC USER FEE (1,2,3,4, 6A, 6B). _____
- 7. APPLICABLE TAXES:
 - A. FEDERAL EXCISE TAX. _____
 - B. LOCAL TAX. _____
- 8. OTHER CUSTOMER CHARGES (SPECIFY). _____
- 9. TRUE-UP OF FEDERAL SUPPORT. _____
- 10. USAC ROUNDING REVENUE EFFECT. _____
- 11. TOTAL UNRECOVERED REVENUE. _____

OPERATING EXPENSE RECOVERY.*

- 13. DATA PROCESSING EXPENSE. _____
- 14. CUSTOMER NOTIFICATION EXPENSE. _____
- 15. ACCOUNTING EXPENSE. _____
- 16. LEGAL EXPENSE. _____
- 17. TOLL LIMITATION EXPENSE. _____
- 18. DEFERRED PAYMENT SCHEDULE COSTS:
 - a. Interest costs. _____
 - b. Administrative costs _____
 - c. Total Deferred Payment costs (a + b) _____
- 19. BAD DEBT COSTS. _____
- 20. OTHER EXPENSES, TRUE UPS, and CREDITS. _____
- 21. TOTAL OPERATING EXPENSES CLAIMED. _____
- 22. TRUE UP OF FEDERAL SUPPORT. _____
- 23. TOTAL CLAIMS (LNS 12+21+22).* _____

*** Claimed amounts should be net of the subsidies, if any, that the ULTS provider expects to receive from the federal Lifeline and Link-up programs.**

UNIVERSAL LIFELINE TELEPHONE SERVICE
REPORT AND CLAIM FORM

Page 2

NUMBER OF NEW ULTS SERVICE CONNECTIONS

FLAT RATE _____

MEASURED _____

TOTAL _____

NUMBER OF ULTS SUBSCRIBERS

FLAT RATE _____

MEASURED _____

TOTAL _____

I hereby certify that this claim, including any accompanying schedules, statements, and workpapers have been examined by me and to the best of my knowledge and belief is a true, correct and complete claim.

Signature _____

Title _____

Preparer _____

Date _____

Company _____

CPUC ID # U-_____

Phone _____

Rev 12/31/1999

**Instructions for the
Universal Lifeline Telephone Service (ULTS)
Report and Claim Form**

- 1.** Utilities shall submit the Report and Claim Form (“ULTS Claim Form”) no later than 30 days after the close of the monthly or biannual period for which a claim is made. If the 30th day falls on a weekend or holiday, the ULTS Claim Form shall be submitted on the next business day. The ULTS Claim Form must be submitted to the Telecommunications Division. Any ULTS Claim Forms received after the 30-day deadline will be processed during the next claim period.
- 2.** Utilities have the burden of supporting and justifying any costs they claim. Workpapers should be provided for all claimed costs. Such workpapers must be unambiguous and show how all claimed items on the Claim Form were derived. Failure to provide supporting workpapers for all claimed items will constitute reasonable grounds for rejection of such claims.
- 3.** Utilities may only claim those costs and lost revenues identified in the body of General Order (GO) 153. Utilities shall not claim any costs or lost revenues that are prohibited by GO 153.
- 4.** Utilities must report costs and lost revenues that they seek to recover from ULTS program in accordance with the instructions set forth in GO 153. Utilities shall not be reimbursed for costs and lost revenues that are not reported in the manner prescribed by GO 153.
- 5.** Claims shall be reported to the nearest cent. The Universal Service Administrative Corporation (USAC), which administers the federal lifeline support program, requires eligible utilities to round off the amounts of claims for federal support to the nearest dollar in the USAC claim form. Therefore, utilities that file claims with the ULTS Trust Fund shall adjust their ULTS claims accordingly to reflect the over or under-collection of lifeline support from the federal program that may result from the USAC required rounding scheme.
- 6.** Utilities shall report on the ULTS Claim Form the weighted-average number of ULTS customers served by the utility during the period covered by the Claim Form. In calculating the weighted average, the “weight” of each ULTS customer shall be based on the number of days the customer was provided ULTS during the period covered by the ULTS Claim Form. The number of ULTS customers served by the utility shall be broken down into measured-rate local service and flat-rate local service.
- 7.** Utilities shall report on the ULTS Claim Form the number of new ULTS service connections for the period covered by the Claim form, broken down into new connections for measured-rate local service and flat-rate local service.