

## Northeast California Connects Consortium Work Plan

Northeast California Connect Consortium									
Work Plan Year 1									
Activities/Tasks	Who Manages	Start Date	Completion Date	Q1	Q2	Q3	Q4	Outcome or Deliverable	CASF Grant funds
<b>1. GIS analysis, update &amp; support</b>	Consortium Mgr								<b>\$31,594</b>
Broadband asset inventory		1-Jan-17	30-Sep-17	25%	50%	25%		GIS database and tracking system	
Gather & analyze CAF2, other data		1-Jan-17	1-Jul-17	75%	25%			Summary of data	
Provide project/initiative-specific support		1-Jan-17	31-Dec-17	25%	25%	25%	25%	Tracking process for updates	
Implement broadband performance monitoring		1-Mar-17	31-Dec-17		33%	33%	33%	3 projects/initiatives per year	
Update county priority areas based on most current data		1-Jul-17	31-Dec-17		33%	33%	33%	GIS shapefile of measured performance Tabular dataset	
	Consortium Mgr/consultant							Updated GIS database and maps Presentation to consortia stakeholders Presentation to neighboring consortia	
<b>2. CASF Grant facilitation and development</b>									<b>\$43,120</b>
Identify telecom companies with interest and capacity		1-Jan-17	31-Dec-17	25%	25%	25%	25%	Informal agreement to move forward	
Provide model grant applications and guidance through monthly meetings		1-Jul-17	31-Dec-17			50%	50%	One to two new infrastructure grant applications (if CASF is funded)	
Post grant approval permit assistance with data, maps, local gov liaison		1-Oct-17	31-Dec-17				100%	Assistance for 1 or 2 permit processes.	
	Mgr/consultant, Loc Govt Members								
<b>3. Policy development &amp; adoption</b>									<b>\$21,520</b>
Identify obstacles in permit processes for broadband and propose solutions								Best practices for permitting	
Develop model policies and ordinances for counties/ cities		1-Jan-17	30-Sep-17	50%	30%	20%		Policies/ordinances for issues such as dig one, asset mapping, etc.	
Coordinate info flow/dialogue with elected officials and agencies		1-Jan-17	31-Dec-17	10%	10%	40%	40%	Policy approval by 3 counties, 3 cities	
<b>4. Telehealth collaboration</b>	Consortium Mgr								<b>\$9,360</b>
Coordinate with California Telehealth Network to provide outreach on expansion of network and documentation of benefits		1-Apr-17	31-Dec-17		50%		50%	Survey of healthcare providers Workshops (2) for health providers, senior support groups, others	
<b>5. Outreach &amp; project/initiative support</b>	Consortium Mgr								<b>\$14,400</b>
Consortium Conference calls, meetings		1-Jan-17	31-Dec-17	25%	25%	25%	25%	Bi-monthly conference calls, 1 meeting/yr for program admin and member update. Minutes recorded, including action items	
Public events, media updates		1-Apr-17	31-Dec-17		50%		50%	1 or 2 events for community re progress on new infrastructure projects, literacy and adoption opps, providers invited. E-newsletters and/or web updates 2X/year.	
Update and maintain website		1-Jan-17	31-Dec-17	25%	25%	25%	25%	Update website for new phase and maintain	
Coordination of support for regional projects		1-Jan-17	31-Dec-17	25%	25%	25%	25%	Permit & review coord, support letters	
<b>6. Fiscal agent support &amp; oversight</b>	Fiscal Agent	1-Jan-17	31-Dec-17	25%	25%	25%	25%	Billing, audit, administration	<b>\$29,999</b>
								<b>TOTAL</b>	<b>\$149,993</b>

Northeast California Connect Consortium									
Work Plan Year 2									
Activities/Tasks	Who Manages	Start Date	Completion Date	Q1	Q2	Q3	Q4	Outcome or Deliverable	CASF Grant funds
<b>1. GIS analysis, update &amp; support</b>	Consortium Mgr								<b>\$23,040</b>
Broadband asset inventory		1-Apr-18	31-Dec-18		50%		50%	GIS database updates per tracking system	
Update funding data		1-Jan-18	31-Dec-18	25%	25%	25%	25%	Updated funding availability and awards	
Provide project/initiative-specific support		1-Jan-18	31-Dec-18	25%	25%	25%	25%	3 projects/initiatives per year	
Implement broadband performance monitoring		1-Jan-18	31-Dec-18	25%	25%	25%	25%	GIS shapefile of measured performance Tabular dataset Report on results	
Update county priority areas based on most current data		30-Sep-18	31-Dec-18				100%	Updated GIS database	
<b>2. CASF Grant facilitation and development</b>	Consortium Mgr/consultant								<b>\$52,440</b>
Identify telecom companies with interest and capacity		1-Jan-18	31-Dec-18	25%	25%	25%	25%	Informal agreement to move forward	
Provide model grant applications and guidance through monthly meetings		1-Jan-18	31-Dec-18	25%	25%	25%	25%	One to two new infrastructure grant applications (if CASF is funded)	
Post grant approval permit assistance with data, maps, local gov liaison		1-Jan-18	31-Dec-18	25%	25%	25%	25%	Assistance for 1 or 2 permit processes.	
<b>3. Policy development &amp; adoption</b>	Consortium Mgr/Loc Govt Members								<b>\$15,840</b>
Coordinate info flow/dialogue with electeds officials and agencies		1-Jan-18	31-Dec-18	25%	25%	25%	25%	Policy approval by 3 counties, 3 cities	
<b>4. Telehealth collaboration</b>	Consortium Mgr/consultant								<b>\$5,760</b>
Coordinate with California Telehealth Network to provide outreach on expansion of network and documentation of benefits		30-Sep-18	31-Dec-18				100%	Workshops (2) for health providers, senior support groups, others	
<b>5. Outreach &amp; project/initiative support</b>	Consortium Mgr/consultant								<b>\$14,400</b>
Consortium Conference calls, meetings		1-Jan-18	31-Dec-18	25%	25%	25%	25%	Monthly conference calls, 1 meeting/yr for program admin and member update. Minutes recorded, including action items	
Public events, media updates		1-Jul-18	31-Dec-18		50%		50%	1 or 2 events for community re progress on new infrastructure projects, literacy and adoption opps, providers invited. Newsletters and/or web updates 2X/year.	
Update and maintain website		1-Jan-18	31-Dec-18	25%	25%	25%	25%	Continue to provide website updates	
Coordination of support for regional projects		1-Jan-18	31-Dec-18	25%	25%	25%	25%	Permit & review coord, support letters	
<b>6. Fiscal agent support &amp; oversight</b>	Fiscal Agent	1-Jan-18	31-Dec-18	25%	25%	25%	25%	Billing, audit, administration	<b>\$27,870</b>
<b>TOTAL</b>									<b>\$139,350</b>

