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# Guidelines for Broadband Data Submission

A **Data Request** will be sent to California broadband providers on or before March 1st of each year, outlining any instructions or changes in our data collection process. Please submit your data in accordance with the data request instructions by the submission deadline.

Pursuant to Public Utilities Commission Decision [**D.16-12-025**](http://docs.cpuc.ca.gov/PublishedDocs/Published/G000/M171/K031/171031953.pdf), all communications providers certificated and/or registered with the California Public Utilities Commission (CPUC), that also file Form 477 with the Federal Communications Commission, shall submit annually to the Communications Division by April 1st, broadband subscriber and deployment data at a Census Block level as of the prior calendar year’s end in a form as designated by Communications Division Staff. Only Mobile providers may submit broadband subscriber data at the Census Tract level. All providers may fulfill the subscriber reporting requirement by submitting subscriber data at the more granular street address level.

Starting in 2019 data collection cycle, Fixed Wireless providers are no longer required to submit tower location information. They are required to submit broadband Deployment data at the Census Block level.

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| --- | --- | --- |
| **Year**  | **Data current as of ...**  | **CPUC Deadline for Submission**  |
| 2019   | December 31, 2019   | April 1st, 2020  |

### Who should submit data?

* Providers subject to Decisions [**D.16-12-025**](http://docs.cpuc.ca.gov/PublishedDocs/Published/G000/M171/K031/171031953.pdf) must submit broadband data
* Facilities-based providers only (Partial Resellers should submit data on broadband they provide from facilities they own; howeverpure resellers should **not** submit data)
* Providers with broadband speeds greater than 200 Kbps, in at least one direction, that can provision new requests for broadband services within an interval that is typical for that type of connection.

### Where and How to submit data?

* Via Secure FTP: please use our [*Secure FTP link*](https://cpucftp.cpuc.ca.gov/)
* Via email (*3 MB or less only*): *broadbandmapping@cpuc.ca.gov*

### Files and Formats for Data Submission

Please select the following files and formats appropriate for your technology type.

**For Wireline & Fixed Wireless Broadband Providers:**

* Fixed Broadband Deployment: Data Format |  Fixed Broadband Deployment Workbook
* Fixed Broadband Subscribers by Address: Data Format  |  Broadband Subscribers by Address Workbook
* Fixed Broadband Subscribers by Census Block: Data Format  |  Broadband Subscribers by Census Block Workbook

**For Mobile Providers**

* Mobile Broadband Deployment: Data Format  |  Mobile Broadband Deployment Shapefile
* Mobile Subscribers by Census Tract: Data Format  |  Mobile Broadband Subscribers Census Tract

### Questions?

Please contact us at [*broadbandmapping@cpuc.ca.gov*](http://www.cpuc.ca.gov/broadbandmapping%40cpuc.ca.gov)

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